

# LPC

## LAZONBY PARISH COUNCIL

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### Minutes

**For the Council Meeting held on Wednesday 1<sup>st</sup> February 2017, starting at approximately 7.30 p.m, in the Jubilee Rooms, Lazonby Village Hall.**

**Present:** Acting Chair Councillor Gordon Nicolson.

Councillors Christine Chamberlain, Chris Hill, Virginia Minihan, Peter Minihan, John Nicol, Tim Wright, John Judson and Carole Taylor.

Also in attendance: County Councillor Hilary Carrick, the Parish Council Treasurer Chris Hoy, the Clerk to the Council Rebecca Wyatt and seven parishioners.

Apologies for absence were received from Councillor Chris West and Broadband Champion Brian Smythe

ITEM / MINUTE No.	ITEM	BUSINESS
17/01	<b>Appointment of Chair of the Council for 2016 - 2017.</b>	<p>The Council considered nominations for the position of Chair of the Council to serve for the 2016 – 2017 municipal year, from the Council Members present.</p> <p><b>RESOLVED</b> that due to no nominations being received for the appointment of a Chair, that this would be deferred to the next Council Meeting in March 2017.</p> <p><b>ALSO RESOLVED</b> that the Councillors present agreed that Councillor Gordon Nicolson be nominated to be the acting Chair for this meeting.</p> <p><b>ALSO RESOLVED</b> that it be noted that the Chair of the Parish Council welcomed Councillor Carole Taylor as the newest member of the Parish Council.</p>
17/02	<b>Requests for Dispensations.</b>	<p><b>RESOLVED</b> that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.</p>
17/03	<b>Declaration of Interest.</b>	<p>The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p><b>RESOLVED</b> that it be noted that Councillor Gordon Nicolson declared a personal and prejudicial interest in matters concerning Eden District Council.</p> <p><b>ALSO RESOLVED</b> that it be noted that Councillor <b>Gordon Nicolson</b> declared a personal and prejudicial interest in matters concerning Planning Application No. 17/0016 due to being lobbied by several parishioners in his role as District and Parish Councillor.</p> <p><b>ALSO RESOLVED</b> that Councillor John Judson declared a personal interest in Planning Application No: 16/1020 – Bells of Lazonby.</p>
17/04	<b>Matters of Urgency.</b>	<p>The Council received the following matters which arrived too late to be otherwise placed on the agenda, or were omitted by mistake, so were introduced in this part of the agenda. These are as follows:</p> <ol style="list-style-type: none"> <li>1. Notification from Carol Cutting, the Chair of Lazonby Village Hall Committee, regarding the Clubbercize class. They are currently trying to</li> </ol>

17/04		<p>resolve the issue of the volume of the music coming from the class without impacting on other users, to allow the class to continue on Wednesdays on the condition that the music is turned down from 7.30 – 8.00 p.m. during the overlap with the Parish Council, or on those occasions hold a different class that makes much less noise. This would impact on the class only one half hour, once a month. If this is not agreed to, then they will give notice to cancel the class booking. This will also apply if other users are using the Jubilee room at the same time. The Village Hall Committee recognises that the Parish Council booking is very long-standing with dates advertised to the community for months ahead and that continuity is essential. They are hoping that this situation is on the brink of being resolved and after this evening there should be no further problem with noise; and to please accept the apologies of the committee but it has been hard trying to ensure everyone is happy.</p> <p><b>RESOLVED</b> that the issue of noise problems when Clubbercize overlaps with the Parish Council meeting be noted.</p>
17/05	<p><b>Minutes of the Council Meeting of the 14<sup>th</sup> December 2016.</b></p>	<p>The Minutes of the Council Meeting of the 14<sup>th</sup> December 2016 were considered.</p> <p><b>RESOLVED</b> that it be noted that the road number B16483 be removed for being incorrect, and B1643 be corrected to B6413 on minute 16/252 – public participation of the December 2016 Minutes of the Parish Council.</p> <p><b>ALSO RESOLVED</b> that it be noted that the incorrect sum of £14.50 be changed to £62.49 on minute 16/258 - Financial Report by the Treasurer of the December 2016 Minutes of the Parish Council.</p> <p><b>ALSO RESOLVED</b> that subject to the above amendments the Minutes of the Council meeting of the 14<sup>th</sup> December 2016 be approved and signed as a true record of those proceedings.</p>
17/06	<p><b>Matters Arising from the Minutes of the Council Meeting of the 14<sup>th</sup> December 2016.</b></p> <p><b>16/22 - Copper Beech Tree at Croglin Designs.</b></p> <p><b>16/60 – Public participation - Maintenance of the War Memorial.</b></p> <p><b>16/112 - Steps to the Railway Station.</b></p>	<p>The Council considered any matters arising from the Minutes of the 14<sup>th</sup> December 2016.</p> <p><b>RESOLVED</b> that it be noted that the pruning back work has now been carried out on the Copper Beech tree at a cost of £495 (no VAT charges).</p> <p><b>RESOLVED</b> that the Council will continue to monitor the work to be done on the War Memorial. The work can't be done until the weather warms up and reported back to a future meeting of the Parish Council.</p> <p>The Council received an update about the rail to be put up on the steps to the Railway Station. The Clerk has spoken to the Mr Walsh of Trust Inns who has said that he is just waiting for approval from Management for the work to be carried out. Once that has been approved the work will commence. Mr Walsh said he would let the Clerk know when the work is to start. He did ask if the Clerk thought that they would need planning permission for the railings. The Clerk told him to ring Eden District Council planning to ask but it was thought unlikely they would. The Clerk then received further information to say that the rails were currently in production and that all being well the work to install them would commence within the next 12 days.</p> <p><b>RESOLVED</b> that the Clerk will continue to liaise with the Property Manager at Trust Inns regarding further progress reports.</p>

