

LPC

LAZONBY PARISH COUNCIL

Minutes

For the Council Meeting held on Wednesday 6th December 2017, starting at approximately 7.30 p.m, in the Jubilee Rooms, Lazonby Village Hall.

Present: Chair Councillor John Nicol.

Councillors John Judson, Chris Hill, Gordon Nicolson, Virginia Minihan, Peter Minihan and Gill Sharples.

Also in attendance: County Councillor Hilary Carrick, the Parish Council Treasurer Chris Hoy, the Clerk to the Council Rebecca Wyatt and one parishioner.

ITEM / MINUTE No.	ITEM	BUSINESS
17/223	Apologies for absence.	RESOLVED that it be noted that apologies for absence were received from Councillor Tim Wright and Chris West.
17/224	The filling of Council Member Vacancies.	The Council considered nominations to fill the Council Member vacancy left following a recent Councillor resignation from the Council. RESOLVED that it be noted that the Parish Council will continue to look to co-opt new Council Members to fill the remaining two positions.
17/225	Requests for Dispensations.	RESOLVED that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
17/226	Declaration of Interest.	The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. RESOLVED that it be noted that Councillor Gordon Nicolson declared a personal and prejudicial interest in matters concerning Eden District Council.
17/227	Matters of Urgency.	The Council received the following matters which arrived too late to be otherwise placed on the agenda, or were omitted by mistake, so were introduced in this part of the agenda. These are as follows: <ol style="list-style-type: none"> 1. The Eden District Council - Community Governance Review. 2. Notice of Application to register a new Town or Village Green (dated 5th December – the period for making representations expires at 5pm, on 17th January 2018. RESOLVED that Councillor Gordon Nicolson will cover the Eden District Council - Community Governance Review in his District Councillor report later on in the Agenda. ALSO RESOLVED that the Notice of Application to register a new Town or Village Green - dated 5 th December – the period for making representations expires at 5pm, on 17th January 2018 be noted.

17/228	Minutes of the Council Meeting of the 1st November 2017.	<p>The Minutes of the Council Meeting of the 1st November 2017 were considered.</p> <p>RESOLVED that it be noted that the typo 'doe' should be replaced with 'do' on Minute 17/214 - Environment and Neighbourhood Committee Matters, of the November 2017 Minutes of the Parish Council.</p> <p>ALSO RESOLVED that subject to the above amendments the Minutes of the Council meeting of the 1st November 2017 be approved and signed as a true record of those proceedings.</p>
17/229	<p>Progress Reports on Recent Actions.</p> <p>a. Lease with Croglin Designs Ltd (Last minute no. 17/201).</p> <p>b. Parish Council Website (Last minute no. 17/201).</p> <p>c. Footpaths at 'The Meadows' Development (Last minute no. 17/201).</p> <p>d. Request to put a Memorial Bench in the Village (Last minute no. 17/201).</p>	<p>The Council received progress reports regarding matters from the Minutes of the 1st November 2017.</p> <p>The Council received an update about the lease with Croglins Designs Ltd. Clerk informed Joe Butler of Croglin Designs Ltd of the Parish Council's decision to agree to the assignment of the lease of the Old School to Croglin Limited as resolved at the November 2017 meeting of the Parish Council. Joe Butler, having talked to his fellow directors about getting this document signed, has informed the Clerk that having read through the lease they wanted to confirm that the part of the lease relating to the maintenance of the property (5.2) in good repair, dates to the time when the new lease was signed this year in January 2017; and that at that point the Parish Council were happy with the maintenance of the property and the improvements they have made. He also pointed out to remember that they had replaced the lean to roof and insulated downstairs and redecorated/weatherproofed the lean-to at quite a cost.</p> <p>RESOLVED that the Council agree to the Clerk replying that there were no claims outstanding in respect of the tenant's liabilities under the old lease but that the tenant and/or any assignee will be expected to comply with the terms of the current lease.</p> <p>RESOLVED that it be noted that the new parish website is still under construction and is hoped will be launched at the end of January 2018.</p> <p>RESOLVED that Councillor Gordon Nicolson will contact Eden District Council for an update on the Footpaths at 'The Meadows' Development.</p> <p>The Council received an update about the request to put a memorial bench in the village. The Clerk has informed the family that the Council are happy to have a wooden memorial bench at Eden Bridge Picnic area as long as the family maintain it. The family have said thank you and that they are going to get in touch with a local company to make the bench. They have also asked if they need to pay the Parish Council to put the bench in the parish. Also once the family have the bench, what would the next steps be? The Clerk has said to the family that a possible on site meeting to decide on the position of the bench may be needed. The family hope to have the bench in place by the summer. The Council do not wish to be paid in respect of this bench.</p> <p>RESOLVED that the Clerk inform the family, requesting the memorial bench to be placed in the parish, that Councillors John Judson and Gordon Nicolson will be happy to meet them at the proposed site at Eden Bridge Picnic site to discuss the position and how to anchor the bench.</p>

