

# LPC

## LAZONBY PARISH COUNCIL

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### Minutes

**For the Council Meeting held on Wednesday 4th February 2015, starting at approximately 7.30 p.m, in the Jubilee Rooms, Lazonby Village Hall.**

**Present:** Chair Councillor Virginia Minihan.

Councillors Tim Cutting, Chris West, Gordon Nicolson, John Judson and Christine Chamberlain.

Also in attendance: County Councillor Hilary Carrick, Broadband Champion Brian Smythe, the Parish Council Treasurer Chris Hoy and Clerk to the Council Rebecca Wyatt.

Apologies for absence were received from Councillors Christine Hill and Peter Minihan.

ITEM / MINUTE No.	ITEM	BUSINESS
15/01	<b>Council Member Vacancy.</b>	The Council received an update regarding the Council Member vacancies following recent Councillors resignations from the Council.
		<b>RESOLVED</b> that it be noted that the Parish Council will continue to look to co-opt a new Council Member to fill the remaining position.
15/02	<b>Requests for Dispensations.</b>	<b>RESOLVED</b> that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
15/03	<b>Declaration of Interest.</b>	The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.
		<b>RESOLVED</b> that it be noted that Councillor Gordon Nicolson declared a personal interest in matters concerning Eden District Council.
15/04	<b>Matters of Urgency.</b>	The Council received one matter on the grounds of urgency which arrived too late to be otherwise placed on the agenda, and/or was determined by certain deadlines.
		<ol style="list-style-type: none"> <li>1. The Council received the Cumbria County Council / Planning Inspectorate Planning Appeal letter, for the LafargeTarmac Ltd, Low Plains Quarry, Armathwaite, Penrith Appeal on the 17th February 2015, as a matter of urgent business which they decided to discuss immediately. There was concern that Cumbria County Council appeared to no longer be upholding the decision made by the Planning Committee, to refuse the Planning Application but instead would offer evidence to support the conditions that it had agreed with Lafarge Tarmac, should be attached to any Planning Consent.</li> </ol>
		<b>RESOLVED</b> that it was agreed that Councillor Gordon Nicolson would represent the Parish Council at the appeal and put forward the objection points that the Parish Council made previously.

15/05	<b>Minutes of the Council Meeting of the 3rd December 2014.</b>	<p>The Minutes of the Council Meeting of the 3rd December 2014 were considered.</p> <p><b>RESOLVED</b> that the Minutes of the Council Meeting of the 3rd December 2014 be approved and signed as a true record of those proceedings.</p>
15/06	<b>Matters Arising from the Minutes of the Council Meeting of the 3rd December 2014.</b>	<p>The Council considered any matters arising from the Minutes of the 3rd December 2014.</p>
	<b>13/245 - Public Participation - Lazonby Community Playground Maintenance.</b>	<p>The Council could not receive an update regarding the Eden District annual maintenance agreement and repairs of the Community Playground as Councillor Hill was not in attendance.</p> <p><b>RESOLVED</b> that it be noted that there was nothing further to report regarding the Eden District annual maintenance agreement and repairs to the Community Playground at present.</p>
	<b>14/81 - Public Participation - Flowers in the verge at Eden Bridge.</b>	<p>The Council received an update on the mowing of the verge at Eden Bridge car park in order to allow its flora to thrive. Councillor John Judson spoke with Lois and Nigel Harbron regarding the management of the verge at Eden Bridge car park and the picnic area. A letter setting out all of the recommendations on how to manage the verge and picnic site in order to promote wild flora was also given to Councillor Judson by Nigel and Lois Harbron. Councillor Judson read the recommendations out to the Council.</p> <p><b>RESOLVED</b> that the Council agreed to the recommendations made by Lois and Nigel Harbron for encouraging wild flora in the Eden Bridge car park verge and picnic site.</p> <p><b>ALSO RESOLVED</b> that the recommendations be carried out in co-ordination with the volunteer grass cutting team.</p> <p><b>ALSO RESOLVED</b> that the Clerk write to Lois and Nigel Harbron to thank them for their recommendations and inform them of the Councils decision, and also to inform them that Councillor John Judson will be in touch again in due course.</p>
	<b>14/196 - The swings on the Coronation Garden site (Special expenses).</b>	<p>The Council received an update on the swings and upkeep of the Coronation Garden site. The ownership of the land is still in question. Although more research has been carried out nothing has been found to confirm ownership of the land.</p> <p><b>RESOLVED</b> that the Parish Council register Coronation Gardens and the Community Playground as an asset of community value with Eden District Council.</p> <p><b>ALSO RESOLVED</b> that the Parish Council put the land forward for registration as Parish Council land.</p>
	<b>14/207 - Public Participation - Cutting back of the tree at Croglin Toys.</b>	<p>The Council received an update on the cutting back of the tree at Croglin Toys. The Clerk has spoken to BT again but this time received a slightly different response. This operator was unclear what the policies were and referred the Clerk to BT Openreach instead because they deal with such issues. This information was not given to the Clerk during the previous contact with BT. After talking to a BT Openreach operator and explaining the situation, the Clerk was told that the telephone wire pole relocation team would be the best people to speak to on this issue. The Clerk was informed by this team that it would cost the Parish Council £199 to have a surveyor come out to assess the situation, to see about moving the pole and lines or dropping the wires while the tree was cut but not to actually cut the tree back. Then there</p>