17/06	16/229 – Public Participation - Retrospective planning consent for steps at the Meadows.	<p>The Council received an update on the Retrospective Planning consent for steps at the Meadows. An Appeal has now been lodged against the decision reached by Eden District Council to refuse planning permission for the steps at the Meadows, which will be considered on Agenda Item 16 - Planning Applications – New (or Appeal) of this meeting. Councillor Nicolson has also met with Head of Planning Services on this issue.</p> <p><b>RESOLVED</b> that it be noted that the information about the Appeal has now been lodged against the decision reached by Eden District Council to refuse planning permission for the steps at the Meadows, which will be considered on Agenda Item 16 - Planning Applications – New (or Appeal).</p>
	16/241 - Tenancy Agreement with Croglin Designs.	<p>The Council received an update about the Tenancy Agreement for the Old School. The Tenancy agreement has been finalised and signed by the tenant Joe Butler of Croglin Designs and Councillor John Nicol on behalf of the Parish Council in their role as Landlord. This tenancy will now run from 1<sup>st</sup> February 2017 – January 31<sup>st</sup> 2022.</p> <p>Council Members had also received via E mail from the Clerk the following request information from Joe Butler of Croglin Designs for permission to install a filter box and fan outside, adjacent to the lean-to, as part of his ongoing improvements to the workshop. He wrote: <i>“As you are all aware I have been making improvements to the workshop to make the building warmer, lighter and a safer working environment. I have to date spent approximately £14,500 on these improvements. The lean-to has a new roof which is weatherproof and insulated unlike the old one, the floor has been resin coated to reduce the damp. The electrics downstairs have all been rewired and tested to the current regulations, and upstairs will be completed in the near future. I have also been working on the extraction system, the aim being to filter the air more effectively and to reduce the noise. I have in effect built an entire new extraction system which is working well and has reduced the noise inside and outside considerably. However, I am unable to get a fine filter system that will fit inside the building. They are usually external for several reasons (including fire risk). I have invested quite a lot of time and money in making it safe for one to be fitted inside; however it is proving impossible to find a unit which can filter enough air and is compact enough to fit inside. This is naturally quite disappointing, however I have had a few conversations with extraction specialists who have assured me an outside unit would be as quiet if not quieter than the indoor system. I have talked to the neighbours behind the workshop (the Boyds and the Barkleys) who are happy for me to place the unit outside as long as it is as quiet or quieter than the current system. So I am asking permission to be able to put the filter box outside (dimensions are 82 cm x 77cm x 3m high) together with the fan which would sit inside an acoustic box (sound reducing cover, specially designed to keep the fan quiet). In order to do this I would need to extend the paved area on the chapel side of the building by a small amount. One added benefit of this is I would be able to reduce the damp coming into the building on that side at the same time. This would be situated in the same location as the ducting I recently removed. I would at the same time suggest building a small wall around the back of the existing flower bed so that the grass is easier to cut, therefore making the whole area look neater (this is far from important but could be done at the same time). I would cover the cost of this. The filter and fan box would be painted a dark green or brown to match that of the existing building. I would also propose to pay for some shuttering around the new unit (in keeping with the looks of the lean to) to reduce the noise further. I would build this so it could be removed in the future if needed. I hope you appreciate I am trying to balance continuing to make the workshop a safe and nice place to work whilst also making sure that as minimal impact is made on the village. Without this fine filter I risk exposing myself and others to unacceptable levels of fine dust which is hazardous in the working environment. As a further issue, I recently took advice on Health and Safety of the workshop and it was raised as an issue that I did not have an asbestos survey, I was wondering if such a test had been carried out. If not I would see to</i></p>

