

LPC

LAZONBY PARISH COUNCIL

Minutes

For the Council Meeting held on Wednesday 1st March 2017, starting at approximately 7.30 p.m, in the Jubilee Rooms, Lazonby Village Hall.

Present: Acting Chair Councillor Gordon Nicolson.

Councillors Christine Chamberlain, Chris Hill, Chris West, Virginia Minihan, Peter Minihan, Tim Wright, John Judson and Carole Taylor.

Also in attendance: County Councillor Hilary Carrick, Broadband Champion Brian Smythe, the Parish Council Treasurer Chris Hoy, the Clerk to the Council Rebecca Wyatt and two parishioners.

Apologies for absence were received from Councillor John Nicol.

ITEM / MINUTE No.	ITEM	BUSINESS
17/22	Appointment of Chair of the Council for 2016 - 2017.	<p>The Council considered nominations for the position of Chair of the Council to serve for the 2016 – 2017 municipal year, from the Council Members present.</p> <p>RESOLVED that due to no nominations being received for the appointment of a Chair, that this would be deferred to the next Council Meeting in April 2017.</p> <p>ALSO RESOLVED that the Councillors present agreed that Councillor Gordon Nicolson be nominated to be the acting Chair for this meeting.</p>
17/23	Requests for Dispensations.	<p>RESOLVED that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.</p>
17/24	Declaration of Interest.	<p>The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p>RESOLVED that it be noted that Councillor Gordon Nicolson declared a personal and prejudicial interest in matters concerning Eden District Council.</p>
17/25	Matters of Urgency.	<p>The Council received the following matters which arrived too late to be otherwise placed on the agenda, or were omitted by mistake, so were introduced in this part of the agenda. These are as follows:</p> <ol style="list-style-type: none"> 1. Eden Bridge is being repaired and Story contractors have asked for permission to use the Eden Bridge Car Park to store their equipment. 2. Planning Application No: 17/0136 - (Full Application) Proposed two storey side and rear extension to form annex living accommodation, at Ferndale House, Lazonby, Penrith CA10 1AT. <p>RESOLVED the contractors Story's request for permission to use the Eden Bridge Car Park to store their equipment, while they make repairs to Eden Bridge, be discussed further on agenda item 18 - LPC Cumbria Highways Link Person Report, which is Minute 17/38 of these Minutes.</p> <p>ALSO RESOLVED that Planning Application No: 17/0136 be considered at agenda item 15, Minute 17/35 of these Minutes.</p>

17/26	Minutes of the Council Meeting of the 1st February 2017.	<p>The Minutes of the Council Meeting of the 1st February 2017 were considered.</p> <p>RESOLVED that it be noted that several typing mistake amendments were made to the 1st February 2017 Minutes of the Parish Council.</p> <p>ALSO RESOLVED that subject to the above amendments the Minutes of the Council meeting of the 1st February 2017 be approved and signed as a true record of those proceedings.</p>
17/27	Matters Arising from the Minutes of the Council Meeting of the 1st February 2017.	<p>The Council considered any matters arising from the Minutes of the 1st February 2017.</p>
	16/60 – Public participation - Maintenance of the War Memorial.	<p>RESOLVED that it be noted that the pointing work on the War Memorial will be started at the end of March 2017.</p>
	16/112 - Steps to the Railway Station.	<p>The Council received an update about the rail on the steps to the Railway Station. The Clerk has not heard from Mr Walsh of Trust Inns as yet but has seen that the railings have now been installed.</p> <p>RESOLVED that the Clerk write a thank you letter, on behalf of the Parish Council and the local community, to Mr Walsh - the Property Manager at Trust Inns Ltd for organising the installation of the replacement railings on the steps near the Midland Hotel in Lazonby.</p>
	16/254 - Report from the District Councillor Gordon Nicolson – Keep Britain Tidy Campaign.	<p>The Council received an update about the Keep Britain Tidy Campaign. Event posters have been put up on the parish notice boards. The route is still to be decided. Councillor Hilary Carrick has informed the school. There has been plenty of positive comments about the event. Keep Britain Tidy road signs for the Parish was also discussed.</p> <p>RESOLVED that the Clerk enquire about Keep Britain Tidy road signs for the Parish.</p>
	16/265 – New Council Policies.	<p>The Council received an update about the new Council Policies. The Health & Safety Policy has been reviewed again and updated. All the Policies were run by the Parish Councillors again with no further amendments. It was recommended that the Council now agreed to adopt the following Parish Council Policies:</p> <ol style="list-style-type: none"> 1. Complaints Procedures 2. Data Protection Policy 3. Equal Opportunities Poly 4. Freedom of Information Policy 5. Health & Safety Policy 6. Press & Media Policy 7. Protocol on the Recording and Filming of Council Meetings 8. Retention of Documents Policy 9. Risk Management Policy. <p>RESOLVED that the Council agreed to adopt the following Parish Council Policies:</p> <ol style="list-style-type: none"> 1. Complaints Procedures 2. Data Protection Policy 3. Equal Opportunities Poly 4. Freedom of Information Policy 5. Health & Safety Policy 6. Press & Media Policy 7. Protocol on the Recording and Filming of Council Meetings