	<p>e. Community Speed watch scheme which Cumbria Police (Last minute no. 17/217).</p>	<p>The Council received an update on recruiting volunteers for the Community Speed Watch Scheme promoted by Cumbria Police. The training will start in January and the speed watch kit will be loaned to the volunteers by the Police.</p> <p>RESOLVED that the Councillor Gill Sharples will continue to co-ordinate the Speed Watch Scheme and report back on its progress.</p>
<p>17/230</p>	<p>Public Participation.</p>	<p>The Chair asked the parishioners present if they wished to make any contributions relating to any items on the agenda, or any other parish related matter which they may wish to raise.</p> <p>A parishioner wished to express his feelings about the issue of ‘the steps’ at the Meadows, and other related issues regarding planning conditions that conditions that he contends have not been adhered to. He has been writing to Eden District Council about this but feels they have given him an inadequate response to his correspondence. He was disappointment on how the planning applications had not been challenged. The Council explained that they had sent a response to the retrospective planning application about the steps, raising issues that they believed needed dealing with. It was also explained that talks were in the process with Story Homes to try and resolve the issues that had arisen from the steps, and other planning conditions. The Parishioner then asked for the support of the Parish Council to challenge these issues further but the Parish Council believed that they had done all they could to try and resolve the issues at present. The Parish Council advised the parishioner that he could make a formal complaint to Eden District Council if he believed the planning application decisions were wrong. However, it was explained that if needed he can ask for support from a Parish Council Member or the District Councillor Gordon Nicolson, if the complaint gets to a further stage of the complaints procedure. The parishioner also asked about how the Parish Council responded to Planning Application No:14/0334 - Discharge of condition no.3 (siting of site offices, storage materials and parking of vehicles/plant), no.4 (foul and surface water drainage), no.5 (engineering details of carriageways & footways), no.6 (details of private carriageways, driveways, footpaths and parking areas), no.8 (details of en-suite window to plot 34) and no.9 (soft landscaping) attached to planning approval 13/0241.</p> <p>RESOLVED that the Clerk look at to see if the Parish Council gave a response to Planning Application No:14/0334 - Discharge of condition no.3 (siting of site offices, storage materials and parking of vehicles/plant), no.4 (foul and surface water drainage), no.5 (engineering details of carriageways & footways), no.6 (details of private carriageways, driveways, footpaths and parking areas), no.8 (details of en-suite window to plot 34) and no.9 (soft landscaping) attached to planning approval 13/0241, and, if so, inform the Parishioner of the response they gave to this planning application.</p>
<p>17/231</p>	<p>Super fast Broadband.</p>	<p>RESOLVED that it be noted that there was no report regarding Fibre Optic Broadband.</p>
<p>17/232</p>	<p>Report from District Councillor Gordon Nicolson.</p>	<p>The Council received a report from District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> <ol style="list-style-type: none"> 1. Parking at Sandgate in Penrith is now 24 hours park and pay, and £1 on Sunday. 2. The Eden District Council - Community Governance Review. 3. EALC workshop to discuss the transfer of Footway Lighting from Eden District Council on 13th December 2017. 4. Eden Local Plan 2014-2032: Further Main Modifications Consultation. 5. Planning Application No: 17/0912 - change of use from Methodist Chapel to residential use without changes to appearances, at Lazonby

