

LPC

LAZONBY PARISH COUNCIL

Minutes

**For the Meeting of Lazonby Parish Council on
Wednesday 2nd April 2025, in Lazonby Village Hall, at 7.30 pm.**

Present: Chair Councillor Phillip Whitehead.

Councillors Andrew Miller, Ryan Wilson-Lane, Phillip Whitehead and Andrew Sharples.

Also in attendance: Westmorland & Furness Councillor Hilary Carrick, the Clerk to the Council Rebecca Wyatt and 2 parishioners.

ITEM / MINUTE No.	ITEM	BUSINESS
25/55	Apologies for absence.	RESOLVED that the apologies receive from Councillor Maralyn Wade, Councillor Tim Wright, and Treasurer Chris Hoy be accepted and noted.
25/56	The Filling of Council Member Vacancies.	The Council considered any nominations to co-opt new Council Members onto the Parish. There were no nominations at present. Councillor Craig Wilkinson has given his resignation. This now means there will be four seats to fill and a recruitment drive is very much needed for the smooth running of the Parish Council. RESOLVED that it be noted that there were no new nominations at present but the Parish Council would continue to seek new Parish Councillors to fill the remaining four seats. ALSO RESOLVED that the Clerk let Westmorland & Furness Council know about Councillor Craig Wilkinson's resignation so that notices of vacancy can be put up in the parish.
25/57	Requests for Dispensations.	RESOLVED that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
25/58	Declaration of Interest.	RESOLVED that Councillor Phillip Whitehead declared a personal interest in matters concerning the Egg Packing Housing Project.
25/59	Matters of Urgency.	RESOLVED that it be noted that there were no matters of urgency to consider.
25/60	Public Participation.	The Chair asked those present if they wished to make any contributions relating to any items on the agenda, or any other parish-related matter which they may wish to raise. 1. Anti-social behaviour in the parish has now been reported to the Police by parishioners. 2. Parishioners have asked about the trees being cut back on the Egg Packing Station site, as they believed it was Parish Council land. 3. It has been reported that the double yellow lines and the disabled bay need repainting. 4. A parishioner reported that a gate along the river bank on the Lazonby side has its bottom hinge pin missing which has caused the

		gate to hang at an awkward angle. 5. A parishioner has requested that a rubbish bin be put on Bargeat Wath (also known as Badgers Lane) because of the amount of dog walkers leaving their dog waste bags there when using the area.
		1. RESOLVED that the report on anti social behavior in the parish be noted. 2. RESOLVED that parishioners have been told that the Parish Council did not own the Egg packing station site. ALSO RESOLVED that it be noted that a parishioner was told that the trees have been cleared to give access to the collapsed wall so that it can be repaired. 3. RESOLVED that the double yellow lines and the disabled bay which need repainting will be reported to Highways. 4. RESOLVED that the broken gate along the river has had a temporary repair made to the hinge by Councillor Phillip Whitehead. 5. RESOLVED that the Clerk ask Westmorland & Furness Council if they can put a rubbish bin on Bargeat Wath to deal mainly with the dog waste (also known as Badgers Lane).
25/61	Broadband in the Parish.	RESOLVED that it be noted that the Parish Council received the Hyperfast GB Newsletter - Spring 2025.
25/62	Report from the local Community Police.	RESOLVED Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter for February & March 2025. ALSO RESOLVED that Councillor Ryan Wilson-Lane, as the Parish Council's representative on the Neighbourhood Policing Pledge, is still waiting to hear more about the Neighbourhood Policing pledge meetings directly, so the Clerk will send him the most recent emails about it.
25/63	Minutes of the Council Meeting on the 5 th March 2025.	It was recommended that the Minutes of the Council Meeting on the 5th March 2025 be approved and signed as a true record of those proceedings. RESOLVED that Council's Meeting Minutes of the 5th March 2025 be approved and signed as a true record of those proceedings.
25/64	Progress Reports on Recent Actions.	The Council received progress reports regarding matters from the Minutes of the Council Meeting on the 5 th March 2025.
	a. Broken Culvert in School Lane (Last minute 25/35).	RESOLVED that it be noted that the broken culvert in School Lane is on the Highways schedule for repair from April onwards.
	b. Accumulation of Grit Along the Kerb in the Main Road (Last minute 25/35).	RESOLVED that it be noted that the accumulation of grit and other debris alongside a lot of the kerb on the main road through the village has now been cleared.
	c. Highways Issues in Scarrows (Last minute 25/35).	RESOLVED that it be noted that a sign saying 'Don't follow your sat nav' has been put at the road to Carlisle end of Scarrows, and a 'Not suitable for HGV vehicles' sign has been put up at the other end of Scarrows. ALSO RESOLVED that to be noted that Highways are committed to sorting out the drains in Scarrows.