		<p>8. Retention of Documents Policy</p> <p>9. Risk Management Policy.</p>
	16/266 - Invitations to Participate - BT Programme of Payphone Removals.	RESOLVED that it be noted that there was no further update about the BT Programme of Payphone Removals.
	17/07 – Public Participation – the Story Homes sign at the railway station.	<p>The Council received an update about the Story Homes sign at the Railway Station.</p> <p>RESOLVED that it be noted that the the Story Homes sign at the Railway Station has now been removed after the new Station Manager gave authority to remove and dispose of it.</p>
	17/18 - Grass Cutters and their Storage.	<p>The Council received a report about the grass cutters and their storage. Members of the Swimming Pool Committee & volunteers have recently met at the grass cutters storage to decide what can be thrown out. Jill asked Geoff Wilson if he could attend so that they could be sure what belonged to the Parish Council in the store. However Geoff was unable to make the day they were meeting so asked Councillor John Judson to meet them instead. The Swimming Pool Committee were told that the only equipment in the shed that belongs to the Parish Council is the two rotary grass cutters with grass boxes; the two trimmers / brush cutters; and the dumpy bag in which are various items such as the plastic fuel cans, oil, trimmer harness, safety helmet, ear defenders, eye protectors, trimmer chord, and brush cutter blades. Regarding the sky-light and door, Jill has said that they are not intending to continue to use the shed for storage for much longer, and instead are planning to have a shed within the Pool area to make access to the equipment easier. Therefore, it will be up to the Parish Council to arrange with the school the repairs needed. Councillor John Judson explained that the sky light needed repairing and that the door was in a poor state of repair and needed attention.</p> <p>RESOLVED that the Councillor John Judson will speak to the School's Head Teacher about the repairs needed on the sky light and door.</p> <p>ALSO RESOLVED that Geoff Wilson be thanked for liaising with the Swimming Pool Committee regarding the storage facility for the grass cutting equipment.</p>
17/28	Public Participation.	<p>The Chair asked the parishioners present if they wished to make any contributions relating to any items on the agenda, or any other parish related matter which they may wish to raise.</p> <ol style="list-style-type: none"> 1. A parishioner has expressed further concerns about a proposed planning application for some wooden chalets near to where they live. 2. A parishioner has complained about the amount of dog fouling beside the River Eden, and has been picking up vast amounts of it over the last few weeks. The dog fouling is particularly bad in a 2 metres band inside the fence in the first field that people use to walk along. It is very unsightly for other walkers and poses a potential health hazard. Very shortly there will be sheep and their lambs in the fields along the river. The parishioner pointed out that Sarococystis eggs in faeces can cause neurological disease in sheep and even death, and in cattle neosporosis can cause them to abort. Also that dog faeces can hold parasite eggs which can survive for weeks and months. Parasite worm eggs also cause toxocariasis in humans. The parishioner is concerned that they will lose their right to walk there if dog fouling continues, and says it is irresponsible dog owners at fault. <p>RESOLVED that Councilor Virginia Minihan will keep the parishioner informed if any planning application is received by the Parish Council regarding the building</p>

of wooden chalets near to where they live.

ALSO RESOLVED that the Parish Council agreed to put up a public notice on the gate, on the path near the River Eden and Swimming Pool, to ask dog walkers to pick up after their dogs and keep their dogs under control.

ALSO RESOLVED that Councillor Chris West kindly offered to ensure the public notice is placed on the gate.

ALSO RESOLVED that the Parish Council agreed to trial the provision of bags for dog fouling, which will be left on the gate near the sign.

ALSO RESOLVED that the Clerk write to the land owners in that area - Mrs Bennison, Mr Lace and the Lazonby & District Swimming Pool Committee - to inform them what the Parish Council are going to do regarding notices and dog waste bags.