		<p>Methodist Chapel, is going to the Eden District Council Planning Committee.</p> <p>RESOLVED that the Clerk inform Eden District Council's Democratic Services that Lazonby Parish Council give a zero return for the Community Governance Review as they are happy with the current situation.</p> <p>ALSO RESOLVED that Councillors John Nicol and Gordon Nicolson will attend the EALC workshop to discuss the transfer of Footway Lighting from Eden District Council on 13th December 2017.</p> <p>ALSO RESOLVED that it be noted that District Councillor Gordon Nicolson reserved the right to request to speak on other issues on the agenda.</p> <p>ALSO RESOLVED that District Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p>
17/233	<p>Report from County Councillor Hilary Carrick.</p>	<p>The Council received a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.</p> <ol style="list-style-type: none"> 1. The Cumbria County Council's Budget Consultation is now underway until 8th January 2018. It is asking for opinions on a 1.99% increase in Council tax for Cumbria County Council; and the social care precept for 2018. These are the same questions as last year. Cumbria County Council has to reduce their budget by £33.6 million in 2018. 2. Cumbria Highways will be writing to request that a bush overhanging one of the pavements and causing an obstruction in the village should be cut back by the owner of the land it is situated on. 3. A tree has been removed near Eden Bridge. 4. A parishioner notified the Clerk, who then passed it onto County Councillor Hilary Carrick, that the steps at the foot of Scaur Close had loose and broken slabs and was a tripping hazard. These steps are now repaired. 5. The temporary barrier at the bottom of Station Road has now been removed and the pavement repaired. <p>RESOLVED that it be noted that County Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.</p> <p>ALSO RESOLVED that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p>
17/234	<p>Lazonby Parish Projects:</p> <p>a. Neighbourhood Plan.</p>	<p>The Council received an update regarding the Neighbourhood Plan. The Lazonby Neighbourhood Plan – draft documents under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 were given to Eden District Council for the Regulation 16 Consultation Process. The date for the referendum is still to be announced. Councillor Gordon Nicolson has organised a Referendum Leaflet to be printed and distributed around the parish. Volunteers will be needed to deliver the leaflets. The next Neighbourhood Planning Steering Group meeting will be on 8th January 2018.</p> <p>Hesket Parish Council sent a letter to the Council regarding the allocation of 25 dwellings on the Hesket Park site in the Neighbourhood Plan. They wished to know what the rationale behind the decision for this was, as the development is on the border of Hesket Parish and not near the any villages in Lazonby parish, especially as they believed that any development would impact the residents of Hesket Parish more than Lazonby Parish. A reply to Hesket Parish Council was sent explaining the rationale applied with regard to the designation of the Hesket Park site for future residential development:</p>