		<p>would be further costs to move it etc. The Clerk had taken some photos to send for clarification but the BT representative was not forthcoming with an Email contact, stating they would still need to send a surveyor. He also explained that some poles are shared with electricity companies and if this was the case the Parish Council would have to get their permission too but at present it is not known by the Clerk whether this is the case.</p> <p>The other option would be to employ a tree surgeon to cut back the tree again. TP Trees cut back the tree near the Old School last year, as they provided the cheapest quote. However, this time the tree will need a full crown lift, and pruning away from the Old School, the BT wires and the Methodist Chapel.</p>
		<p><b>RESOLVED</b> that the Council agreed go with the second option and ask TP Trees to give the Parish Council a quote, and if the cost of the work is under £1000, as expected, then to proceed with the quote without putting the work out to tender, as stated in the Standing Orders and Financial regulations of the Council.</p>
	<b>14/222 - Public Participation - Drop Down Kerb at Barton Dale.</b>	<p>The Council received an update regarding the construction of a drop down kerb at Barton Dale.</p>
		<p><b>RESOLVED</b> that it be noted that the construction of a drop down kerb at Barton Dale is on this financial year's list of works for Cumbria Highways and will therefore be completed by the end of March 2015.</p>
	<b>14/234 - Public Participation - Bateman Lane Gate Post Repair.</b>	<p>The Council received an update regarding the Bateman Lane gate post repair. At the December 2015 meeting of the Parish Council, a parishioner reported that the top gate in Bateman Lane needed repairing as the gate post has broken at the bottom, and it will need a new post and concrete base. It was also reported that there were some spare posts at the access to the allotment site.</p>
		<p><b>RESOLVED</b> that Councillor John Judson will be repairing the gate in Bateman Lane as soon as the ground has thawed enough to allow him to dig the ground.</p>
<b>15/07</b>	<b>Public Participation.</b>	<p><b>RESOLVED</b> that it be noted that there were no Parishioners present.</p>
<b>15/08</b>	<b>Fibre Optic Broadband.</b>	<p>The Council received a report regarding Superfast Broadband.</p> <p>At the beginning of January 2015 the Parish Council responded to the Connecting Cumbria Public Consultation in order to meet the deadline. The content of the letter was put forward by Brian Smythe and agreed to by the Council. The contents of the letter asked several questions about how Phase 2 and beyond are going to address lack of provision for the remaining premises especially, as written in the letter, that the estimated coverage within the Parish of Lazonby by the end of Phase 1 is approximately 80% of premises which is well short of the 93% target for Cumbria. In absolute numbers this means that the parish still has approximately 92 premises with no access to Super Fast Broad Band and many with a very poor ADSL service (&lt;0.5Mbps). The questions asked were as follows.</p> <ol style="list-style-type: none"> <li>1. The current programme is: <ol style="list-style-type: none"> <li>a. essentially rolling out from the exchanges (centre outwards). Will this still be the case for Phase 2 and beyond?</li> <li>b. primarily based on FTTC technology with some FTTP. Will this still be the basis for Phase 2 and beyond?</li> </ol> </li> <li>2. There appear to be other technologies available, such as fixed wireless and 4G mobile as well as satellite, that may well be</li> </ol>