17/29

**Super fast
Broadband.**

The Council received a verbal report regarding Fibre Optic Superfast Broadband from Broadband Champion Brian Smythe. Watermillock have been working with BT and 139 properties can receive broadband at a cost of £1800 per property. LonsdaleNet has all their masts in place to cover Low Plains but are still having issues with network loading. This is down to trunk link problems into Cumbria from the gateway in (or near) Manchester – there is an overload problem. They are still working on it.

RESOLVED that Brian Smythe be thanked for his report about Superfast Broadband, the contents of which were noted.

17/30

**Report from the
District
Councillor
Gordon
Nicolson.**

The Council received a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.

1. Eden District Council's Delivery Service Project is looking to transfer a number of assets to Penrith Town Council which include the following:

- Musgrave Monument
- 7 bus shelters
- The War Memorial
- Corn Market Bandstand
- Public seats and benches (excluding those on District Council land).

The estimated cost is £5324 in running costs per year, so Eden District Council will help fund all of 2017/2018, and then reduce the funding by 25% per year over the next five years until 2022 when the full responsibility will be that of the Town Council. Play areas, Toilets (once refurbished) and Coronation Gardens are also being reviewed for transferring. Special Expenses will also be phased out.

2. Council Tax increases have also been released for the next financial year starting in April 2017. The Council Tax rates for Lazonby are as follows, and include funding for services given by Eden District Council, Cumbria Police and Cumbria County Council.

	17/18	16/18
A	£1141.02	£1105.96
B	£1331.20	£1290.27
C	£1521.36	£1474.60
D	£1711.54	£1658.93
E	£2091.88	£2027.59
F	£2472.22	£2396.23
G	£2852.56	£2764.89
H	£3423.08	£3317.86

		<p>RESOLVED that it be noted that District Councillor Gordon Nicolson reserved the right to speak on other issues on the agenda.</p> <p>ALSO RESOLVED that District Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p>
17/31	<p>Report from County Councillor Hilary Carrick.</p>	<p>The Council received a written report from County Councillor Hilary Carrick about County Council matters affecting the Parish.</p> <ol style="list-style-type: none"> 1. Cumbria County Council's Cabinet has agreed to raise council tax by 3.99 percent, with two percent of the increase being spent on Adult Social Care. 2. Catherine Fairclough has been appointed as the new Cumbria County Council Chief Executive <p>RESOLVED that it be noted that County Councillor Hilary Carrick reserved the right to speak on other issues on the agenda.</p> <p>ALSO RESOLVED that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p>
17/32	<p>Lazonby Parish Projects:</p>	
	<p>a. Registration of Parish Land.</p>	<p>RESOLVED that it be noted that there was nothing further to report at present about the registration of parish land.</p>
	<p>b. Neighbourhood Plan.</p>	<p>The Council received an update regarding the Neighbourhood Plan. A very successful Consultation Event was held on Saturday 11th February, attended by 47 Parishioners including some residents from 'The Meadows' and some from outside the village. A lot of helpful feedback and congratulatory comments were received. These have been considered by the Steering Group and incorporated into the Plan where possible.</p> <p>Councillors Gordon Nicolson and Virginia Minihan met with Eden District Council to look at the alterations in the Eden Local Plan that might affect the Lazonby Neighbourhood Plan.</p> <ul style="list-style-type: none"> • Out of the required 116 dwellings that have to be sited in the village (which is a Key Hub) 35 will be provided by windfall sites over the next 15 year life of the Eden Local Plan, 17 sites are 'existing' i.e. already under construction/constructed, 48 are completed (The Meadows), which leaves only 20 new sites to be allocated in the village. The housing site figures will be modified in light of this information. • Eden District Council have been told they must specify where housing development will take place throughout the district except in areas that have an emerging Neighbourhood Plan. Therefore Lazonby (and Langwathby) can specify where housing should be sited rather than having sites imposed by EDC. • The Screening Opinion is underway and once the report has been written by Rachael Armstrong (Eden District Council) it will be sent to Historic England, Natural England and the Environment Agency for their approval. • The Steering Group still await a definitive answer as to whether they can include a local Community Infrastructure Levy in the Plan. <p>The final draft of the letter regarding the Scaur Lane Outline Planning Application has been sent to Eden District Council by Gordon Malcolm (Chair of the Neighbourhood Plan Steering Group), particularly making the point that the Neighbourhood Plan has allocated part of the site for an amenity area and asking the planners to take this into account.</p> <p>RESOLVED that the report about the Neighbourhood Plan be noted with thanks to Councillor Virginia Minihan.</p>