		<p>The site was brought to the attention of the LNP Steering Group by the landowner.</p> <ul style="list-style-type: none"> • The landowner was keen to take development at the site forward. • The site is located in a sustainable location as defined in both the National Planning Policy Framework, and the existing Eden Development Plan. • The site will make an important contribution to the housing supply requirement as set-out in the Eden Local Plan and the Lazonby Neighbourhood Plan through to 2029. <p>It was also said that the site is thus sustainable, available and deliverable during the LNP period with ready access from the A6. The exact nature of the residential development to take place will be the subject of future discussion to which we would expect Hesket Parish Council to make a contribution. The LNP indicates that the site might accommodate around 25 dwellings, but this will also be subject to a more detailed discussion as an application proposal is developed. Some initial informal discussions have taken place with Eden District Council Planning officers, who have agreed that, if a suitable planning application was made (i.e. meeting the policy requirements set-out in both the Eden Local Plan, and the Lazonby Neighbourhood Plan), that it may be recommended for approval subject to conditions. They were also respectfully reminded that the formal consultation under Regulation 14 was completed on 27th August 2017 and that as Hesket Parish Council were included in the list of Statutory Consultees, and given the chance to comment then. No reply has been received.</p>
		<p>RESOLVED that the report about the Submission of draft documents under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 were given to Eden District Council for the Regulation 16 Consultation Process be noted.</p> <p>ALSO RESOLVED that the report about the correspondence with Hesket Parish Council regarding the allocation of 25 dwellings on the Hesket Park site in the Neighbourhood Plan be noted.</p>
	<p>b. Will Pool Footpath Project.</p>	<p>The Council received an update regarding the Will Pool footpath project. The grant application to pay for the work on the footpath to Will Pool is being progressed. Cumbria County Council have now given a quote for the work, after it was determined that County Council would need to do the work if it was to go ahead. The quote includes the traffic management costs while the work is going on. This has now been officially accepted by the Parish Council. Cumbria County Council will adopt the path once it is completed. A letter was sent to the original contractors to explain the change to the situation because the work to be done is within the curtilage of the public highway, and therefore has to be carried out by a Cumbria County Council contractor, to Cumbria County Council specifications.</p> <p>RESOLVED that the report about the Will Pool footpath project be noted.</p>
<p>17/235</p>	<p>Finance & Budget Committee Matters.</p>	<p>The Finance and Budget Committee met at the beginning of November, in order to discuss grant awards, as well as the budget and precept for 2018/2019. The Council also received the draft Minutes of the Finance & Budget Committee Meeting on 8th November 2017.</p> <p>The Council also received the preliminary Budget for 2018 – 2019.</p> <p>RESOLVED that the Council noted the draft Minutes of the Finance & Budget Committee Meeting on 8th November 2017.</p>

		<p>ALSO RESOLVED that the Parish Council's Budget be accepted and approved by the Council for 2018 - 2019.</p> <p>ALSO RESOLVED that the Council agreed to keep the precept for 2018 - 2019 the same.</p>
17/236	<p>Annual Lazonby Parish Council Grant Applications for 2018 – 2019.</p>	<p>The following grant applications were considered by the Finance and Budget Committee in November 2017, with recommendations of awards to be given to the Council at this Meeting of the Parish Council, in order for the Council to make their final decisions. The following organisations/groups asked for funding and their requests were discussed by the Finance and Budget Committee using a detailed list of criteria for Grant Selection that has been compiled with advice from Cumbria Association of Local Councils</p> <ol style="list-style-type: none"> 1. Great North Air Ambulance 2. The Fellrunner 3. Penrith & District Red Squirrel Group (P&DRSG) 4. 2nd Eden Valley Scouts 5. Lazonby & District Swimming Pool 6. Lazonby Bowling Club <p>RESOLVED that the following Parish Council grants were awarded:</p> <ol style="list-style-type: none"> 1. RESOLVED that the Great North Air Ambulance receives financial assistance of £200 towards the general running costs of the service (all Council Members present were in agreement). 2. ALSO RESOLVED that the Fellrunner receives financial assistance of £380 towards providing a scheduled bus service to the residents in the Parish of Lazonby (All Council Members present were in agreement). 3. ALSO RESOLVED that Penrith & District Red Squirrel Group (P&DRSG) will not receive financial assistance of £1000 towards the purchase of monitoring equipment for the purposes of detecting the presence of squirrel species in the P&DRSG's area of operations in Cumbria because it was felt that the application did not demonstrate that the Squirrel group were active in the parish; and it was also felt that it was of no benefit to the parishioners (All Council Members present were in agreement). 4. ALSO RESOLVED that 2nd Eden Valley Scouts receives financial assistance of £327 towards purchasing 12 DD scout hammocks and 12 DD 3x3 tarps; the Committee agreed that this met certain criteria in that it benefited certain members of the parish, however, the Scouts are based in Kirkoswald and therefore a recommendation to fund 50 percent of the costs was considered appropriate (All Council Members present were in agreement). 5. ALSO RESOLVED that Lazonby & District Swimming Pool receives financial assistance of £500 towards purchasing specialised equipment to equip the planned new build of a 'Disabled Wet Room' at the Pool and enable access to the Swimming Pool for those people with limited mobility and disabilities (All Council Members present were in agreement). 6. ALSO RESOLVED that Lazonby Bowling Club will not receive financial assistance of £1,250 towards the replacement of the building which houses all of their valuable grounds maintenance equipment and towards the cost of a replacement mower because this grant application was sent to the Clerk after the deadline (All Council Members present were in agreement).