d. Parish Field and Grazing to Let for 2025 (Last minute 25/47).	The Council received an update about the sheep grazing to let for 2025. The Council received three bids for the sheep grazing on the Parish playing/sports field. The Clerk and Vice-Chair Councillor Maralyn Wade, having been given delegated authority by the Council to deal with the bids, considered the three bids received and agreed to accept the bid of £400 from Mr O'Neil. Due to the timetable for the lease of the field, the Clerk has informed Mr. O'Neil that he was the successful bidder because the lease started on the 1st of April 2025. The Clerk also informed the two other bidders that they were unsuccessful this time. RESOLVED that it be noted that the Parish Council were content with the decision to rent the field to Mr O'Neil for the sum of £400, which the Clerk and Vice-Chair Councillor Maralyn Wade were given delegated authority to agree too. ALSO RESOLVED that it be noted that due to the timetable for the lease of the field, the Clerk informed Mr. O'Neil that he was the successful bidder straight away because the lease started on the 1st of April 2025. ALSO RESOLVED that it be noted that the Clerk also informed the two other bidders that they were unsuccessful this time.
e. New Printer Contract (Last minute 25/48).	The Council received an update about a new printer contract for the next 5 years. The Clerk met with a representative from Sharpe Printers in March 2025. The Parish Council have been given two options: 1. As-new machine – this could have been used as a demo machine a few times but a newer version of what the Parish Council has now, which would make it cheaper. 2. A new machine – brand new out of the box up to date which we had last time. The Clerk and the representative talked about the use of the Parish Council's current printing machine - what we typically used it for like scanning, printing some colour but mainly B/W and it's had no issues mechanically as the Clerk has never had to call anyone out to look at it. The current contract ends in September 2025, so a new contract would be put in place after May 2025 AGM meeting. RESOLVED that it be noted that the Sharpe Representative will make up contracts for both new and as-new printing machines, which will mean looking at reducing costs, which he will send by email for the Parish Council to view.
f. V E Day (Last minute 25/49).	The Council received an update about V E Day 80th Anniversary events. The Lazonby school children are planting a tree on the Thursday in the community playground, and are also having a street party with decorated trestle tables and food, and the children will be dressing up in war time clothing and they hope to play some war time games. The Eden Valley players are having a V E day 80th Anniversary celebration at the Midland, where they will be having a 1940's Quiz, 1940's music and a buffet to reflect the food of the time. The Pub will be decked with bunting and other decorations. Fancy dress will be optional but encouraged. The Council also received an update about the V E one-off small grants. So far the Council has received two funding application letters from Eden Valley Players and the Friends of Lazonby School. Also to recommend that the Clerk and Councillors Maralyn Wade and Ryan Wilson-Lane be given delegated authority to decide who to award the V E one-off small grants to. The deadline is 14th April and the successful

		applicants will be told if they are receiving the funding by 21st April. RESOLVED that the report about the V E Day 80th Anniversary events in the parish be noted. ALSO RESOLVED that the report about the one of grant funding for the V E Day 80th Anniversary events in the parish be noted. ALSO RESOLVED that the Council agreed to give the Clerk and Councillors Maralyn Wade and Ryan Wilson-Lane delegated authority to decide who to award the V E one-off small grants to.
25/65	Report from the Westmorland & Furness Councillor.	The Council received a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness matters affecting the Parish. 1. Westmorland & Furness Council have launched Travel Actively Cumbria which is a new go-to website for walking, wheeling, and cycling being launched on 2nd April 2025 offering residents a one-stop website for everything they need to know about active travel in Cumbria. 2. The Planting for Pollinators project has chosen four projects so far but they are looking for two more projects. Eden Bridge has been suggested. 3. Look into the possibility of setting up a community plan working group where local parishioners and Councillors can decide on the projects or maintenance that need to be done on the parish and even look for funding towards them. RESOLVED that Westmorland & Furness Councillor Hilary Carrick be thanked for her report, the contents of which were noted. ALSO RESOLVED that it be noted that Westmorland & Furness Councillor Hilary Carrick reserved the right to request to give a report on other issues on the agenda. ALSO RESOLVED that Councillor Hilary Carrick would put forward Eden Bridge car park area to the Planting for Pollinators project. ALSO RESOLVED that the setting up of community plan working group be put on a future agenda for consideration.
25/66	Parish Projects:	
	a. Will Pool Revamp.	RESOLVED that it be noted that the revamp of Will pool is still ongoing.
	b. Donation Box at Eden Bridge Car Park.	RESOLVED that the donation box at Eden Bridge car park is still ongoing.
	c. Resurfacing of Eden Bridge Car Park.	The Council received an update on the resurfacing of Eden Bridge Car Park. Councillor Phillip Whitehead reported that his further enquiries about the cost of concrete grass mats, and relevant materials to lay them, had still proved to be too expensive for the Parish Council at £30,000 plus. He also explained there may be more spoils than originally thought from the removal of the old surface as they maybe old tarmac to remove too. This may take longer to do as it will need to be removed from the site and disposed of properly. Councillor Whitehead will talk to the Environment Agency as permits may be needed to do the work. The Lazonby & Hesket Place Action Group Funders need a quote for the