<p>c. Scaur Close Green.</p>	<p>The Council received a progress report regarding the Scaur Close Green project. Parishioners Geoff Wilson and Rob Sim reported the following:</p> <p><i>“The weekend of 11 / 12 February 2017 saw a significant step forward in the Scaur Close Green Project. It was a bracing weekend for working, despite some interruptions to keep an eye on the 6-Nations rugby. There was quite a lot of encouraging interest from passers-by but not too many offers of muscle-power.</i></p> <p><i>In accordance with the project plan ... 4 trees and 25 bird and bee friendly shrubs / plants were planted. The planting list is as follows:</i></p> <p><i>Azalea pontica (= Rhod. luteum)</i> <i>Betula utilis 'Snow Queen'</i> <i>Buddleia var. 'White Bouquet'</i> <i>Cornus alba 'Kesselringii'.</i> <i>Cornus alba 'Sibirica' (Dogwood) 2x.</i> <i>Cornus sanguinea 'Midwinter.</i> <i>Cornus stolonif. 'Flaviramea' .</i> <i>Crataegus laev. 'Alba Plena' (White).</i> <i>Crataegus laev. 'Coccinea Plena' .</i> <i>Cytisus x praecox (Broom) .</i> <i>Escallonia 'CF Ball'.</i> <i>Hamamelis mollis .</i> <i>Hedera colchica (Persian Ivy).</i> <i>Ilex aquifolium 'Alaska' (Holly) .</i> <i>Lavandula angust. 'Munstead' 3x.</i> <i>Lonicera pericl. 'Early Dutch'.</i> <i>Lonicera pericl. 'Late Dutch'.</i> <i>Mahonia x media 'Charity'.</i> <i>Malus sylvestris (Crab Apple).</i> <i>Potentilla frut. 'Elizabeth'.</i> <i>Sorbus aucuparia (Rowan).</i> <i>Viburnum opulus (Guelder Rose).</i></p> <p><i>What remains to be done on the project is:</i></p> <ol style="list-style-type: none"> <i>1. Two local variety apple trees to be planted.</i> <i>2. An assortment of herbs to be planted.</i> <i>3. A seat / bench to be installed.</i> <p><i>It is now an appropriate time to claim the Friends of the Lake District grant and FLD has been contacted about that. It is also now appropriate to apply to CCC to register the area as a village green; and then maybe stage a small 'opening' ceremony.”</i></p> <hr/> <p>RESOLVED that the Council agreed that the registering of Scaur Close Green as a village green could now proceed.</p> <p>ALSO RESOLVED that the Clerk and Councillor Virginia Minihan would liaise with Geoff Wilson regarding the registering of Scaur Close Green as a village green.</p> <p>ALSO RESOLVED that Geoff Wilson and Rob Sim be thanked for their work on and report about the Scaur Close Green Project.</p>
<p>d. Community Playground.</p>	<p>The Council received an update about the Community Playground. The Clerk asked the following questions of Paul Emmerson of Eden District Council regarding the invoice for £1852.08 (incl. VAT) for the Playground repairs and fencing:</p> <ol style="list-style-type: none"> 1) Why did the repairs take so long to be completed, which appears to have cost the Parish Council more regarding the fencing? <ol style="list-style-type: none"> a. <i>The repairs were required on equipment supplied by Wicksteed Leisure Ltd. who are based in Kettering, Northants and we were dependant on</i>

them to supply the appropriate parts. Special tools are required and they arrange to come up here to fit them.

2) How much did it cost to hire the fencing?

a. The hire cost of fencing was £800, which equates to 5 panels at a hire rate of £8 per week each, making £40 per week for 20 weeks. Safety measures (fencing) had to be put in place so that the public were prevented from using the equipment in a faulty condition.

3) Please can the Parish Council have a breakdown of costs on every item?

a. Please see the financial breakdown previously sent to the Parish Council.

4) Why did it take over a year to get the bill for these works?

a. Our contractors have to issue a considerable number of invoices for a range of additional works on several contracts and it takes time to process them all.

Councillor Virginia Minihan and the Clerk have researched all the previous correspondence with Eden District Council and pulled together some information to send back to Eden District Council in reply to submission of an invoice for payment of the repairs.