17/237	Financial Report by the Treasurer.	<p>The Council received a report from the Treasurer (please see attached Treasurer's Report).</p> <p>The webhosting payments will need to be changed over now that the voluntary webmaster is retiring from the post.</p> <p>The lawn mowers are now going to be used for another year.</p> <p>RESOLVED that the Council agreed to the money being ring-fenced for a new lawn mower remaining in the budget in case it still needs to be replaced in the next financial year.</p> <p>ALSO RESOLVED that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.</p>
17/238	Authority for Payments.	<p>The Council considered requests for payment received by the Treasurer, Clerk or Council Members.</p> <ol style="list-style-type: none"> 1. The amount of £2.44 be for maintenance to the grass cutters. 2. The amount of £14.33 for the annual web hosting of the Parish Council website. 3. The amount of £190.01 to the Clerk for expenses. <p>RESOLVED that the following amounts be paid:</p> <ol style="list-style-type: none"> 1. The amount of £2.44 for maintenance to the grass cutters to Geoff Wilson. 2. The amount of £14.33 for the annual web hosting of the Parish Council website to webmaster Geoff Bennett. 3. The amount of £190.01 for expenses to the Clerk to the Parish Council.
17/239	Planning Applications – New (or Appeal).	<p>There were no New Planning applications issued for consultation by Eden District Council for the Council to consider.</p> <p>However, a notice was received regarding the Methodist Chapel Planning Application, which is now being put before the Eden District Council Planning Committee.</p> <p>RESOLVED that it be noted that the Methodist Chapel Planning Application, which is now being put before the Eden District Council Planning Committee.</p>
17/240	Planning Applications – Decisions.	<p>RESOLVED that the following Planning Application decision be noted:</p> <ol style="list-style-type: none"> 1. Planning Application No: 17/0796 (Full Application) Cover over existing agricultural yard and outdoor handling pens, at land known as Scatterbeck, Nr Lazonby, Penrith - GRANTED
17/241	LPC Cumbria Highways Link Person Report.	<p>RESOLVED that it be noted that a wall near the station had been damaged but it is now repaired.</p>
17/242	Environment and Neighbourhood Committee Matters.	<p>The Council received an update on issues from the Environment & Neighbourhood Committee.</p> <ol style="list-style-type: none"> 1. Transfer of Assets and Services to the Parish - Both representatives from CALC and Eden District Council are happy to attend the February 2018 Meeting of the Parish Council to further discuss the transfer of Assets and Services. 2. The Environment and Neighbourhood Committee Meeting booked for December was not quorate so could not proceed. This brought up the issues of having enough Committee Members on each Committee.