		<p>more cost effective for remote rural premises but these do not appear to have been considered for Phase 1. What is the intention for Phases 2 and beyond?</p> <p>3. It is generally accepted that the more remote communities gain proportionately more from SFBB by being able to use the internet to access services that are otherwise geographically hard to reach (e.g. placing orders for goods online) and yet it is these communities that appear to be “at the back of the queue” for receiving SFBB. Will priority be given to remote locations for the use of Government funding in Phase 2 and beyond?</p> <p>Cumbria County Council are to review the Connecting Cumbria Public Consultation responses at their Executive Meeting on 5th February 2015. Jonathan Harris of Cumbria County Council has promised to respond to the questions raised. The Letter was also sent to Rory Stewart MP who will feed it back into Central Government.</p> <p>It was reported that Eden District Council also responded to the Connecting Cumbria Public Consultation with a parish by parish report indicating where the gaps in provision were. There is an overall estimate of under 70% Super Fast Broad Band coverage for the Eden District as a whole by the end of Phase 1. Eden District Council are going to be asking for a larger share of the funding for Eden due to a low percentage coverage.</p> <p>Phase 2 of Connecting Cumbria, which is to prioritise remote rural areas is about ready to start and other phases of funding but not until after the general Election. There will not be much happening until the end of 2015.</p> <p>The Kirkoswald BT Cabinet is now likely to go live in the next 6 weeks.</p> <p><b>RESOLVED</b> that Brian Smythe be thanked for his report about broadband, the contents of which were noted.</p>
15/09	<p><b>Report from the District Councillor Gordon Nicolson.</b></p>	<p>The Council received a report from the District Councillor Gordon Nicolson about matters affecting the Parish, which may also be covered by other items on the agenda.</p> <ol style="list-style-type: none"> <li>1. The EDC Budget final figures are still to be received by the Government but there looks to be a 1.99% (7p) increase in Council Tax for <b>band D</b> houses. The Parish will get the precept amount that they asked for.</li> <li>2. Government assistance in the provision of affordable housing has now been based on a development of 10 houses or more, which means that developments of fewer than 10 houses, which are those more likely to take place in rural communities, will no longer have to include affordable housing.</li> <li>3. The Eden Local Plan proposed a gypsy/traveller site at Maiden Hill, however there have been many objections to this proposal so an alternative site is being sought to accommodate up to 15 caravans.</li> <li>4. There has been a significant drop in the amount of recycling being collected at the Lazonby Recycling Centre at Eden Bridge car park over the last few years, especially since the introduction of the door step collection: <ul style="list-style-type: none"> <li>2011/2012 - 93.425 tonnes</li> <li>2012/2013 - 69.578 tonnes</li> <li>2013/2014 - 63.186 tonnes</li> </ul> </li> </ol> <p><b>RESOLVED</b> that the Clerk put an article in the Parish Council Newsletter about the reduction in recycling, and ask the community to</p>