Jill Eastham has contacted the Parish Council via Email to inform them of the Swimming Pool Committee's progress with costing their grass cutting, safety inspections and insurance for the Community Play Park, for the proposed Service Level Agreement for the maintenance and running costs of the Community Play Park. They secured the costs for the grass cutting and annual safety inspections but are still awaiting quotations from insurers. Their current Insurance policy is with Aviva and runs from mid-June each year. If they cancel with them before the renewal date, then they will not get a refund for, say April 1st to 16 June. Therefore they would ideally prefer to stay with Aviva until 16 June to avoid having to pay 'double' insurance for that 2.5 month period. Aviva cannot offer a quotation from 16th June until approx one month before that date. They have submitted proposals for full insurance cover for the Pool to several insurers, but asked insurers to separate out the specific costs for the Community Play Park, to:

- Clear Commercial – who suggest they will be able to offer a substantial reduction on the pool's current premiums, but have not sent the full quotation yet.
- Blue Fin Group of Penrith who are Insurance brokers informed the Swimming Pool Committee about a week ago, that a number of insurers have returned, declining to provide a quotation for various reasons. Blue Fin is still chasing remaining markets for a quote.
- Zurich, who are known generally to support community organisations.

The Swimming Pool Committee had asked for quotations by the end of February 2017 but need to chase the insurers up. The Swimming Pool Committee have asked if there is a deadline for submitting these costs for an Agreement to be reached? The Parish Council have had confirmation from HMRC that Lazonby Parish Council will be unable to reclaim VAT paid by LDSP. It follows that Lazonby Parish Council will pay 80% of invoiced costs including VAT for the agreed items up to a limit of £2,500.

RESOLVED that the Council agreed that £665 plus VAT would be paid in full to Eden District Council for the repairs to the Community Playground that the Parish Council believe they should cover financially.

ALSO RESOLVED that the following evidence be sent in a letter to Paul Emmerson of Eden District Council regarding the invoice for the repair work to

Lazonby Community Playground to explain why the Parish Council agreed that £665 plus VAT would be paid in full as a final settlement of accounts. This amount was agreed to because of the following reasons:

1. Regarding the Management Agreement dated 28th January 2011 - Section 4 seems to indicate that the Eden District Council should not go ahead with any repair work etc that cannot be covered by the annual payment, without first getting the permission of the Playground Committee. Eden District Council took the Parish Council to be the Playground Committee at that time, even though there was never a formal transfer from the Playground Committee to the Parish Council - just an agreement minuted at a meeting of the Parish Council on 5th October 2011 that the Parish Council would cover the annual maintenance costs - there was no mention of covering the costs of repairs. The following is an extract from an email sent to Councillor Gordon Nicolson by Neil Buck on 21st August 2014:

"The Parish Council will be contacted with reference to any works outside the cyclic works to see how they wish Eden District Council to proceed. Such as the report sent from our insurance people which includes required works or any other issues raised with regard to the play area or equipment. The Parish Council may wish to attend to minor works themselves. Or alternatively The Parish Council would need to instruct Eden District Council that they wish for the works to be completed. The costs would then be added to the cyclic works costs and form part of the invoice that would be sent to the Parish Council at the end of the relevant financial year. Other points on the Agreement include failure to meet the costs and Eden District Council at its discretion are able to remove or make safe any piece of equipment to ensure the safe operation of the equipment."

2. At the beginning of October 2015, the Parish Council were notified of a bolt being loose on the slide (multi-play unit) and they asked to be notified of the cost. The following Email was received from Paul Emmerson regarding urgent repairs needed to Play Park equipment on 3rd November 2015:

"Please accept my apologies for the late reply but we now have a quote for the repairs from Wicksteed Leisure. I write to advise you that the cost to carry out repairs to the Hurricane Swing (new chains, and possibly seats/connectors), Birds Nest Swing (plastic bushes) and bolt repair from Wicksteeds will be in the region of £455.00 + VAT to add. Please note this cost may rise if other faults are found during the repair. In addition the hire of the safety 'Heras' fencing will also be in the region of £210.00 + Vat to add. Wicksteeds have indicated that they can be on site within 4-6 weeks of an order being placed with them. I have been told by our contractors that the wear on the Hurricane Swing and Birds Nest Swing will lead to even more damage and costs if left in place much longer so in the circumstances I have arranged for them to be removed tomorrow (Wednesday) and I will let you know the cost once this has been done. Please let me know how you wish to proceed."

