

LPC

LAZONBY PARISH COUNCIL

Minutes

**For the Meeting of Lazonby Parish Council on Wednesday 1st March 2023
in Lazonby Village Hall, at 7.30 pm.**

Present: Chair Councillor Chris West

Councillors Gordon Nicolson, John Judson, and Andrew Miller.

Also in attendance: County Councillor Hilary Carrick, Treasurer to the Council Chris Hoy, Clerk to the Council Rebecca Wyatt and 1 parishioner.

ITEM / MINUTE No.	ITEM	BUSINESS
23/26	Apologies for absence.	RESOLVED that the apologies received from Parish Councillor Angie Miller, Peter Foley, Phillip Whitehead and Tim Wright be accepted and noted.
23/27	The filling of a Council Member Vacancy.	RESOLVED that it be noted that the Council have not received any nominations as yet to co-opt new Council Members and now it is near to the local elections in May 2023, then any prospective candidate should be encouraged to fill in an Elections nomination form.
23/28	Requests for Dispensations.	RESOLVED that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
23/29	Declaration of Interest.	The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting. RESOLVED that it be noted that Councillor Gordon Nicolson declared a personal interest in matters concerning Eden District Council.
23/30	Matters of Urgency.	The Council received the following matters which arrived too late to be otherwise placed on the agenda or were excluded by mistake, so were introduced in this part of the agenda. These are as follows: 1. At the February 2023 meeting of the Parish Council, it was reported that the manhole cover near Chapel House on Main Street had been repaired however this is not the case and it is still loose. However, it is the responsibility of United utilities to repair it. 1. RESOLVED that it be noted that United Utilities has been informed of the problem.
23/31	Public Participation.	The Chair asked the parishioners present if they wished to make any contributions relating to any items on the agenda, or any other parish-related matter which they may wish to raise. The Parish Council also discussed issues that parishioners had been in contact about. 1. A parishioner has asked if the Parish Council would be able to arrange for the 'Lazonby' signs, the 30mph signs into the village and the reverse side of the 30mph signs to be cleaned as they either have green moss or algae on them and are looking quite tatty. The parishioner has said if they were cleaned it would highlight the

		<p>speed limit and create a better more cared for impression when entering the village.</p> <p>2. Planning application 22/0783 - Blaze Fell Luge is now going to be considered by the Westmoreland & Furness Council Planning Panel instead of Eden District Council.</p>
		<p>1. RESOLVED that Councillor Chris West kindly offered to clean the 'Lazonby' signs and the 30mph signs into the village.</p> <p>2. RESOLVED that it be noted that the information about planning application 22/0783 - Blaze Fell Luge is now going to be considered by the Westmoreland & Furness Council Planning Panel.</p>
23/32	Report from the local Community Police.	<p>RESOLVED that it be noted that the following written report was received from Erica Norman PCSO 5397 of the local community Police.</p> <ul style="list-style-type: none"> Overnight between the 10th and 11th of January a Land Rover was moved in a yard in North Dykes, believed to be attempted theft. On the 11th of February, a driver was arrested for drug driving in Lazonby. Overnight between 19th and 20th February a car on Meadow Close was damaged by paint thrown over it and a tyre slashed. At 2:30 am on 23rd February, a white flatbed van was seen in Great Salkeld and Lazonby with men going into people's gardens. CCTV enquiries were conducted to try and identify the vehicle however the Police were unable to. There was nothing reported as stolen. At 3 am on 26th February, a van pulled up outside a property in Great Salkeld and a male got out and went towards the property but got spooked when the dog started barking. On 25th February very pushy males in an Irish-plated vehicle were going door to door asking to pressure wash driveways. Details of the vehicle and person were obtained by the police. Around 2 pm on the 26th of February, a bicycle which had been left chained to a fence in Lazonby was stolen. <p>ALSO RESOLVED that it be noted that the Council received the Penrith & Alston Police Newsletter for January 2023</p>
23/33	Minutes of the Council Meeting on the 1st February 2023	<p>It was recommended that the Minutes of the Parish Council meeting on the 1st of February 2023 be approved and signed as a true record of those proceedings.</p> <p>RESOLVED that the Minutes of the Parish Council meeting on the 1st February 2023 be approved and signed as a true record of those proceedings.</p>
23/34	Progress Reports on Recent Actions.	<p>The Council received progress reports regarding matters from the Minutes of the Council Meeting on the 1st of February 2023.</p>
	a. Donations at Eden Bridge Car Park (Last minute 23/09).	<p>The Council received an update about the donations for Eden Bridge Car Park. Councillor Angie Miller and Treasurer Chris Hoy have provided a feasibility study regarding the provision of a donation facility for users of the Eden Bridge car park based on the information given by other Parish Councils. This study is as follows:</p> <p>1. Cash – This would mean having a built permanent donation box. The method of collecting donations seems popular with Parish Councillors but they have said that the use of cash has decreased since Covid. The Parish Council have said they have had very few</p>