		<p>use the recycling centre more to increase the revenue in order to help support community projects and local community groups/services.</p> <p><b>ALSO RESOLVED</b> that District Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p>
15/10	<p><b>Report from County Councillor Hilary Carrick.</b></p>	<p>The Council received a report from the County Councillor Hilary Carrick, which may also be covered by other items on the agenda.</p> <ol style="list-style-type: none"> <li>1. The County Council also responded to the Connecting Cumbria Public Consultation. 80% of responses were from Eden. A Local Committee meeting on 3rd February 2015 brought up questions from the public about phase 2 for Eden and giving priority to Eden. The County Council's Local Committee for Eden are going to look into it further.</li> <li>2. The County Council's draft budget went to the County Council Cabinet on 5th February 2015. 624 responses were received regarding the proposals made. 68% of responses believed that the Council Tax should go up beyond 2%; many objected to the 15% reduction in the Highways budget; the proposal regarding a reduction in Winter Maintenance was withdrawn; and regarding waste issues, the one million pound proposed reduction was cut to half a million due to objections.</li> <li>3. Regarding on-street parking in Penrith, the responsibility to enforce it will be down to County Council employees from 1st February 2015. The County Council are looking at making it more effective through the budget and through manpower, and will also be looking at parking regimes to make it easier to enforce.</li> </ol> <p><b>RESOLVED</b> that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p>
15/11	<p><b>Lazonby Parish Projects:</b></p> <p><b>a. Registration of Parish Land.</b></p>	<p>The Council received an update regarding the registration of Parish land. Cartmell Shepherd Solicitors has asked several questions of the Parish Council regarding their claim to ownership of several pieces of land in the parish:</p> <ol style="list-style-type: none"> <li>1. What use the Parish Council make of the land</li> <li>2. Details of acts of maintenance</li> <li>3. Whether the Parish Council insure the land</li> <li>4. Details of any structures on the land and whether the Parish Council erected them</li> <li>5. Whether the Parish Council have leased any of the land and if so what rents they have received. And a copy of any tenancies would also be beneficial.</li> </ol> <p>Also the Solicitors will need to know who will make the declarations needed to establish ownership of land in the parish. The Solicitor has also advised the Parish Council to send a letter to the O'Neils regarding Brooklyn Green.</p> <p><b>RESOLVED</b> that Councillor Virginia Minihan will send a proforma back to the Solicitors with all the answers to the questions regarding the land they have asked about.</p> <p><b>ALSO RESOLVED</b> that the Council agreed to send a letter to the O'Neils regarding Brooklyn Green. The letter to be drafted by Cartmell Shepherd Solicitors and put onto LPC headed notepaper.</p> <p><b>ALSO RESOLVED</b> that Councillor John Judson would make the</p>

		<p>declarations needed to establish ownership of land in the parish, as he is a long standing Councillor and resident of the parish.</p>
	<p><b>b. Will Pool Project.</b></p>	<p>The Council received an update regarding the Will Pool project. Councillors Christine Chamberlain and Chris Hill have been organising the making of the Will Pool information board with Eden Graphics. The information board's text needs to be finalised although the artwork is now complete. The date of the opening of Will Pool has been suggested as Saturday or Sunday 21st/22nd March 2015. Councillor Chamberlain has asked Mrs Kidd and her family whether either of these dates would suit them to attend the opening ceremony and they have agreed that Sunday would be better. Councillors Chris West and Chris Hill are organising the event and hope to have refreshments, a plastic duck race and other entertainment.</p> <p><b>RESOLVED</b> that the Will Pool Opening ceremony event be on Sunday 22nd March 2015, at 2pm, at Will Pool.</p> <p><b>ALSO RESOLVED</b> that Councillors Chris Hill and Chris West will meet to finalise the organisation of the Will Pool Opening Ceremony event including advertising and press.</p> <p><b>ALSO RESOLVED</b> that the Clerk invite the funders Cumbria County Council and Cumbrian Waste Management, and County Councillor Hilary Carrick to the opening ceremony at Will Pool.</p> <p><b>ALSO RESOLVED</b> that Councillor John Judson organise the work to be done by a stone mason on the stone plaques at Will Pool and the Church.</p> <p><b>ALSO RESOLVED</b> that County Councillor Hilary Carrick will organise the Duck Signs and where they will be positioned with the County Council.</p>
	<p><b>c. Neighbourhood Plan.</b></p>	<p>The Council received an update regarding the implementation of a Neighbourhood Plan. In December 2014 the Parish Council invited several planning companies to tender for a planning consultant to assist in the production of a Neighbourhood Plan. After receiving three submissions, Councillors Virginia Minihan, Peter Minihan and Gordon Nicolson, in the presence of the Clerk to the Parish Council, opened the bids to decide which one fitted the criteria. It was eventually decided that Tom Woof of H &amp; H Planning and his colleague Katie Jones would be hired to carry out the work. Please see the report which is attached to these Minutes.</p> <p>Councillor Gordon Nicolson reported that ...<i>"Following confirmation from Hand H Land and Property Ltd that they would accept the commission to assist in the production of Lazonby Neighbourhood Plan, a grant application was made to Locality on 8th January 2015. Locality responded to say that while the application met the general criteria and was within the overall financial limits, the rates for consultancy work exceeded their limit of £500.00 per day calculated on an eight hour day. I approached Tom Woof of H and H Land and Property to advise him of this. He subsequently agreed to amend the rates to comply with the Locality requirements. An amended bid was received and the quote for phase 1 was reduced from £6,600 to £5,662. It should be noted that there will be a need for some adjustment to the rates quoted for phase 2 work when the second grant application is submitted. The application has been approved for the lesser amount. Members should also note that terms of business for the work will reflect the Locality grant conditions."</i></p> <p>Council Members then met with the newly appointed Planning Consultants, and 8 parishioners who wished to take part in the preparation and writing of the Neighbourhood Plan, at a meeting at the</p>