3. Furthermore, the Parish Council informed Eden District Council, and reiterated it several times, that the Clerk could only authorise the work if it was under £1000 as stated in the Parish Council Financial Regulations. The Parish Council were then given a quote which came in under £1000 so the Clerk agreed the work could be completed. However, when the recent invoice came through the amount of £1852.08 (including VAT of £308.68) was more than £1000 as originally agreed to by the Clerk. Furthermore, it said that the work could take up to 6 weeks for it to be carried out as stated on the quote - *"Work can commence within 4 to 6 weeks from receipt of an order."* Therefore, it implies that the fault lies with Wicksteed for taking so long to do the repairs, and Eden District Council for not pursuing them to do the work within this time, as they were managing the repairs; yet the Parish Council have been asked to foot the bill even though the fault does not lie

		<p>with them.</p> <p>4. On the 8th December 2015 the Parish Council sent a letter to Neil Buck and Paul Emmerson which included the following statement:-</p> <p><i>“Lazonby Parish Council will pay for the most recently quoted repairs on the playground but any further repairs and correspondence regarding the Community Play Park should be sent to Jill Eastham, the Chairperson of Lazonby & District Swimming Pool Committee.”</i></p> <p>Therefore, indicating that the Parish Council said that they would pay for the amount quoted in the above email of 3rd November ie. £455 + VAT (cost of repairing all the equipment) and £210 + VAT for the hire of the fencing, giving a grand total of £665 + VAT.</p> <p>ALSO RESOLVED that the Council agreed to give Councillor Gordon Nicolson delegated authority to progress the Lazonby and District Swimming Pool’s service level agreement.</p>
	<p>e. Wall at Bank Foot.</p>	<p>The Council received an update about the Parish Council folder regarding the collapsed wall at Bank Foot. The Clerk has looked for the possibly missing file regarding the collapsed wall at Bank Foot in the filing cabinet, where the Clerk found five files which are as follows:</p> <ol style="list-style-type: none"> 1. One file marked LPC 46 - Former Egg Packing Station (Laces Store) - Wall collapse 2005 - which is full of information from 2003 upwards, compiled by Norman Thomson when he was Clerk; 2. A temporary folder - LPC 47 which has written on it that original folder was with Paul Foote and Simon Young from the same time as above and compiled by Norman Thomson; 3. A folder called Wall Collapse 1975 - that I believe was put together by Geoff Wilson when he was Chair and contains information from the 1970’s; 4. A folder called Council Extracts 1895 - 1999 - which has Minutes extracts in it and was put together by Geoff Wilson when he was Chair of the Parish Council; 5. A Miscellaneous Supportive Documents File - which is full of plans and maps - which again I believe was put together by Geoff Wilson; 6. The latest folder - compiled by the Clerk from recent dealings with the wall and some of the old dealings with Geoff and Norman. <p>The Clerk does not know what the original folder/information was but it could be one of those as above. The Clerk immediately contacted Paul Foote about the suspected missing folder, when Norman Thomson alerted her on hearing Paul Foote was leaving Eden District Council. The Clerk Emailed and spoke to Paul Foote on the phone who said that he has looked for it and found nothing. So if the Clerk is in possession of the file that Norman Thomson is concerned about, and it’s not among those in the filing cabinet, then the Clerk is not sure where it is, as the Clerk was not aware of any missing files until Norman contacted her.</p> <p>RESOLVED that the report about the Parish Council’s collapsed wall at Bankfoot file it be noted with no further action as all files are believed to be in the Parish Council’s possession.</p> <p>ALSO RESOLVED that it noted that there were no further reports about the collapsed wall at Bank Foot at present.</p>
<p>17/33</p>	<p>Financial Report by the Treasurer.</p>	<p>The Council received a report from the Treasurer (please see attached Treasurer’s Report).</p> <p>David Lamb of Lazonby & District First Responders has sent a thank you letter to the Parish Council regarding the funding they were awarded of £378.40 to pay for the initial equipment to be used by the latest CFR to complete the training and become operational. It was reported that there were 34 call outs for Lazonby &</p>