		<p>problems with vandalism.</p> <p>Hesket Market Parish Council have said that they have a metal box made by a company called “Donation Boxes” which looks great (photos are available). This is expensive but the Parish Council across the County also have a QR code on the box to give two methods of payment. The box cost approximately £1000 to install.</p> <p>2. QR codes – Parish Councils are beginning to look into the use of QR codes. Three names were mentioned for setting them up – Ringo, SUMup and Square. Square is operated by a QR code which is linked to their bank account. It looks far easier to set up and after a 2% fee per transaction; it is paid immediately into the Parish Council’s account. Once an account has been opened with Square then QR codes can be printed and attached to signage. The other providers have a similar process.</p> <p>3. Text Service – The original investigation was steered towards Just Donate prior to contacting other Parish Councils, subsequently Just Donate has been found to operate a text donation service. The donation will stay in their account until it accumulates to £100 after commission, which is similar to Squares commission. It involves a website mission statement about the Parish Council and a very laborious process in comparison to QR codes through Square, Ringo and SUMup.</p> <p>4. Conclusion:</p> <ul style="list-style-type: none"> • Donation Boxes are exposed to theft, are possibly costly to set up and will require monitoring before being banked. • QR codes are simplistic with real-time banking, no set up costs just signage costs. • Text Service set-up is onerous and donations are withheld until substantial amounts are accumulated.
		<p>RESOLVED that the Council wished to pursue the use of a QR code.</p> <p>ALSO RESOLVED that Councillor Angie Miller and Treasurer Chris Hoy will continue to look further into which is the best provider of QR codes for the aim of collecting donations for the use of Eden Bridge Car park.</p>
<p>b. Repair of the door on the Grass Cutting equipment storage shed (Last minute 23/09).</p>		<p>RESOLVED that it be noted that the Council are still waiting for an invoice for the rendering work on the grass-cutting equipment storage shed so Councillor John Judson will ask for the invoice again.</p>
<p>c. State of footpaths in the Village (Last minute 23/09).</p>		<p>RESOLVED that it be noted that the County Council’s program for the maintenance of footpaths, including drop kerbs is still ongoing.</p>
<p>d. Parish Fishing (Last minute 23/09).</p>		<p>RESOLVED that Councillors Peter Foley and Tim Wright, and Treasurer Chris Hoy still need to arrange to have a virtual meeting with the Angling Club representatives which involves finding a date that suits everyone.</p>
<p>e. Sign at River Eden (Last minute 23/09).</p>		<p>RESOLVED that it be noted that Councillor Chris West has tried to contact the Office Manager at Lazonby Estates regarding the letter about the ‘no access ISSS site on our stream by Lazonby Estates’ sign on the gates at the River Eden but she is currently away although it is hoped that she will get in touch on her return.</p>