		resurfacing work and the relevant certification for the use of machinery. Councillor Maralyn Wade explained the project to the Lazonby & Hesket Place Action Group at their last meeting. The grant payment date is also now resolved.
		RESOLVED that it be noted that Councillor Phillip Whitehead be thanked for the report about the resurfacing of Eden Bridge car park. ALSO RESOLVED that Councillor Phillip Whitehead will ask the Environment Agency about the permits that might be need regarding the resurfacing project. ALSO RESOLVED that Councillor Phillip Whitehead would email the Clerk and Westmorland & Furness Councillor Hilary Carrick the quote for the resurfacing work and the relevant certification for the use of machinery.
25/67	Parish Maintenance:	
	a. Flooding Issues in the Parish.	RESOLVED that it be noted that there was no further updates on the Flooding Report at present ALSO RESOLVED that it be noted that the Westmorland & Furness Council Local Lead Flood Group are still talking to Story's about finding a long term solution to the flooding issues on the Meadows.
	b. Footpaths in the Village.	RESOLVED that the Clerk send the Lazonby Parish Council Footpath report to Councillor Hilary Carrick who will pass it onto Highways again.
	c. Parish Tree Survey.	RESOLVED that it be noted that the parish tree survey is still ongoing.
	d. Damaged Fence at Eden Bridge Car Park.	RESOLVED that it be noted as reported at the last meeting that the damaged fence will be repaired when the car park surface is redone.
	e. Damaged Fence at Bateman Lane.	RESOLVED that it be noted as reported at the last meeting the damaged fence at Bateman Lane will now be repaired when the other fence is repaired at Eden Bridge car park.
	f. Recycling Centre.	RESOLVED that there was nothing to report regarding the Recycling Centre at present.
	g. Dog Fouling Issues in the Parish.	The Council received an update about a poster campaign regarding dog fouling in the parish. Councillor Ryan Wilson-Lane spoken to the Head Teacher at Lazonby School who would be happy for the children to undertake a project to make posters about dog fouling in the parish if it was needed.
		RESOLVED that the dog fouling situation will be monitored to see if the school need to undertake a dog fouling poster campaign.
	h. Other Maintenance Issues in the Parish.	RESOLVED that it be noted as discussed earlier in the meeting that a gate along the river had its bottom hinge pin missing which caused the gate to hang at an awkward angle so it would not shut properly. Councillor Phillip Whitehead has made a temporary repair to the gate.
25/68	Financial Report by the Treasurer.	The Council received a report from the Treasurer for March 2025 (please see attached Treasurer's Report). RESOLVED that it be noted that John Kidd has agreed again to audit the accounts for 2024/25 for the usual agreed fee of £70. ALSO RESOLVED that it be noted that regarding the external audit, the Parish Council's Total Income is £21908 and the Total Expenditure is