		District First Responders in the last year.
		RESOLVED that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.
17/34	Authority for Payments.	The Council considered any requests for payment received by the Treasurer, Clerk or Council Members.
		RESOLVED that the Council agreed to pay the Clerk the sum of £155.86 for expenses relating to the work of the Clerk.
17/35	Planning Applications – New (or Appeal).	The Council considered the following Planning Applications, which were issued for consultation by Eden District Council or Cumbria County Council. 1. Planning Application No: 17/0136 - (Full Application) Proposed two storey side and rear extension to form annex living accommodation, at Ferndale House, Lazonby, Penrith CA10 1AT.
		RESOLVED that the Council have NO COMMENTS to make regarding Planning Application No: 17/0136 - (Full Application) Proposed two storey side and rear extension to form annex living accommodation, at Ferndale House, Lazonby, Penrith CA10 1AT.
17/36	Planning Applications – Decisions.	RESOLVED that it be noted that there were no Planning Application Decisions received.
17/37	Housing issues and Development in the Parish.	The Council received an update regarding the Barton Dale signs.
		RESOLVED that it be noted that the sign at Lamb Lea is still misplaced.
17/38	LPC Cumbria Highways Link Person Report.	<p>The Council received a report on any other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p> <p>Michael Bell of Bells of Lazonby has sent an Email to the Clerk regarding some of the issues in Lazonby related to the lorries using the village, the barrier at the bottom of Station Road, the closure of roads in the village and the parking outside of the Bell's of Lazonby car parking area:</p> <p><i>“I note the report item 16/264 LPC Cumbria Highways Person Report. I met with John Judson, County Councillor Hilary Carrick and Kevin Crawley from County Highways to discuss access to and egress from the approach to the bakery and Seat Hill on 11th November. At that meeting Mr Crawley advised it would not be legally possible to restrict vehicles of a certain size going up the B6413 from turning right into the slip road. He undertook to review the shape of the junction and pavement and re-examine the parking arrangements. I agreed to ask all suppliers to advise people delivering to the Bakery site to approach from the Plumpton direction. This has been done and every purchase order we raise repeats these instructions. Hopefully this has helped improve the situation. As yet I haven't heard anything further from Mr Crawley, but please be assured we are happy to be involved in improving the situation.</i></p> <p><i>The item regarding cars parking outside the fence to our car park has been resolved. It only came about because we were housing the village Fire Engine in our workshop overnight and allocated our main car park for it to stand on a trickle charge throughout the day. As the fire station refurbishment has been completed our carpark is now back in use. I note that other vehicles are parking further along this road and fear the problem will increase once the railway line reopens between Lazonby and Carlisle. Perhaps this is something the Council has in hand, however we feel restricting parking on the right-angle bend at the top of the station approach and at the junction with the B6413 including opposite the junction will help.</i></p> <p><i>Finally I note that Appendix 18a informs of the closure of the B6413 from 13th</i></p>

February for between 3 days and 18 months! Given that this is the way all supplies to the Co-op and the bakery are instructed to come it is imperative that some accommodation can be made for deliveries or the work can be restricted to certain times. We have only learnt about the proposed work by reading the Parish Council minutes. I understand from County Highways that the subcontractor has failed to carry out their duty by not informing people affected. If HGVs cannot be accommodated throughout this work, then I suspect there will be a huge amount of congestion and frustration.”

Councillor Hilary Carrick also informed the Parish Council that they are waiting on Cumbria Highway’s proposed design option(s) for the barrier at the bottom of Station Road. A ‘Swept Path Analysis’ still has to be carried out. The delay is as a direct consequence of current resource pressures at the County Council. In respect of the road closure Councillor Hilary Carrick was alerted to this at the end of the Parish Council’s (this is appearing blue like a hyperlink) December 2016 meeting and so contacted Highways requesting that the road closure be scheduled in a different way so that only one half of the road would be closed at any time to enable traffic to continue to flow. This was agreed in principle at that time. However, a couple of weeks ago Councillor Carrick became aware that this work was not being carried out by the County Council but by Contractors on behalf of United Utilities. Councillor Carrick confirmed that the work would take less than two days, and commences on Sunday 19th February and finish no later than 1.00 pm on Monday 20th February. Apparently, the Contractors contacted Michael Bell directly about the timing of the work and agreed to place some temporary ‘no waiting’ cones outside The Lofts to help with HGV/delivery vehicle manoeuvres at the bottom of Station Road. Councillor Hilary Carrick hoped that this would have no detrimental impact on the Co-op and hopefully this will prove effective in minimising the disruption for everyone. However, Councillor Carrick did ask for feedback if that is not the case.