	f. Broken Rail near the Old School (Last minute 23/09).	RESOLVED that it be noted that although the broken flagstone still needs to be replaced the Council has agreed to let the Contractor and the people paying for the damage deal with this from now on, so this can be removed from the agenda.
	g. Scaur Close steps (Last minute 23/09).	<p>The Council received an update on the Scaur Close steps after it was reported that a brick has come out from under the steps which go from Scaur Close onto Salkeld road. The damaged steps had been reported to Cumbria Highways who said they had been out to try and fix it but they found that it had already been fixed however this was not the case. Councillor Hilary Carrick sent photos of the steps to Cumbria Highways. They have now said that as far as they are concerned the steps are structurally sound and so they will be leaving them as they are.</p> <p>RESOLVED that the report about there being no further action to be taken regarding the Scaur Close steps be noted with thanks to County Councillor Hilary Carrick.</p>
	h. Surface Water on the Road to Plumpton (Last minute 23/09).	RESOLVED that it be noted that the gulleys have now been cleared and cleaned between Will Pool and the top of the hill, which should solve the issue of surface water on the road from Lazonby to Plumpton,
	i. Mud on Road from Quarry Vehicles and Blocked Gully (Last minute 23/09).	<p>The Council received an update about mud on road from quarry vehicles and the blocked gully. So far Cumbria Highways has temporarily repaired a slab over a chamber that was dislodged by a car mounting the verge. It has now been made safe and they are waiting to replace it all with a new cover.</p> <p>RESOLVED that the report about the repair to the cover of the chamber by the side of the road has temporarily been repaired.</p>
	j. Damaged Stone Plinth near the Church (Last minute 23/09).	<p>RESOLVED that it be noted that the damaged Stone Plinth near the Church has now been repaired.</p> <p>ALSO RESOLVED that it be noted that there was a mix-up with the Council's new computer system that meant the Structures Team received the initial information about the damaged stone plinth and as they felt it was not structurally unsound they considered the issue was completed; however, the issue should have gone to Cumbria Highways, so now having been passed onto them, the issue was resolved with the repair of the stone plinth.</p>
	k. pothole on the road to North Dykes (Last minute 23/06).	RESOLVED that the pothole on the road to North Dykes after the 30 mile an hour sign, near the telephone exchange, has now been repaired as has a pothole near Bracken Bank.
	l. Damage to the Small Bridge-style Wall Over Harrowbeck (Last minute 23/06).	RESOLVED that it be noted that there was no update as yet about the damage to the small bridge-style wall over Harrowbeck and the nearby property.
23/35	Report from District Councillor Gordon Nicolson.	<p>The Council received a report from District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> <ol style="list-style-type: none"> 1. The focus continues on the new Council and a seamless transfer of services. 2. There is a change to the rubbish collection services but it is mainly in the Penrith area. 3. Voreda House's refurbishment is still ongoing and it is still hoped it

		<p>will be occupied in April 2023.</p> <p>4. As Eden District Council ceases to exist from 1st April 2023 then this will be the last report given by Eden District Councillor Gordon Nicolson.</p>
		<p>RESOLVED that District Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p> <p>ALSO RESOLVED that the Parish Council would like to thank District Councillor Gordon Nicolson for his many years of service to the parish.</p> <p>ALSO RESOLVED that it be noted that District Councillor Gordon Nicolson reserved the right to request to speak on other issues on the agenda.</p>
23/36	Report from County Councillor Hilary Carrick.	<p>The Council received a report from County Councillor Hilary Carrick about County Council matters affecting the Parish.</p> <ol style="list-style-type: none"> 1. The Council Budget will be agreed upon next week 2. This Parish Council Meeting will be County Councillor Hilary Carrick's last meeting in this role before becoming a Councillor for Westmoreland & Furness Council from April 1st 2023. 3. Current issues raised in the Parish: <ol style="list-style-type: none"> a) A parishioner has reported that he has rain running into his garage coming off the road, so Cumbria Highways is looking at redesigning the area. b) A property on Rectory Lane has drainage issues which also affect their garage however Cumbria Highways has said it is not their issue to deal with. c) There have been parking issues near the school where cars are being parked over driveways. Cumbria Highways, the Head Teacher of the School and Councillor Hilary Carrick will be having a site meeting to discuss the issue further. 4. Councillor Colin Atkinson will be working with Councillor Hilary Carrick as the Westmoreland & Furness Council Councillors for the Heskett and Lazonby Wards.
		<p>RESOLVED that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p> <p>ALSO RESOLVED that it be noted that County Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.</p>
23/37	Lazonby Parish Projects:	
	a. Proposed Development of Lazonby Egg Packing Station.	<p>The Council received a report about the proposed development of the Lazonby Egg Packing Station. Councillor Gordon Nicolson reported that Castle and Coast Housing Association will now be taking the lead in the affordable housing project on the site of the Egg Packing Station. Castles and Coast Housing Association will be submitting a grant application to purchase and remediate the egg packing station site in the coming weeks. The Parish Council will be transferring all responsibility for the housing project to them in the near future.</p>
		<p>RESOLVED that Councillor Gordon Nicolson be thanked for the report about the Egg Packing Station Affordable Housing Project which was noted.</p>