		£18130, so Self Certification of Accounts is allowed under current guidelines should income and expenditure individually fall below £25K, therefore no Full Review will be necessary for 2024/25, saving the Parish Council around £300. RESOLVED that the Treasurer be thanked for his monthly report for March 2025 (see attached report), the contents of which were approved, accepted and noted.
25/69	Staff Pay scales.	RESOLVED that due to the sensitive nature of the information to be discussed regarding staff wages, the Council agreed to discuss this agenda item in the confidential part of the meeting.
25/70	LPC Grant Application Update.	The Council considered the Village Hall Grant Application. All three quotes for the work have now been received from the Village Hall Committee and are all still valid. The Council discussed whether they were able to fund the camera for the snooker hall as it was a private membership. Also it was requested that the Clerk download the British Standard (BS) 7958 from the ISO website for the use of surveillance cameras. RESOLVED that this agenda item be brought back to the May 2025 meeting of the Parish Council. ALSO RESOLVED that the Clerk download the BS 7958 from the ISO website to see the guidance about the use of surveillance cameras on public buildings to ensure the grant from Lazonby Parish Council is used in a legal and proper manner.
25/71	Authority for Payments.	RESOLVED that there were no authority for payments to consider.
25/72	Planning Applications – New (or Appeal).	The Council considered any new applications which have been issued for consultation by Westmorland and Furness Council. Planning Application ref. No 2025/0382/FPA (Full Application) Change of use of barn to a single dwelling with associates, at Eden Field Armathwaite CARLISLE CA4 9PQ. RESOLVED that the Council has NO OBJECTIONS to make regarding Planning Application ref. No 2025/0382/FPA (Full Application) Change of use of barn to a single dwelling with associates, at Eden Field Armathwaite CARLISLE CA4 9PQ.
25/73	Planning Applications – Decisions.	RESOLVED that it be noted that there were no new planning applications decisions to consider.
25/74	Report from the Highways Link Person.	RESOLVED that it be noted that a new Highways Link person is now needed and so this will be on the Parish Council's Annual General Meeting in May 2025 for consideration. ALSO RESOLVED that it be noted that Westmorland & Furness Councillor Hilary Carrick will report all the potholes needing to be filled in still to Highways.
25/75	Wayleaves Request from B4RN.	The Council considered the wayleaves request from B4RN for Bateman Lane and land adjoining the Old Chapel. Permission has been sought for two wayleaves, on land adjoining Old Chapel and Bateman Lane. While there does not seem to be any issue with the Land adjoining the Old Chapel, there were queries raised about Bateman Lane and why they wished to run cable up there.

		RESOLVED that Councillor Phillip Whitehead will ask B4RN why they want to use Bateman Lane before the Council can make its final decision.
25/76	Decision on Footway Lighting.	The Council considered Westmorland & Furness decision on the Footway lights and whether they would like to continue to cover their costs or give them back to Westmorland & Furness for them to cover future costs. The Westmorland and Furness Highways and Local Lighting Policy was discussed at Cabinet on 18th March 2025 and has been approved. The policies key principle allows the Council to take a harmonised approach to exterior lighting assets giving Parish and Town Councils the opportunity to transfer lighting under their ownership onto Westmorland and Furness Council. They have asked the Parish and Town Councils to make the following decision from the options below at their next Parish or Town Council meeting: 1. To transfer all Parish or Town Council owned footway lighting onto Westmorland and Furness Council. 2. Parish or Town Council to keep ownership of existing footway lighting and continue to act as their own Lighting Authority. If the Council decided to transfer back ownership of the footway lights to Westmorland & Furness Council, this would save the Parish Council a cost of £4000 plus insurance of £300 per annum. However, Westmorland & Furness Council only have 27 lights on their records, and does not include the 6 other lights the Parish Council adopted that were due for decommission due to the heads but were replaced at a cost to the Parish Council so therefore should be included in the negotiations making it 33 footway lights in total. It was also brought to the Parish Councils attention that Westmorland & Furness Council would then get back in touch with the Parish Council about further assets after the initial reply regarding what the Parish Council wished to do with their lights in the parish. RESOLVED that the Parish Council agreed to transfer all Parish or Town Council owned footway lighting onto Westmorland and Furness Council. ALSO RESOLVED that the Parish Council would also let Westmorland & Furness Council know about the 6 other lights that the Parish Council adopted, otherwise they would have been decommissioned, in due course.
25/77	Invitations to Participate.	The Council considered if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate. 1. Event: A Nature for Health Approach – 24th April 2025 - Date: 24th April 2025. Venue: Civic Centre, Carlisle, CA1 9TB. 2. Community Governance Review - Consultation Site - The consultation site for the Community Governance Review is now live and can be accessed at https://consult.westmorlandandfurness.gov.uk/westmorland-and-furness-council/community-governance-review/ As mentioned previously this is a very basic form and will ask you if you agree with moving the election dates, and will also give you a free text box where you can give any supporting evidence. The consultation closes on 6 May 2025. 3. Sockbridge and Tirril Parish Council Neighbourhood Area Designation application. Planning policy consultation notification - Reference 2334009 NOTICE IS GIVEN that Westmorland and Furness Council has received, under Regulation 5 of the Neighbourhood Planning (General) Regulations 2012 (as