		<p>end of January 2015 to discuss how to take it forward. The meeting covered issues such as the content of the plan, the timetable for its development and the outputs. It was decided at the meeting that all households would be receiving a questionnaire which they would be encouraged to complete and return by 7th March 2015, to make sure that everyone has a chance to influence the future of the Lazonby Parish. The creation of a questionnaire regarding the Neighbourhood Plan would be carried out by H &amp; H Planning, in conjunction with Councillors and parishioners from the January 2015 meeting .</p> <p>The funding award of £5,632 for this work has been received through the Supporting Communities in Neighbourhood Planning grant, which is to pay for phase one of the work to be carried out by the end of March 2015. A small grant of £150 for advertising and holding a public meeting was also received from ACT.</p> <p>A Public Meeting is to be held next and a date had been agreed for Thursday 19th March at 7.30pm in Lazonby Village Hall. H &amp; H Planning will be responsible for the advertising for the Public Meeting</p> <p><b>RESOLVED</b> that Councillor Virginia Minihan would Email out information regarding the preparation of the Neighbourhood Plan to all relevant parties.</p> <p><b>ALSO RESOLVED</b> that the Clerk would book the Jubilee Room at Lazonby Village Hall for the Public Meeting on Thursday 19th March 2015.</p> <p><b>ALSO RESOLVED</b> that it be noted that the Council would like it to be known that the Neighbourhood Plan belongs to the local community therefore the input from parishioners is imperative; the Parish Council may take the lead in organising the initial work to be carried out but it is the community who are ultimately responsible for the plan's production, along with the help of the Council and Planning Consultants.</p> <p><b>ALSO RESOLVED</b> that Councillor Gordon Nicolson be thanked for his report on the Neighbourhood Plan, the contents of which were noted.</p>
	<p><b>d. Street lighting in the Parish.</b></p>	<p>The Council received an update regarding the Street lighting in the Parish. The Clerk received information from Amanda Ward, the Assistant Property &amp; Contracts Officer at Eden District Council, who said that one of their engineers had attended to a recent report of Light 36, Outside Croft End, Scaur Lane, Lazonby, CA10 1BX not working. Once on site he found that the shade had a large hole in it and the control box door was cable tied on and there was no Earth. Due to the condition he had to disconnect at the fuse and remove the head. Due to this he has recommended that the supply also be disconnected. Therefore, EDC have requested ENWL to disconnect the supply. They have also said that this light will not be replaced as it does not match the criteria in their Footway Lighting Policy and that the Parish Council agreed that this light was not a high priority at the site meeting which took place on 23<sup>rd</sup> October 2014.</p> <p><b>RESOLVED</b> that the report regarding street light 36 in Scaur Lane not working, its subsequent disconnection and the decision for it not to be replaced be noted.</p>
	<p><b>e. Lease of Tarn Wadling Wood</b></p>	<p><b>RESOLVED</b> that it be noted that the issue of Public Liability insurance for Tarn Wadling Wood is still to be resolved and the project is still ongoing but still awaiting a reply from a representative of the Woodland Trust.</p>