<p>17/06</p>		<p><i>getting one organised and give you a copy of the certificate once completed. I am guessing that there isn't any asbestos but it needs to be certified. If anyone wants to pop by the workshop to discuss any details please do so, I could however do with an answer fairly quickly as I have a second hand unit which is available and a company who are available to fit it fairly soon. This is pressing as the current system I have is a patch job and is not working at full efficiency/capacity."</i></p> <p>It was also recommended that the Members be asked to confirm that an E Mail exchange took place to agree to and confirm that the work proposed could be carried out.</p> <p><b>RESOLVED</b> that it be noted that the signing of the Old School tenancy has been completed.</p> <p><b>ALSO RESOLVED</b> that it be noted that thanks was given to Councillor John Nicol for all the work he has carried out to make sure the Old School Tenancy was correct and up-to-date, and then signed <b>by</b> the tenant.</p> <p><b>ALSO RESOLVED</b> that the Council Members confirmed that an E Mail exchange took place to agree to the proposed work regarding the installation of a filter box and fan on the Old School; this was done due to the urgency of the work and no Parish Council meeting in January 2017.</p> <p><b>ALSO RESOLVED</b> that the report about the request to carry out the installation of a filter box and fan on the Old School be noted.</p> <p><b>ALSO RESOLVED</b> that the Clerk see if there has been an asbestos survey carried out on the Old School; and to let Joe Butler know so that he can go ahead with organising one if there is no record of a survey being carried out.</p>
	<p><b>16/254 - Report from the District Councillor Gordon Nicolson – Keep Britain Tidy Campaign.</b></p>	<p>The Council received an update about the Keep Britain Tidy Campaign. Councillor Gordon Nicolson has informed Eden District Council of the Parish Council's interest in the Keep Britain Tidy Campaign from 3<sup>rd</sup> to 5th March 2017, and asked would it be possible to reserve equipment for ten adults and ten children for that weekend. Eden District Council has asked what equipment the Parish Council would like. They have a number of sticks, hoops, high-vis vests and gloves which they can loan out (approx. 50 sets of adult kits and 40 sets of children's kits); but also to be aware that other groups will probably want to borrow kit as well so it is probably best not to over-estimate what equipment you will need. They will also supply the Parish Council with bags and arrange to have the litter collected post-pick.</p> <p>Therefore, the Parish Council need to let Eden District Council know what they need from the following:</p> <ol style="list-style-type: none"> <li>1. How many kits you require (adult and children).</li> <li>2. When the pick will be taking place (and areas that the Parish Council intend to cover) – N.B. The kit will be available before and after the week end advertised.</li> <li>3. Where and when the full bags will be left for collection by Eden District Council (They will try to coincide this with the normal refuse collection)</li> <li>4. Details of when/where the kit will be delivered to the Parish Council or picked up by the Parish Council and when it can be returned or collected by an Eden District Council Officer.</li> </ol> <p>Where to clean up still has to be decided.</p> <p><b>RESOLVED</b> that Councillor Gordon Nicolson would confirm the request for 10 sets of Adults and 10 sets of Children's equipment from Eden District Council.</p> <p><b>ALSO RESOLVED</b> that Councillor Chris Hill would be happy to have the equipment delivered to her address.</p>

17/06		<p><b>ALSO RESOLVED</b> that Councillor Hilary Carrick would speak to the Head teacher of Lazonby School to ask if any children would like to volunteer to help on the clean up.</p> <p><b>ALSO RESOLVED</b> that the clean up event would be on 4<sup>th</sup> March 2017, at 10am, meeting at the Village School.</p> <p><b>ALSO RESOLVED</b> that the Clerk produce a poster about the clean up event and put it on the notice boards, in the Parish Council Newsletter and on the Parish Council website.</p>
	16/265 – New Council Policies.	<p>The Council received an update about the New Council Policies. The Clerk issued the draft Parish Council Policies by Email to the Council Members for comments. Comments were then received from Councillors. Once the final comments have been made the Clerk will update the policies and aim to bring them back to the March 2017 meeting of the Parish Council for approval.</p> <p><b>RESOLVED</b> that Councillor Virginia Minihan agreed to further review the Health &amp; Safety Policy and inform the Clerk of any changes, which will then be sent around to all the Councillors before the March 2017 meeting of the Parish Council.</p>
	16/266 - Invitations to Participate - BT Programme of Payphone Removals.	<p>The Council received an update about the BT Programme of Payphone Removals. The Clerk received an update from Eden District Council about the community responses in respect of the consultation period for the BT Programme of Payphone Removals. Their collective response from all affected towns and parishes was sent in December 2016 to the timescale agreed. BT are currently analysing those responses and will advise as soon as decisions are available.</p> <p><b>RESOLVED</b> that the report about the BT Programme of Payphone Removals be noted.</p>
17/07	Public Participation.	<p>The Chair asked the parishioners present if they wished to make any contributions relating to any items on the agenda, or any other parish related matter which they may wish to raise.</p> <ol style="list-style-type: none"> <li>1. A parishioner, being a past Clerk to the Council, asked if a folder about the collapsed wall at Bank Foot had been returned by Eden District Council from when he gave it to them back in 2007 or around that time. The Clerk explained that after she had received an Email from the parishioner on this subject, she had made enquiries with Eden District Council and they had said they did not have the file, so assumed it must be in the with the other files in the filing cabinet. More details about the file were asked of the parishioner so that the Clerk could see if she did have one matching the description. There was no record or receipt of lending it to Eden District Council so the Clerk did not know of any of this prior to the recent initial Email the parishioner sent asking about it.</li> <li>2. The same parishioner asked why the Parish Council had awarded the Village Hall with the funding for the easily storable and movable P.A. system, hard-wired amplification, improved and safer stage-lighting, and a mixing system when they had already received funding through other means. The Parish Council explained that the portion of the funding they gave was part of the whole amount needed so match funded other funding that they had received.</li> <li>3. The same parishioner complained that the December 2016 Minutes of the Parish Council did not have the Fishing permit costs recorded in them. The Chair explained that the fishing permit costs were widely advertised throughout the parish and on the Parish Council website.</li> <li>4. A parishioner wanted to express his concerns regarding the steps at the Meadows and the recent retrospective planning application. The parishioner said that at the planning consent stage it was expected that</li> </ol>