		amended), a Neighbourhood Area Designation application from Sockbridge and Tirril Parish Council to designate the whole parish area as the Sockbridge and Tirril Neighbourhood Plan Area for the purposes of producing a Neighbourhood Development Plan. The consultation period will run for a six-week period from 6 March 2025 to 17 April 2025, 5pm. During this consultation period, a copy of the designated area application form and a map which identifies the area to which the application refers can be viewed on the Council's website: www.eden.gov.uk/ The document is also available for inspection at the following locations during normal opening hours: • Voreda House, Portland Place, Penrith, CA11 7BF • Penrith Library, St Andrew's Churchyard, Penrith, CA11 7YA • Kendal Town Hall, Highgate, Kendal, Cumbria LA9 4ED • Barrow Town Hall, Duke Street, Barrow in Furness, Cumbria LA14 2LD Representations on whether the area is an appropriate neighbourhood area may be made to the Council no later than 5pm on 17 April 2025. The Council would prefer to receive representations electronically via the online survey. Representations can also be made by email to neighbourhood.planning@westmorlandandfurness.gov.uk or in writing to the Planning Policy team, Westmorland and Furness Council, Voreda House, Portland Place, Penrith, Cumbria, CA11 7BF. Please note that any comments received will be published and made publicly available. Following the end of the consultation period, Westmorland and Furness Council will consider any representations made and will make a decision on the area application for the Sockbridge and Tirril Neighbourhood Plan Area. For more information please contact the Planning Policy Team on 0300 373 3300 or email: neighbourhood.planning@westmorlandandfurness.gov.uk.
		RESOLVED that invitations to participate be noted.
25/78	INFORMATION given for reference only.	RESOLVED that it be noted that the following information was given to the Council for reference only: 1. Westmorland and Furness Council News releases – on various topics. 2. CALC Training Information. 3. NALC Legal Bulletin – 24th March 2025 4. CVS Information – Health & Wellbeing Bulletin, Focus on Funding and Cumbria CVS Newsletter February 2025. 5. Keep Britain Tidy – The Great British Spring Clean information. 6. Information on Funding for Community Emergency Planning Groups. 7. The Case for Integrated Transport on the Leeds-Settle-Carlisle Line Corridor - a Paper. 8. Latest news from Eden Rivers Trust – Spring 2025; and bookings information open for Supporters' Day. 9. Westmorland & Furness Council – Climate & Nature Newsletter – Spring 2025. 10. Information on Cumbria in Bloom - A brand new Parish Councils Award 2025. 11. Voluntary Social Car Scheme volunteers needed information. 12. Disability Services Advocacy Team - Upcoming Sessions -

		External Stakeholder Support information. 13. Eden: Town and Parish Council Newsletter – March 2025. 14. NALC Financial Regulations Update Information. 15. NALC's Practitioners Guide for 2025.
25/79	Agenda Items for Next Month's Agenda.	RESOLVED that there were no new agenda items to add to next month's agenda at present. ALSO RESOLVED that it be noted that Councillor Phillip Whitehead will Chair the Annual Open Parish meeting in May 2025 due to the Chairs recent resignation.
25/80	Date of the Next Meeting.	RESOLVED that the next scheduled meeting will be Lazonby Parish Council's Annual General Meeting (AGM) on Wednesday 7th May 2025. It will start with the Annual Open Parish Meeting at 7 pm, followed by the Annual General Meeting of the Parish Council, at approximately 7.30 pm, in the Jubilee Room, in the Village Hall.

At this point in the meeting, the Chair asked that any members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.

RESOLVED that the Council agreed that members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.

25/81	Confidential information on the Proposed Development of Lazonby Egg Packing Station.	RESOLVED that Council's Confidential Meeting Minutes of the 5th March 2025 be approved and signed as a true record of those proceedings. ALSO RESOLVED that it be noted that the Council discussed the next steps in regards to closing down the Lazonby Egg Packing Station Housing Project.
25/82	Staff Pay scales.	The Council discussed the staff pay scales in the absence of the Clerk.
		RESOLVED that it be noted that the Council will continue to review the staff pay scales.

The meeting finished at 9.30 pm.