		<p>RESOLVED that it be noted that CALC and Eden District Council will attend the February 2018 Meeting of the Parish Council to further discuss the transfer of Assets and Services.</p> <p>ALSO RESOLVED that the Clerk ask CALC and Eden District Council to attend at 8.30pm instead of 7.30pm.</p> <p>ALSO RESOLVED that the Environment and Neighbourhood Committee will discuss the 'Transfer of Assets and Services to the Parish' at a Committee meeting in January 2018.</p> <p>ALSO RESOLVED that the Clerk book a room at the village hall for an Environment and Neighbourhood Committee meeting in January 2018.</p> <p>ALSO RESOLVED that 'Deputies for Committees' be put on the February 2018 Agenda.</p>
17/243	New General Data Protection Regulations (GDPR) 2018	<p>The Council considered the New General Data Protection Regulations (GDPR) 2018. CALC in conjunction with NALC (the National Association of Local Councils) attended a workshop on the introduction of the new General Data Protection Regulations (GDPR) and has given Councils several documents of information on this. The GDPR does mean that all organisations, large and small, will have to look again at the way they deal with personal information. This will mean auditing and documenting the information that the Council holds and looking at how it is used and shared. Many of the data protection concepts in the new regulations are unchanged from the introduction of the first act in 1984, but this new Act will move what was previously good practice into law. Almost all local Councils will have Data Controllers (even if all the data held is information on employees) and will therefore have to register with the Information Commissioner's Office (ICO) and pay an annual fee - up to £55. All public authorities will have to appoint a Data Protection Officer. Please read both the attached document from CALC and the guidance attached LO4-17 Getting Ready for GDPR and Appointing DPOs. The appointment of a DPO may add to the expenditure for 2018/19 – therefore reflecting both the cost of ICO registration and the cost of hours assigned to the role of Data Protection Officer in the budget for the coming year would be advisable. CALC has arranged two training sessions for members on GDPR delivered by a data protection specialist in March. They are also considering ways of supporting their members with additional workshops to address issues they may have. If a Council is interested in the option of appointing an external Data Protection Officer on a contract basis, CALC can investigate ways of assisting with this and send out more information.</p> <p>RESOLVED that the Clerk and Councillor Peter Minihan attend the General Data Protection Regulations (GDPR) 2018 Training sessions in March 2018.</p>
17/244	Invitations to Participate.	<p>The Council considered whether Members would like to take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> 1. Police and Crime Commissioner Consultation on Council Tax Precept Level – the deadline is Friday 8th December. 2. Proposed Food and Farming Local Development Order Notice under Article 38 of Town and Country Planning (Development Management Procedure) (England) Order 2015 for Local Development Order granting planning permission - Eden District Council has been awarded funding by the Department of Environment, Food and Rural Affairs (DEFRA) to set up one of 17 government-backed Food Enterprise Zones across England. The Food Enterprise Zones will use a planning tool called a Local Development Order to

introduce new permitted development rights to streamline the planning process in these areas and support growth for businesses. Eden District Council proposes to make a Local Development Order granting planning permission for the erection of buildings and/or the use of land as part of a Food and Farming Enterprise Zone in accordance with a specified design code on the following sites in Eden:

- Cross Croft Industrial Estate, Appleby
- Gilwilly Industrial Estate Extension, Penrith
- Kirkby Stephen Business Park
- Newton Rigg Campus, Penrith
- Skirsgill (land to the south of the A66), Penrith
- Skelgillside Workshops, Alston
- The Old Creamery Industrial Estate, Appleby

It is necessary for the Council to consult with those it believes may be affected by this proposal and to ask for any comments they may have. Any observations you may care to make can be submitted via e-mail to LDO@eden.gov.uk or in writing to the Senior Planning Policy Officer at Mansion House to be received by 5pm on Friday 15 December.