	b. Footway between Eden Bridge and Lazonby Swimming Pool.	RESOLVED that it be noted that the Parish Council has paid Cumbria County Council the remaining amount outstanding from the funding received from Eden Distinct Council for the footway between Eden Bridge and the swimming pool which completes the project.
23/38	Financial Report by the Treasurer.	The Council received a report from the Treasurer for February 2023 (please see attached Treasurer's Report). RESOLVED that the Treasurer be thanked for his monthly report, the contents of which were approved, accepted and noted.
23/39	Internet Banking Daily Transfer Limit.	RESOLVED that it be noted that the HSBC Bank has agreed to the Parish Council's request to increase the bank transfer limit from £1000 to £2000 with immediate effect.
23/40	Authority for Payments.	RESOLVED that there were no authority for payments received by the Treasurer, Clerk or Council Members for the Council to consider.
23/41	Planning Applications – New (or Appeal).	RESOLVED that there were no new planning applications to consider.
23/42	Planning Applications – Decisions.	RESOLVED that the following planning application decisions be noted. 1. Planning Application No: 22/0976 - Non-Material Amendment for the substitution of brick types, attached to approval 20/0904, on Land off Scaur Lane, Lazonby – GRANTED .
23/43	LPC Cumbria Highways Link Person Report.	RESOLVED that it be noted that the following highways issues were reported to Cumbria Highways by Councillor John Judson: 1. A pothole near Raven House 2. A pothole on Scarrows Lane.
23/44	Local Government Reorganisation.	The Council received updates on Local Government Reorganisation (LGR) Bulletins – updates and newsletters on Local Government Reorganisation (LGR) – 3 rd February, 10 th February and 17 th February; and information about the Westmorland & Furness The Next Council Conversation 08/02/2023- Meeting notes and presentation. RESOLVED that the information and updates about the Local Government Reorganisation be noted.
23/45	Parish Council elections in May 2023.	The Council received an NALC Legal Update – in February 2023 regarding when to hold Parish Council meetings following the May 2023 elections. CALC has sought clarification from NALC on meeting dates if a Parish Council's election is contested, and below is the response: <i>“The earliest date depends on when the results are announced hence our not specifying a date. If the results are announced on Thursday 4th May and a notice/ summons is issued that day then the three clear days are Friday, Saturday and Tuesday so the earliest a meeting can take place is Wednesday 10th May. However, if the result is not declared until Friday 5th May and the notice/summons is issued that day then the earliest date is Thursday 11th May. If the result is not declared until Saturday then the earliest date is Friday 12th May and so on.”</i> NALC Legal Update – February 2023 - Annual council meetings dates - uncontested elections: Further to our annual meeting day guidance in December 2022, we have been asked about the earliest date a council annual meeting can be held where there is no contested election. Our view is that where there is no contested election, so it is known whom to summons, the summons can be