the pedestrian path along the north edge of the Meadows development would become a publicly maintainable path and adopted by the County Council along with other roads and footways on the estate. It seems that because the path has steps in it is not adoptable. The parishioner could not understand that with The Equality Act, and requirements to provide for people of all abilities, that a new path has been allowed to be built with steps in it when he is sure that they could have been avoided. So now the parish is left with a footpath link that remains in the hands of a private 'Management Company' which seems madness. The path could consequently be taken out of public use at any time in the future and an anomaly is being left for future people to have to deal with. Also there are Health & Safety issues over the culvert and the railings, and the access to the electricity substation.

5. A parishioner wanted to express his concerns about the prospect of a new housing development off Scaur Lane and its impact on the drainage issues on Scaur Lane, the fact that the schools were near to capacity, that 25% expansion of Lazonby over 4 years seemed excessive, and questioned the District Council's planning statement.
6. The Story Homes sign is still up at the railway station although the contract to display it was due to run out at the end of January 2017. It was not known if the sign had been contracted for another year or not.
7. Parishioners at Low Plains have been experiencing excessive noise coming from the Low Plains Quarry and complaints have been made to Cumbria County Council which have been logged and passed onto the quarry. The noise monitoring scheme was considered to meet the terms of the condition imposed by the Planning Inspector, which was in part suggested by Cumbria County Council and went a lot further than Tarmac wanted. The site supervisor has informed David Hughes, the Planning Officer at Cumbria County Council, that they temporarily have a crusher on site in order to crush the stockpile of oversized cobbles. This was working 3 days last week and in a worst case will be on site until the end of February 2017. There are no simple actions that they can take to reduce the noise, they have asked Tarmac to carry out some noise monitoring to assess compliance or otherwise with the conditions. He has also asked them to tell him when this is so that he can try and get to the site at the same time. If this exceeds the noise limits on the planning permission the Council will look at all options to address the problem. However, now the quarry has just informed Cumbria County Council that crushing operations are going to end this Friday (3rd February 2017). As a consequence they will not be carrying out extra noise monitoring. They are looking at other potential outlets for the cobbles and will not be crushing for the foreseeable future.
8. A parishioner has been reported to have had a near miss with a tractor pulling a long trailer which mounting the pavement turning into Scaur Lane near the parish notice board. The driver was not identified at this time.
9. A parishioner expressed his concerns about having another near miss trying to exit his driveway with another car driving on the pavement. He feels it is time to speak up and ask for a solution to be found to deal with this. The parishioner has been in contact with County Councillor Hilary Carrick, as well as the Clerk, and enclosed photos taken between 16.11 pm and 17.18 pm of the volume of traffic in the main street, which included large lorries and cars mounting the pavement and on street parking. The parishioner has spoken to the community police who did not think there was a problem. However, the parishioner disagrees. Also besides the driving on pavement, speeding is very prevalent all times of day and night. And now with further development of the village he believes the problem

can only worsen. Members of the Council also agreed that there was a bad problem with the volume of traffic in the main street. Councillor Hilary Carrick explained that there was an argument to say that the parked cars may actually slow down the traffic. However, the issue of the volume of traffic, parking, yellow lines, the damaged barriers now removed and the issue of lorries through the village is now looking like it will become a community consultation which will take a few months to sort out especially with the pre-election period known as purdah, due to the forthcoming May elections when not much will happen. All the issues have been logged and will be referred to through the consultation. The issue of asking parishioners to park in their own driveways instead of on the road may also help alleviate the problems. The Council also discussed the issue of trees/hedges being cut back in a garden on the high street, to allow line of sight up the hill.

10. A parishioner has asked one of the Councillors if the Parish Council knows about access issues on Wan Fell, and whether it is the appropriate body to take action. Wan Fell is an SSSI and is designated Access Land, with freedom of entry beside Brownrigg Quarry at NY517374. A friend had drawn the parishioner's attention to the fact that the access gate has been locked by the landowner thereby denying access. Another parishioner, who has had professional experience of land access, has kindly researched the issue and given a detailed explanation of what has happened with the land. Some of the issues have been cars being parked in the entrance to Brownrigg Quarry and obstructing access to the quarry workings, even with signs asking that there be no parking in the access road; also continual dog fouling. It was also said that even though there were barriers across the entrance this did not mean people could not access the land as long as when climbing over they do not damage the barriers doing so.