	<p><b>f. Footpath between Lazonby and Kirkoswald.</b></p>	<p>The Council received an update regarding the request for the footpath between Lazonby and Kirkoswald.</p> <p><b>RESOLVED</b> that it be noted that Cumbria Highways is actively monitoring the end of year projects and rationalising the accounts to see if there is any under spend that could be used for projects, such as the Footpath between Lazonby and Kirkoswald.</p>
	<p><b>g. Triangle in Scaur Lane.</b></p>	<p><b>RESOLVED</b> that it be noted that there was nothing to report at present regarding the revamp of the grass triangle in Scaur Close.</p>
<p><b>15/12</b></p>	<p><b>Financial Report by the Treasurer.</b></p>	<p>The Council received a written report from the Treasurer (please see attached Treasurer's Report). The report and review included the following issues to be reported on and discussed:</p> <ol style="list-style-type: none"> <li>1. The Old School tenants, Croglin Toys, have indicated that they intend to remain at the premises well into the future, and so they would like to invest into their business and are looking to upgrade the building at their own expense. They are considering some improvements to insulation, repairing the flat roof extension and some re-wiring. The tenants would also like to discuss the possibility of a compromise at the next rent review, in view of the upgrades intended. The rent review is 31<sup>st</sup> January 2017, and the current rent is £1125 per annum.</li> <li>2. The Council has received thank you letters from the North Air Ambulance and Lazonby and District First Responders for the grants/donations they were given.</li> <li>3. The Treasurer has received a Cumbrian Waste Management funding award plaque to put up at Will Pool.</li> </ol> <p><b>RESOLVED</b> that the Council agreed that Councillors Gordon Nicolson and John Judson visit the tenants (Croglin Toys) at the Old School and discuss the schedule of works, and if they are adequate then they be given the authority to give the tenants the go ahead to do the work.</p> <p><b>ALSO RESOLVED</b> that the Treasurer be thanked for his report and review, the contents of which were approved, accepted and noted.</p>
<p><b>15/13</b></p>	<p><b>Authority for Payments.</b></p>	<p><b>RESOLVED</b> that it be noted that there were no authority for payments.</p>
<p><b>15/14</b></p>	<p><b>Planning Applications – New (or Appeal).</b></p>	<p>The Council considered the following Planning Applications, which were issued for consultation by Eden District Council or County Council.</p> <ol style="list-style-type: none"> <li>1. <b>Planning Application 14/1106</b> - (Full Application) Demolition of existing attached store room and erection of a sunroom, at Grumply Nook, Lazonby , Penrith CA10 1AJ.</li> </ol> <p>The Council also received a Planning Committee report for approval regarding the following Planning Applications which were considered by the Planning Committee by Email, with written notification to parishioners via the parish notice boards, in January 2015:</p> <ol style="list-style-type: none"> <li>1. <b>Planning Application No: 14/1044</b> - (Full Application) Proposed extensions to existing production unit and office/welfare building. New site access and internal roadway. New delivery yard with earth bunding and associated landscape works, at Eden Valley Mineral Water Company, Armathwaite, Penrith CA4 9TU.</li> <li>2. <b>Planning Application No: 14/1061</b> - (Full Application) Single storey extension to front of existing bungalow, at Brookfield,</li> </ol>