		<p>served in sufficient time with the requisite three clear days' notice so that the annual council meeting could be held on Tuesday 9 May. That is the day councillors will take office because of the Coronation bank holiday on Monday 8 May. Councils have to know who they need to summons so notice cannot be given before results are known where there are contested elections.</p> <p>The Council discussed whether or not to change the Parish Council's date of the Annual General Meeting and the Annual Open Parish Meeting in light of the above information.</p>
		<p>RESOLVED that the information regarding the NALC Legal Update – February 2023 to do with when to hold Parish Council meetings following the May 2023 elections be noted.</p> <p>ALSO RESOLVED that the Council agreed to keep the Parish Council's Annual General Meeting and the Annual Open Parish Meeting for Wednesday 10th May 2023 unless it has to be changed due to the election results not being declared until later than hoped.</p>
23/46	Parish Grass-cutting for 2023.	<p>It was recommended to the Council that the parish grass-cutting volunteers should be mobilised again for 2023 with a letter to the volunteers from the Council.</p>
		<p>RESOLVED that the grass cutter's letters be amended to include all volunteers and then given out to the volunteer grass cutters in early April 2023.</p>
23/47	Parish Field and Grazing to Let for 2023.	<p>The Council considered the Parish Field and grazing to let for 2023. It was also recommended that the Council agree to give the Clerk and the Chair delegated authority to open the submitted bids for the grazing after the deadline and make a decision on who will rent the field. The Clerk will then inform the successful bidder of the decision. The Clerk will put up sheep grazing posters on the notice boards and the LPC Website to advertise the parish playing/sports field from 1st April until 30th November, with a deadline for sealed bids by Monday 27th March 2023.</p>
		<p>RESOLVED that the Clerk advertises the Parish sports/playing field for sheep grazing from 1st April until 30th November, with a deadline for sealed bids by Monday 27th March 2023.</p> <p>ALSO RESOLVED that the Council agreed to give the Clerk and the Chair delegated authority to open the submitted bids for the grazing after the deadline and make a decision on who will rent the field, then the Clerk will inform the successful bidder of the decision.</p>
23/48	King's Coronation Celebrations.	<p>The Council considered a grant which has been made available to the Parish Council to apply for if the Parish Council can co-ordinate a fun event to celebrate the Coronation. Councillor Chris West is happy to organise the event with a date for Sunday 7th May 2023. Several community organizations and the Village School are happy to be part of the event, with the school offering the school field to hold fun games and a barbeque. There will also be several themed decorating cake completions for all ages, the best crown competition for children, Maypole lessons and tug-of-war. The Church will also hold a special service. The Village Hall will hold a Ceilidh in the evening. Eden Court residents will make celebration bookmarks. Also, the Children will receive a coronation bookmark each. The School and the Parish Council insurance will cover the event. Councillor Chris West will apply for a grant to pay for the Coronation celebrations.</p>

		RESOLVED that the Council agree to Councillor Chris West applying for a grant and organising the Coronation event for Sunday 7 th May 2023.
23/49	Maintenance of the Eden Bridge Car Park Area.	<p>The Council considered the maintenance of the Eden Bridge Car Park Area to deal with potholes, surface issues etc. The Council discussed the date and what they would need to carry out the maintenance. Also that they would like to have to carry out the maintenance toward the end of April and ask for other volunteers to help.</p> <p>RESOLVED that Councillor John Judson would order another dumpy bag of hardcore and Volunteer Geoff Wilson would hire a wacker plate on behalf of the Parish Council.</p> <p>ALSO RESOLVED that the date of the maintenance session would be Wednesday 26th April at 7 pm.</p> <p>ALSO RESOLVED that the Clerk advertise through the Parish Council Newsletter for more volunteers to help the Council carry out the car park maintenance and to bring with them shovels, wheelbarrows, work gloves and strong footwear.</p>
23/50	Refuse Collections.	<p>The Council received notification regarding the refuse collection in Lazonby. The frequency remains the same but it may mean collection and/or time of collection may be different. The Clerk will be putting a copy of the poster on the Parish Council notice boards and the Parish Website. Parishioners will be notified if it affects their property.</p> <p>RESOLVED that the notification regarding the refuse collection in Lazonby be noted.</p> <p>ALSO RESOLVED that it be noted that the Clerk has put a copy of the poster on the Parish Council notice boards and the Parish Website.</p>
23/51	Invitations to Participate.	<p>The Council considered if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> 1. Rural Cost of Living Household Survey - The Rural Services Network in partnership with Citizens Advice is running a <u>Rural Cost of Living Household Survey</u>. They were thrilled with the 3,000 responses they have had so far but we would like more and are hoping you can help! Ideally, they would like to target hard to reach rural residents, i.e. those without access to the internet or the capacity to engage with services online. They have also ensured the survey can be completed multiple times on the same device, so if colleagues are in the community with a digital device, they could help rural residents complete the survey. Results from the survey will build on the Rural Cost of Living <u>research</u> they commissioned last year and help them to lobby Government Departments, MPs and other policymakers for a fairer deal for rural communities. The survey will run until 31st March 2023. 2. Finding, Understanding and Using Weather Information Event – 9th March 2023 – Alan Goodman from the Met Office will be finding, understanding and using Weather Information. An online training session for Cumbria community groups and voluntary sector organisations with an interest in emergency planning. If you live in Cumbria, it's hard not to be interested in the weather – we certainly get plenty of it, and it can cause a good deal of disruption. This online session with Alan Goodman, Met Office Civil Contingencies Advisor, will cover: <ul style="list-style-type: none"> • The basics of weather forecasting – what can reasonably be