**RESOLVED** that the Clerk look for the file for the Collapsed Wall at Bank Foot and see if the Parish Council has the file in question.

**ALSO RESOLVED** that the parishioner's queries about the Parish Council awarding the Village Hall with the funding for the easily storable and movable P.A. system, hard-wired amplification, improved and safer stage-lighting, and a mixing system be noted and that it was awarded as match funding for a larger project.

**ALSO RESOLVED** that the comments about the December 2016 Minutes of the Parish Council not recording the fishing permit costs be noted and that the fishing permit costs were widely advertised throughout the parish and on the Parish Council website.

**ALSO RESOLVED** that the parishioners concerns regarding the steps, footpaths, and culvert and electricity substation on the Meadows development be noted; and that it is an on gong issue with a current appeal being held regarding the decision by Eden District Council to refuse retrospective planning of three of the steps.

**ALSO RESOLVED** that Councillor Tim Wright would enquire about the Story Homes sign and ask for it to be removed now.

**ALSO RESOLVED** that the parishioner concerns about the prospect of a new housing development off Scaur Lane be noted.

**ALSO RESOLVED** that Councillor Tim Wright would approach the owners of the garden with the trees/shrubs and ask if they could be cut back again.

**ALSO RESOLVED** that the concerns of the parishioners at Low Plains about the excessive noise coming from the Low Plains Quarry and its resolve be noted.

**ALSO RESOLVED** that a parishioner's near miss with a tractor mounting the pavement in Scaur Lane near the parish notice board be noted.

17/07		<p><b>ALSO RESOLVED</b> that a parishioner's concern about having another near miss trying to exit his driveway with another car driving on the pavement on the main street be noted.</p> <p><b>ALSO RESOLVED</b> the access issues on Wan Fell be noted.</p>
17/08	<p><b>Super fast Broadband.</b></p>	<p>The Council received a written report regarding Fibre Optic Superfast Broadband from Broadband Champion Brian Smythe. Lonsdale Net are slightly behind schedule for getting their service to Low Plains. They have the mast erected, their equipment installed and power connected with the final commissioning work to be completed. They expect to be ready for service before the end of next week and will then be communicating to those who have requested a connection.</p> <p><b>RESOLVED</b> that Brian Smythe be thanked for his report about Superfast Broadband, the contents of which were noted.</p>
17/09	<p><b>Report from the District Councillor Gordon Nicolson.</b></p>	<p>The Council received a report from the District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> <ol style="list-style-type: none"> <li>1. Eden District Council will consider its budget for 2017/18 at a meeting on 16 February. The consideration includes the proposed abolition of special expenses.</li> </ol> <p><b>RESOLVED</b> that it be noted that District Councillor Gordon Nicolson reserved the right to speak on other issues on the agenda.</p> <p><b>ALSO RESOLVED</b> that District Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p>
17/10	<p><b>Report from County Councillor Hilary Carrick.</b></p>	<p>The Council received a written report from County Councillor Hilary Carrick about County Council matters affecting the Parish.</p> <ol style="list-style-type: none"> <li>1. The issue regarding the Lofts, the Lorries turning out of Station Road, and the design of a new barrier is still on-going.</li> <li>2. The Cumbria County Council Budget Meeting is on Thursday 16<sup>th</sup> February 2017.</li> </ol> <p><b>RESOLVED</b> that it be noted that County Councillor Hilary Carrick reserved the right to speak on other issues on the agenda.</p> <p><b>ALSO RESOLVED</b> that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p>
17/11	<p><b>Lazonby Parish Projects:</b></p>	
	<p><b>a. Registration of Parish Land.</b></p>	<p>The Council received an update about the registration of parish land.</p> <p><b>RESOLVED</b> that it be noted that the documents regarding the transfer of the footpath adjoining the Methodist Church have been sent back to the Solicitors, who will let the Parish Council know when the transfer is completed.</p>
17/11	<p><b>b. Neighbourhood Plan.</b></p>	<p>The Council received an update regarding the Neighbourhood Plan. The Neighbourhood Plan has now had its health check and any recommendations been made. Councillor Gordon Nicolson compiled an Executive Summary of the plan to be made into a leaflet which is to be delivered to all the Parish Households. The documentation will also be on the LPC website. A public meeting is being held on the Saturday 11<sup>th</sup> February to present the Neighbourhood Plan so far and allow the public to ask questions. The Neighbourhood Plan will now be given to Eden District Council in order for them to view the comments made by the health check and then they can assess to see if everything is OK. Then it will go out for a 6 week consultation for comments, have</p>