3. **Suicide Alertness - Living Matters Training Sessions** - Please see attached information for 'Suicide Alertness – Living Matters' training sessions taking place in 2018:

- **Tuesday 6 March 2018, 9:30 am at Penrith Fire HQ**
- **Tuesday 5 June, 9:30 am at Penrith Fire HQ**
- **Tuesday 4 September, 9:30 am at Penrith Fire HQ**

These are free workshops and will cover the facts and figures around suicide; look at why we should talk about suicide; look at what we can do to help prevent suicide; look at the 'signs' that someone may be having thoughts of suicide; look at why it is important to ask directly about suicidal thoughts; and look at what resources are available locally and nationally. Places are limited! To book a place, please contact Amy Frith, Community Development Assistant, Public Health and Communities Team (Eden) at Cumbria County Council: amy.frith@cumbria.gov.uk If you have any concerns or questions about the training prior to the event please contact Juliet from Carlisle Eden Mind on 01228 543 354 or juliet.gray@cemind.org

4. **Falmouth Town Council SCA Business Rates & Public Conveniences Proposal Survey** – Falmouth Town Council, supported by NALC, would like to submit a proposal under the Sustainable Communities Act for legislative change to grant parish and town councils mandatory 100% business rates relief on public toilets that they own or manage. This follows the passing of a motion from the Norfolk Association of Local Councils at NALC Annual Conference on 30 October 2017 formally endorsing this position and supporting the Falmouth proposal. It is our belief that such a removal of business rates would improve economic, social and environmental wellbeing as they are an unwanted price tag around many assets and liabilities transferred to parishes by principal local authorities unable to run them any longer. Please complete the survey and circulate to all member councils in your areas. The responses to this survey will help support the proposal to be submitted to the Department for Communities and Local Government by around Christmas 2017 under the Act, by Falmouth Town Council. The Government have asked that

		<p>we support that request with evidence that the change is required. To that end we would ask if you could complete the attached short survey by 15 December 2017 (the Town Council hope to submit their proposal to DCLG with their evidence report by Christmas). .</p>
		<ol style="list-style-type: none"> 1. RESOLVED that the Police and Crime Commissioner Consultation on Council Tax Precept Level be noted. 2. ALSO RESOLVED that the proposed Food and Farming Local Development Order Notice 3. ALSO RESOLVED that the Suicide Alertness - Living Matters Training Sessions be noted and advertised in the Parish Council Newsletter. 4. ALSO RESOLVED that the Clerk fill in and return the Falmouth Town Council SCA Business Rates & Public Conveniences Proposal Survey
17/245	INFORMATION given for reference only.	<p>RESOLVED that it be noted that the following information was given to the Council for reference only.</p> <ol style="list-style-type: none"> 1. Police and Crime Commissioner Newsletter – Autumn 2017. 2. ACT Gazette - Autumn & Winter 2017. 3. NALC’s New legal guidance - NALC has published two new legal briefings: L08-17-Privacy Notices and the Legal Basis for Processing Personal Data explains GDPR’s requirements concerning privacy notices and the criteria to make the processing of personal data lawful; and L09-17-General Data Processing Regulation and Subject Access Requests covers a person’s right to access and modify information about themselves and the need for all local councils to maintain records showing what the power is for the data processing that they are doing and evidence of consent from the people concerned. 4. Police Newsletter – November 2017. 5. Eden Association of Local Councils Annual General Meeting Minutes held on 15th November 2017. 6. External auditor’s charges clarification.
17/246	Date of the Next Meeting.	<p>RESOLVED that it be noted that the date of the next scheduled meeting will be confirmed as Wednesday 7th February 2018, in the Jubilee Room, Lazonby Village Hall at 7.30pm.</p>

<p>At this point in the meeting the Chair asked that any members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p> <p>RESOLVED that the Council agreed that members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p>		
17/247	Wall at Bank Foot.	<p>The Confidential Minute of the 1st November 2017 Meeting was considered.</p> <p>The Council received an update regarding the collapsed wall at Bankfoot and considered the next course of action regarding the collapsed wall at Bank foot, Lazonby.</p> <p>RESOLVED that the Confidential Minute of the 1st November 2017 Meeting be approved and signed as a true record of those proceedings.</p> <p>ALSO RESOLVED to continue to liaise with Eden District Council, Arnison Heelis and Laces to move the issue of the collapsed wall forward.</p>

The Meeting finished at 8.54 pm.