predicted and what's hard to pin down

- How weather patterns in Cumbria are changing
- Where to find the information the Met Office produces for the public
- How to access and use Hazard Manager, a more detailed website for emergency responders

The online session (run on Microsoft Teams) will take place on Thursday 9 March 2023, 1900 – 2030. The sessions aimed at:

- Community Emergency Planning Groups
- Parish Councils with an emergency plan (or thinking of writing one)
- Voluntary sector search and rescue organisations
- Any other interested voluntary and community sector organisations
- Staff who support voluntary and community sector organisations.

3. Great British Spring Clean 2023 - The Great British Spring Clean 2023 is back, and we'd like to ask for your support for this year's mass action campaign, which takes place from 17 March to 2 April. At Keep Britain Tidy, we believe that every action to protect the environment, no matter how small, makes a difference. And so, when hundreds of thousands of #LitterHeroes are inspired by their town or parish council to join forces and take the same action at the same time, the difference they make is huge. Last year 587 town and parish councils and local authorities took part! Please let us know if your council will support the Great British Spring Clean by pledging online now.

4. EALC - Community Led Housing Event - 22nd March 2023 - Worried about whether local residents can afford to live in your area?

Community-led housing - Schemes comprise quality, affordable homes to buy, rent or self-build and are all about meeting the needs of your area. Homes are built and owned by the community for the long-term benefit of local people, whether that is income from rents straight into the community purse or homes for sale kept at affordable prices in the long term. Whatever the mix, it is about keeping them affordable in perpetuity and available for local occupancy because a diverse, permanent community is a thriving community. To help our local town and parish councils learn more about this practical and rewarding alternative to developer-led housing, Eden Association of Local Councils is offering a forum for councillors and clerks at which David Graham (member of the Community Land Trust Network) will:

- Explain why it is important to tailor new housing to meet identified needs
- Outline how to establish a local, independent and not-for-profit organisation for the purpose of building affordable homes
- Share the community-led housing experience of the pioneering scheme at Crosby Ravensworth
- Demonstrate how affordable housing can help to retain a good local mix of ages and families to support your local school, shop, pub and post office and keep your area buzzing

Date: Wednesday 22 March 2023

Time: 6.45 pm for 7.00 pm start

Place: Virtual meeting room

		<p>The event is free but please could you register your place by return email to <u>CALC</u> to help us with planning facilitators for the event. Joining instructions will be forwarded to those that have registered. Join our virtual forum and find out how a community-led housing scheme could help your town or parish council build something great.</p>
		RESOLVED that invitations to participate be noted.
23/52	INFORMATION given for reference only.	<p>RESOLVED that it be noted that the following information was given to the Council for reference only:</p> <ol style="list-style-type: none"> 1. NALC Legal Update – February 2023. 2. Economic Development and Tourism Newsletter: Issue 62. 3. Eden Carers Newsletter – Spring 2023. 4. Cumbria in Bloom Pride in Your Community Awards 2023 information. 5. Cost of Living Support: Energy Bill Support Scheme & Help to Save information. 6. Cumbria Local Authority Climate Update.
23/53	Date of the Next Meeting.	RESOLVED that the date of the next scheduled meeting be Wednesday 5 th April 2023, at 7.30 pm, in the Village Hall

The meeting finished at 8.51 pm.

Please Note:

Amendments to these Minutes have been made in red following approval at the Parish Council Meeting on the 5th April 2023.