	<p>its final amendments made, and then there will be a local referendum enabling parishioners to vote on it. Hopefully it will be completed by July 2017.</p> <p><b>RESOLVED</b> that the report about the Neighbourhood Plan be noted.</p> <p><b>RESOLVED</b> that posters advertising the Public Neighbourhood Plan event be put on the Parish notice boards.</p>
<b>c. Scaur Close Green.</b>	<p>The Council received a progress report regarding the Scaur Close Green project. Parishioners Geoff Wilson and Rob Sim reported the following:</p> <p><i>“It's getting round to tree and shrub planting time on Scaur Close Green, and we have been sourcing plants. So that we can use plants which are more established (that means larger) than was originally proposed, and to plant over a larger area, we would like approval to spend £650 on plants instead of the £165 originally included in the estimate of costs. We realise that this is a considerable increase in expenditure on this item, but it will mean that the area will have an 'established' profile much earlier than was initially envisaged and there will be a greater variety of native species bird and bee favoured plants, over a larger area. I understand that due to the savings made in other parts of the project there is still almost £1500 remaining in the project budget, excluding the FLD grant of £650 which will be claimed when the project is completed in the middle of the year. Once the planting is done the only remaining budgeted item is a seat. If approval is granted for this change in budget item the plants will be purchased from Weasdale Nursery, near Newbiggin-on-Lune for planting in mid-February. The winter has been relatively mild ... so far, and the wildflower and meadow grass area that was planted in September has continued to come on very well. There were some 'growing' days well into December.”</i></p> <p><b>RESOLVED</b> that the Council agreed to the request to spend £650 on plants instead of £165 originally estimated in the costs, as there was plenty of allocated funding left to use.</p> <p><b>ALSO RESOLVED</b> that Geoff Wilson and Rob Sim be thanked for their report about the Scaur Close Green Project.</p>
<b>d. Community Playground.</b>	<p>The Council received an update about the Community Playground. Councillor Gordon Nicolson gave a draft copy of the proposed funding agreement between Lazonby Parish Council and Lazonby Swimming Pool Association to the Swimming Pool Committee. Councillor Gordon Nicolson also told them that the Parish Council are awaiting information from HMRC about how to treat the payment of VAT by the Association and that this version has not been formally approved by the Parish Council as yet. The Pool Committee has now formally agreed that they will accept the draft of the proposed Service Level Agreement between Lazonby Parish Council and Lazonby &amp; District Swimming Pool Association. They will submit the costs for grass cutting and safety inspections soon. As for the insurance quotes needed, the Committee have now had the Site valued and will be submitting details for the quotes as soon as they have them.</p> <p><b>RESOLVED</b> that the Report about the funding for the Community Playground be noted.</p> <p><b>ALSO RESOLVED</b> that the final figures still need to be assessed for the proposed Service Level Agreement and once finalised it can be approved.</p>
<b>e. Wall at Bank Foot.</b>	<p><b>RESOLVED</b> that it be noted that there were no further reports about the collapsed wall at Bank Foot at present.</p>
<b>f. Contracting a</b>	<p>The Council Members discussed whether the contracting of a Lengthsman should be pursued.</p>

17/11	Lengthsman.	<b>RESOLVED</b> that the Council would not pursue contracting a Lengthsman in the parish.
	g. Charity Shop in the Parish.	<b>RESOLVED</b> that it be noted that this community charity shop would be a project taken up by volunteers in the parish and not pursued by the Council.
17/12	Financial Report by the Treasurer.	The Council received a report from the Treasurer (please see attached Treasurer's Report).
		<p><b>RESOLVED</b> that the Council agreed to the moving of £4000 from the deposit account to the current account to cover expenditure.</p> <p><b>ALSO RESOLVED</b> that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.</p>
17/13	Authority for Payments.	<p>The Council considered any requests for payment received by the Treasurer, Clerk or Council Members.</p> <p>The Council agreed over a year ago that any outstanding repairs to make safe the playground before transfer to the Swimming Pool Committee would be paid for by the Parish Council. The invoice has now arrived for payment of £1852.08 including VAT of £308.68. If you refer to the appendix you will note that work was undertaken between October 2015 and December 2016, over a year of work and the bill has finally arrived. The most expensive item being the fencing charges/removal. The Treasurer is certain the fencing was not in place for any great length of time and therefore the charge seems excessive. The Wicksteeds portion of the invoice is very small compared to Ameys. Allocated in the present budget for this expense was £1000, although the Treasurer's recommendation was to remove this from the budget for 2017/18 as no invoice had been forthcoming after such a long wait. This was factored into the Parish Council's recent Precept request. However, if the Council agrees that the entire bill is acceptable then the reserves figure will naturally be reduced, yet should make a smaller impact due to savings elsewhere, rental increases and a larger VAT reclaim in progress than previously envisaged.</p>
		<p><b>RESOLVED</b> that the Clerk ask Eden District Council the following questions before they agree to paying the invoice of £1852.08 (incl. VAT) for the community playground repairs:</p> <ol style="list-style-type: none"> <li>1) Why did the repairs take so long to be completed, which appears to have cost the Parish Council more regarding the fencing?</li> <li>2) How much did it cost to hire the fencing?</li> <li>3) Please can the Parish Council have a breakdown of costs on every item?</li> <li>4) Why did it take over a year to get the bill for these works?</li> </ol> <p><b>ALSO RESOLVED</b> that the amount of £2154 be paid for the Neighbourhood Plan Health Check from the Neighbourhood Plan funding.</p> <p><b>ALSO RESOLVED</b> that £475 be paid to H &amp; H Reeds Printing for the Executive Summary booklet to be taken from the Neighbourhood Plan funding.</p>
<p><b>At this point in the meeting the Chair addressed the Parish Council present to ask if they wished to carry on business beyond the two hour time limit for Parish Council meetings. It was resolved to continue to complete all business on the agenda.</b></p>		
17/14	Planning Applications – New (or Appeal).	<p>The Council considered the following Planning Applications, which were issued for consultation by Eden District Council or <b>Cumbria</b> County Council.</p> <ol style="list-style-type: none"> <li>1. <b>Planning Application No: 17/0017</b> - (Full Application) - Rebuilding and extension following fire damage, at Garthside, Scarrows Lane, Lazonby, CA10 1AT.</li> <li>2. <b>Reference no: APP/H0928/W/16/3164864</b></li> </ol>