Joe McCrone, Project Manager at Story Contractors has contacted the Clerk because they need to carry out some repairs at Eden Bridge on behalf of Cumbria County Council. The Parish Council was informed that the bridge will not be closed during the repairs. They asked if they could use a small part of the Eden Bridge car park to place a skip, small lock up and a ground hog type welfare unit as this would be extremely beneficial to carrying out the works. Councillors Gordon Nicolson and Chris West met with the Story Contractors to discuss the terms and conditions of the use of the land. Story Contractors will now need to talk to Cumbria County Council about what they expect from Story Contractors first and the financial side of this work before they can proceed further with the agreement.

RESOLVED that the reports from Michael Bell and Councillor Hilary Carrick regarding the issues related to the lorries using the village, the barrier at the bottom of Station Road, the closure of roads in the village and the parking outside of the Bell’s of Lazonby car parking area from Michael Bell and Councillor Hilary Carrick be noted with thanks.

ALSO RESOLVED that the Council agreed to the proposed terms and conditions for Story Contractors to site their welfare unit and some materials at Eden Bridge car park adjacent to Eden Bridge, at a charge of £100.00 per week for the period the agreed area is occupied.

ALSO RESOLVED that the agreed terms and conditions for the use of Eden Bridge Car Park by Story Contractors will be as follows:

1. Lazonby Parish Council accepts no liability for loss or damage to your property and requires that Story Contracting Ltd has public liability insurance that covers any contingency that may arise.
2. Lazonby Parish Council recommends that appropriate security fencing is erected around your building and materials to deter unauthorised entry to the

		<p>site.</p> <ol style="list-style-type: none"> 3. That vehicles are parked in an orderly manner and do not obstruct access to the recycling facility and to the steps leading to the river edge. 4. That the sum of £100.00 per week or part thereof is payable to Lazonby Parish Council for the period the agreed area is occupied by you. 5. That the ground and area used is restored to its original condition after use. <p>ALSO RESOLVED that the Council agreed to give Councillor Gordon Nicolson delegated authority to deal with Story Contractors regarding the use of Eden Bridge car park.</p> <p>ALSO RESOLVED that the Clerk will issue a letter covering the arrangements for Eden Bridge car park to Story Contractors once they have agreed.</p>
17/39	Parish Grass-cutting for 2015.	<p>The Council considered a recommendation that the parish grass-cutting volunteers should be mobilised again for 2017 with a letter from the Chair to the volunteers.</p>
		<p>RESOLVED that the grass cutters letters be signed by the Chair and sent out to the volunteer grass cutters in early April.</p> <p>ALSO RESOLVED to put a copy of the Parish Council's Health & Safety Policy in the grass cutting equipment storage shed.</p>
17/40	Parish Field and Grazing to Let.	<p>The Council considered the Parish Playing field and grazing to let for 2017. The Clerk has contacted the Cub Scout Leaders to ask if they would like to continue to use the Parish Playing field under the same arrangement as last year when they rented the larger part of the field as the sole user, and the Parish Council put the remaining part out to bids for the grazing. The Clerk is waiting for a reply so that the advertising can reflect these arrangements. The Clerk will need to put a poster on the Parish notice boards regarding the grazing in the next week or so with a dead line for bids.</p>
		<p>RESOLVED that the Clerk proceed with advertising the grazing of the Parish Playing field for sheep.</p>
17/41	Invitations to Participate.	<p>The Council considered whether members would like to take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> 1. Legal Training Day - 5 April 2017. The topic will be "Communications". The event will again take place at 109 Great Russell Street, London. The price for the day is £75 plus vat for the first county association representative, £50 plus vat for other representatives, the same as the November event. Lunch and refreshments will be provided by NALC. County associations will be expected to pay their own travel and accommodation. NALC legal staff will look at how councils deal with their members, employees and the public (including the impact of social media). 2. Cumbria in Bloom Pride in Your Community Competition 2017 information and entry forms.
		<p>RESOLVED that the invitations to participate information received be noted.</p>
17/42	INFORMATION given for reference only.	<p>RESOLVED that it be noted that the following information was given to the Council for reference only.</p> <ol style="list-style-type: none"> 1. Rainfall Gauge Data Information.
17/43	Date of the Next Meeting.	<p>RESOLVED that it be noted that the date of the next scheduled meeting be Wednesday 5th April 2017, in Lazonby Village Hall, at 7.30 pm.</p>

Please Note:

Amendments to these Minutes have been made in red following approval at the Parish Council Meeting on the 5th April 2017.