		<p>Lazonby, Penrith CA10 1AJ.</p> <p>3. <b>Planning Application No: 14/1065</b> - (Change of Use PD/PN - Class JKLM) Change of use of an agricultural building to two dwellings with associated operational development, at East Brownrigg, Low Dyke, Plumpton, Penrith CA11 9PF.</p>
		<p><b>RESOLVED</b> that the Council have <b>NO OBJECTIONS</b> to Planning Application 14/1106 - (Full Application) Demolition of existing attached store room and erection of a sunroom, at Grumply Nook, Lazonby , Penrith CA10 1AJ.</p> <p><b>ALSO RESOLVED</b> that the Council receive and approved the report regarding the Planning Committees virtual meeting for <b>Planning applications 14/1044, 14/106 and 14/1065</b>, with <b>NO OBJECTIONS</b> given as a response to all three planning applications to Eden District Council Planning Services.</p>
15/15	<b>Planning Applications – Decisions.</b>	<p><b>RESOLVED</b> that it be noted that the following Planning Application Decisions were received:</p> <p>1. <b>Planning Application No: 3/14/9011</b> - Single storey extension to rear, at Lazonby Fire Station, Banktop, Lazonby, Penrith, Cumbria, CA10 1AJ - <b>GRANTED</b>.</p>
15/16	<b>Tree Preservation Order No 168, 2015 - Fern Lea, Lazonby (TPO 168 2015): Planning Application 15/0040.</b>	<p>The Council received a Tree Preservation Order No 168, 2015 - Fern Lea, Lazonby (TPO 168 2015).</p> <p>The Council also considered the associated Planning Application No: 15/0040 - Tree Works (TPO) - 1) Overall crown reduction of 2.5 - 3.0 m; 2) Crown raise to above height of telephone wires; Tree Preservation Order No 168, 2015, at Fern Lea, Lazonby Penrith CA10 1BG.</p> <p>Rob Sim of Eden District Council has contacted the Clerk to say that the Parish Council should be aware that he has met with the applicant and agreed that the work proposed is appropriate management and therefore the District Council intends to approve the application. The deadline for comments is 11th February 2015.</p> <p><b>RESOLVED</b> that the Council had <b>NO OBJECTIONS</b> to, or <b>COMMENTS</b> to make, regarding Tree Preservation Order No 168, 2015 - Fern Lea, Lazonby (TPO 168 2015).</p> <p><b>ALSO RESOLVED</b> that the Council had <b>NO OBJECTIONS</b> to, or <b>COMMENTS</b> to make, regarding the associated Planning Application No: 15/0040 - Tree Works (TPO) - 1) Overall crown reduction of 2.5 - 3.0 m; 2) Crown raise to above height of telephone wires; Tree Preservation Order No 168, 2015, at Fern Lea, Lazonby Penrith CA10 1BG.</p>
15/17	<b>Police up-date.</b>	<b>RESOLVED</b> that it be noted that no written or verbal report was received by the Police.
15/18	<b>Lazonby Fire/Rescue Service.</b>	<b>RESOLVED</b> that it be noted that no written or verbal report was received by Lazonby Fire/Rescue Service.
15/19	<b>Housing Development in the Parish.</b>	The Council received an update regarding the Barton Dale signs. Amanda Ward, Assistant Property & Contracts Officer at Eden District Council, has recently visited Barton Dale to double check exactly where the nameplates should be located. Amanda then sent a plan and a document explaining the proposed locations and what the nameplates should display. Eden District Council would need to get agreement from Cumbria County Council for the signs to be installed on the grass

		<p>verges, but hopefully this is straightforward and will not be an issue.</p> <p><b>RESOLVED</b> that the Council agreed to the Eden District Council's proposed plan of locations of the name plates and what they should display at Barton Dale.</p> <p><b>ALSO RESOLVED</b> that the Clerk inform Amanda Ward of Eden District Council that the Parish Council have decided to go ahead with the proposed plan for Barton Dale.</p>
15/20	<b>LPC Cumbria Highways Link Person Report.</b>	<b>RESOLVED</b> that it be noted that there were no further issues that have arisen since the last Council meeting concerning Cumbria Highways.
15/21	<b>Distribution of agenda and papers electronically.</b>	<p>The Council received information through CALC regarding the distribution of agenda and agenda paperwork electronically (by Email). The Clerk has spoken to CALC about how to take this forward. The Clerk would have to sort out a scanning device, although the LPC photocopier may be able to scan documents. Then this would cover any documentation the Clerk receives through the post and not by Email (which is becoming rarer nowadays). Also the Clerks signature will need to be scanned for the agenda. This procedure would mean that the Clerk would have to have signed authorisation from those who wished to be sent their paperwork electronically. Therefore an authorisation form would have to be sent to all Councillors who would sign it if they agreed to having agendas by Email.</p> <p><b>RESOLVED</b> that the distribution of agenda and papers electronically be further looked into after the May 2015 Parish Council elections.</p> <p><b>ALSO RESOLVED</b> that the Clerk would in the meantime look at the best way to distributing agenda and paperwork electronically.</p>
15/22	<b>Eden District Council Scrutiny Work Plan Consultation.</b>	<p>The Council considered the Eden District Council 2015/16 Scrutiny Work Plan. Samantha Bagshaw, the Member Services Officer in Corporate and Legal Services at Eden District Council has written to the Parish Council to ask for help in deciding what Eden Council's Scrutiny's priorities should be over the next 12 months. To assist the Parish Council they have sent a document that lays out the remit of the three scrutiny panels at Eden, giving the Parish Council a chance to put forward subjects that matter to the Parish Council and their Parishioners. Any topics that are suggested will be considered by the Scrutiny members who will draw up a work programme for the coming year. Scrutiny Councillors look at how well Eden District Council's services operate, and can investigate current Council policy to see if it can be improved, and help shape new Council policies. Over the last year, Councillors at Eden have undertaken some positive pieces of work in areas such as looking at the re-use of redundant buildings, particularly in rural areas. As a result of the work, Scrutiny's recommendations have been accepted and are being reflected in new Council policy in this area. Other work included highlighting ambulance response times in Eden and signing up to the Armed Forces Covenant to support ex-forces personnel in the district. Scrutiny can also consider issues about crime and health in Eden. If there is any activity that the Parish Council feel needs looking at, then send a line or a couple of sentences explaining what it is. Please return any topic suggestions before Thursday 26 March 2015.</p> <p><b>RESOLVED</b> that this be discussed further at the March 2015 meeting of the Parish Council.</p>