17/14

**Town and County Planning Act 1990 Appeal under Section 78, for Planning Application No: 16/0685** - the Retrospective permission for retention of steps leading to the seating area adjacent to Scaur Lane footway and some privately owned driveways, at land adjacent to Scaur Lane, Lazonby. All representations need to be made by 8<sup>th</sup> February 2017.

3. **Planning Application No: 17/0016** – Proposed Residential Development Scaur Lane Lazonby

The Council also received a Planning Application report for approval regarding the following Planning Application, which was considered by the Planning Committee and Members of the Parish Council by Email, with written notification to parishioners via the parish notice boards, in January 2017. The Parish Council gave a **NO COMMENTS** response to the following planning application:

1. **Planning Application No: 16/1020** - (Full Application) Extending existing structure of decommissioned petrol canopy to form new workshop building, at Edenholme Bakery, Lazonby, Penrith CA10 1BG (Lazonby Bells of Lazonby).

**RESOLVED** that the Council have **NO COMMENTS** to make regarding Planning Application No: 17/0017 - (Full Application) - Rebuilding and extension following fire damage, at Garthside, Scarrows Lane, Lazonby, CA10 1AT.

**ALSO RESOLVED** that the original comments made for Planning Application No: 16/0685 - the Retrospective permission for retention of steps leading to the seating area adjacent to Scaur Lane footway and some privately owned driveways, at land adjacent to Scaur Lane, Lazonby. Appeal Reference no: APP/H0928/W/16/3164864 Town and County Planning Act 1990 Appeal under Section 78, be reiterated.

**ALSO RESOLVED** that the Council make the following **COMMENTS** regarding Planning Application No: 17/0016 – Outline application for residential development with access, at land **off Scaur Lane**, Lazonby, Penrith:

That the Parish Council and residents have grave concerns about the capacity of the village infrastructure to cope with an increase of housing stock on this scale and so the Parish Council would wish to have assurances on the following points:

- That the capacity of the drainage and sewage systems is adequate; [the adjacent development required the installation of attenuation measures.]
- That local children will be able to attend Lazonby Church of England Primary School and that siblings will not be separated.
- That measures will be included to mitigate the effect of increased traffic generated by the development on already congested roads. The ideal solution would be a relief road from the Will Pool to a point on the Great Salkeld Road beyond the existing children's swings at Coronation Gardens.
- There are few amenities in the part of the village in which the proposed development is located. The Parish Council would like to see a play area for children and green space within the proposed development.
- That school transport needs for secondary pupils generated by the development will be favourably considered and additional seats provided if necessary.
- That in providing affordable homes to meet Eden District Council policy requirements, consideration is given to offsite development and utilising some of the brown field and so called "eyesore" sites in the village settlement.
- That consideration is given to the impact of the development on the local GP medical practice at Kirkoswald.
- That access to the site for plant and heavy goods vehicles be from the