15/23	<b>May 2015 Parish Council Elections for Lazonby.</b>	<p>The Council received notification from the Clerk of the May 2015 Parish Council Elections for Lazonby.</p> <p><b>RESOLVED</b> that the Clerk will keep the Parish Council informed of what is to happen over the next few months regarding the May 2015 elections.</p>
15/24	<b>Invitations to Participate.</b>	<p>The Council considered whether Members would like to take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> <li>1. <b>Affordable Warmth - it's a big deal</b> - Eddie Allen, the new Affordable Warmth advisor at Eden Housing Association in Penrith contacted the Clerk at the beginning of December 2014. <b>He said that he would be happy to attend a Parish Council meeting to give a short introduction to the service and answer any questions.</b> He also said that he would be visiting Lazonby in December to spread the word about a new service they are offering in partnership with Cumbria Action for Sustainability (CAfS) and Opt4 Community Energy. Under the banner of "Affordable Warmth – it's a big deal", the service has three main features: <ul style="list-style-type: none"> <li>• Help with switching energy supplier- average save in Eden to date is £171per household per year.</li> <li>• Free draught proofing assessment and fitting for eligible Eden residents – as part of CAfS "Cold to Cosy Homes" initiative.</li> <li>• Free energy advice – during a home visit I can also help with advice on how to keep bills down, e.g. making the most efficient use of heating and hot water systems.</li> </ul> </li> </ol> <p><b>RESOLVED</b> that the invitations to participate be noted.</p>
15/25	<b>INFORMATION given for reference only.</b>	<p><b>RESOLVED</b> that it be noted that the following information was given to the Council for reference only.</p> <ol style="list-style-type: none"> <li>1. <b>NALC briefing on the report of the Communities and Local Government Select Committee concerning the operation of the National Planning Policy Framework.</b></li> <li>2. <b>Department for Communities and Local Government - Capping, Section 137 limit and Transparency Code.</b></li> <li>3. <b>Department for Communities and Local Government - Plain English guide to the Planning System.</b></li> <li>4. <b>CUMBRIA COUNTY COUNCIL - COMMONS ACT 2006 – SCHEDULE 3 - Notice of Transitional period for the amendment of the registers of common land and village greens</b> - the Clerk has put this notice on the Parish notice boards.</li> </ol>
15/26	<b>Date of the Next Meeting.</b>	<p><b>RESOLVED</b> that it be noted that the date of the next scheduled meeting be confirmed as Wednesday 4th March 2015, at 7.30pm in the Jubilee Rooms at Lazonby Village Hall.</p>

**Please Note:**

**Amendments to these Minutes have been made in red following approval at the Parish Council Meeting on the 4th March 2015.**