17/14		<p>B6412 Great Salkeld Road.</p> <p>Also to <b>advise that</b> the Lazonby Neighbourhood <b>Plan</b> will shortly <b>be lodged</b> with Eden District Council, and over the coming months the Parish Council would expect the Plan to gather weight as it progresses through the defined processes. The Parish Council would particularly like to mention the Design Guide which has been drafted to enable new development to blend in with the existing built environment and landscape. Finally, the Parish Council would ask that the application 17/0016 is determined by the Planning Committee.</p> <p><b>ALSO RESOLVED</b> that the Council received and approved the report regarding the Planning Committees virtual meeting for Planning applications 16/1020, with a <b>NO COMMENTS</b> response given to Eden District Council Planning Services.</p>
17/15	<b>Planning Applications – Decisions.</b>	<b>RESOLVED</b> that it be noted that there were no Planning Application Decisions received.
17/16	<b>Housing issues and Development in the Parish.</b>	<p>The Council received an update regarding the Barton Dale signs. Chris Mossop, the Architectural Designer for Story Homes, has confirmed that the street signs for Barton Dale have been placed on order as previously discussed and that they are now awaiting delivery. Furthermore, it was reported that because Story Homes were no longer present on site at Lazonby they had the signs delivered to one of their local ongoing developments and unfortunately as a result the outstanding Scaur Lane sign has been miss-placed. A replacement sign has been requested as of the 25<sup>th</sup> Jan 2017 and the outstanding works will be addressed on receipt. At the time of this notification no confirmation of the proposed instalment dates had been given. However, at the meeting it was reported that the signs have now been installed even though Councillor Carole Taylor, on seeing the work being carried out and the positioning of the signage, had to request that Story Homes review the signage positions. There is one number sign to reposition (incorrectly placed at the entrance to Lamb Lea), and one additional sign to place to the south end of Scaur Lane. Story Homes have taken all the information and given it to Chris Mossop, who is responsible for the signage to ensure that it is dealt with.</p> <p><b>RESOLVED</b> that the report regarding the installation of the Barton Dale signs be noted.</p>
17/17	<b>LPC Cumbria Highways Link Person Report.</b>	<p>The Council received a report on any other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p> <p><b>RESOLVED</b> that it be noted that the drainage issues have now been resolved in Scaur Lane with the work now being completed.</p> <p><b>ALSO RESOLVED</b> that it be noted that the barriers at the bottom of Station Road near the Co-op have already been discussed earlier in the meeting.</p>
17/18	<b>Grass Cutters and their Storage.</b>	<p>The Council received a report about the grass cutters and their storage. Geoff Wilson has now taken the parish grass cutters and strimmers to be serviced. He has informed the Treasurer and an invoice from Penrith Tool Hire will go direct to the Treasurer. Everything is now ready for the next grass-cutting season. However, the storage space at the swimming pool has a broken skylight and it has not been replaced as yet, which means that rain and leaves get in, as well as the usual house martens. Also the sliding wooden door is beginning to fall apart. Geoff Wilson has swept out the part of the shed where the grass cutting equipment is stored and removed the accumulated litter but overall the shed could do with a clear out. Geoff has approached the Swimming Pool Committee and told them about the skylight glass, the door, and the tidying of the shed. The matters will now be raised at the next Swimming Pool Committee meeting.</p> <p><b>RESOLVED</b> that the report about the servicing of the grass cutters and their storage issues be noted, with thanks to Geoff Wilson for his help on this matter.</p>

17/19	<b>Invitations to Participate.</b>	<p>The Council considered whether members would like to take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> <li><b>Community Housing fund</b> - details of the £60m fund announced in the budget to support community-led housing developments in areas where the impact of second homes is particularly acute. Some local authority areas including Northumberland, Cornwall and Devon will receive quite large sums. This may be of interest to Parish Councils as they could potentially be part of a partnership to deliver a project in their area and they may also initiate a project, but they should involve other stakeholders. A colleague from Rural Housing Solutions who sits on the Rural Coalition with NALC advises: "If a Parish Council or the County Association have ideas on how the funding could deliver community led housing or help them deliver it then they need to let their LA know asap as the timescale for submitting proposals is very tight. Their ideas need not be restricted to a parish specific scheme but could also propose ways or request for a mechanism that over the long term would provide communities with the technical advice and support they will need to pursue a CLH scheme. It would also be worth the P&amp;TCs asking the LAs how they could contribute to the discussions that lead to the design of the proposal. Over the next couple of weeks the Community Housing Alliance, currently under the auspices of the BSHF, will be contacting the LAs with an offer of a package of support and named CLH advisers to help LAs put together their proposals. So it would be timely for P&amp;TCs to flag up that they would like to have an input. My understanding of the proposals for years 2- 5 is that P&amp;TCs will have more opportunity to access the CHF for a variety of support, including funding to buy in technical support."</li> <li><b>Battle's Over – a Nation's Tribute and WWI Beacons of light – 11<sup>th</sup> November 2018.</b></li> </ol> <p><b>RESOLVED</b> that the invitations to participate information received be noted.</p>
17/20	<b>INFORMATION given for reference only.</b>	<p><b>RESOLVED</b> that it be noted that the following information was given to the Council for reference only.</p> <ol style="list-style-type: none"> <li><b>Use of Speed Indicating Devices information.</b></li> <li><b>SAAA announcement of appointed auditors by county area 2017/18 - 2021/22 .</b></li> </ol>
17/21	<b>Date of the Next Meeting.</b>	<p><b>RESOLVED</b> that it be noted that the date of the next scheduled meeting be Wednesday 1<sup>st</sup> March 2017, in Lazonby Village Hall, at 7.30 pm.</p>

**Please Note:**

**Amendments to these Minutes have been made in red following approval at the Parish Council Meeting on the 1<sup>st</sup> March 2017.**