

# LPC

## LAZONBY PARISH COUNCIL

### Minutes

**For the Meeting of Lazonby Parish Council on  
Wednesday 5<sup>th</sup> November 2025, in Lazonby Village Hall, at 7.30 pm.**

**Present:** Chair Councillor Phillip Whitehead.

Councillors Maralyn Wade, Tim Wright, Andrew Miller, Ryan Wilson-Lane and Andrew Sharples.

Also in attendance: Westmorland & Furness Councillor Hilary Carrick, and the Clerk to the Council Rebecca Wyatt, the Treasurer to the Council Chris Hoy, and 2 parishioners.

ITEM / MINUTE No.	ITEM	BUSINESS
25/233	<b>Apologies for absence.</b>	<b>RESOLVED</b> that there were no apologies received as all Councillors were present.
25/234	<b>The Filling of Council Member Vacancies.</b>	The Council considered any nominations to co-opt new Council Members onto the Parish. There were no nominations at present however a parishioner has shown interest in becoming a member of the Parish Council.  <b>RESOLVED</b> that it be noted that there were no new nominations at present but the Parish Council would continue to seek new Parish Councillors to fill the remaining four seats.
25/235	<b>Requests for Dispensations.</b>	<b>RESOLVED</b> that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
25/236	<b>Declaration of Interest.</b>	<b>RESOLVED</b> that Councillor Phillip Whitehead declared a personal interest in matters concerning the Egg Packing Housing Project.
25/237	<b>Matters of Urgency.</b>	<b>RESOLVED</b> that it be noted that there were no matters of urgency to consider.
25/238	<b>Public Participation.</b>	The Chair asked those present if they wished to make any contributions relating to any items on the agenda, or any other parish-related matter which they may wish to raise.  <ol style="list-style-type: none"> <li>1. A parishioner reported dog fouling issues in Scaur Close.</li> <li>2. An ex-councillor/parishioner wished to explain their part in the rafting company's use of the river and steps at Eden Bridge, as they had originally spoken to the company and had asked for the original donation they made a few years ago.</li> </ol> <ol style="list-style-type: none"> <li>1. <b>RESOLVED</b> that it be noted that the parishioner took the appropriate action and reported the dog fouling to Westmorland &amp; Furness Council; the Eden Community Development Team also sent dog fouling caution posters to the parishioner who put them up in Scaur close.</li> </ol>

		<b>2. RESOLVED</b> that the ex-councillor/parishioner explanation of their part in the rafting company's use of the river and steps at Eden Bridge be noted.
25/239	<b>Broadband in the Parish.</b>	<b>RESOLVED</b> that it be noted that B4RN is now going ahead with the installation of the fibre optic broadband on 12 <sup>th</sup> November, after spending a lot of time ensuring they have the correct wayleaves and raising the support funding and investment.
25/240	<b>Report from the local Police.</b>	The Council received a report from Councillor Ryan Wilson-Lane regarding the Neighbourhood Policing Team and that he was still in talks with the local police and that he is hoping do monthly community surgeries regarding local issues involving crime in the near future.
		<b>RESOLVED</b> that the Eden Focus Police Newsletter for Eden Rural and the Penrith & Alston Police Newsletter for September & October 2025.  <b>ALSO RESOLVED</b> that the report from Councillor Ryan Wilson-Lane regarding the Neighbourhood Policing Team meeting be noted with thanks.  <b>ALSO RESOLVED</b> that it be noted that the Police have been in touch with local communities to advise them that the Penrith North Rural & Alston PACT survey is now live until 18/11/2025. There is a weblink to click on or a QR code via a poster.
25/241	<b>Minutes of the Council Meeting on the 3<sup>rd</sup> September 2025.</b>	It was recommended that the Minutes of the Council Meeting on the 3 <sup>rd</sup> September 2025 be approved and signed as a true record of those proceedings.
		<b>RESOLVED</b> that it be noted that the number related to the King George bench plague stated in the minutes was incorrect, on minute number 25/217 – h) Vandalised Metal Bench on Carlisle Road, and should have read VI.  <b>ALSO RESOLVED</b> that subject the above amendment to the Council's Meeting Minutes of the 1 <sup>st</sup> October 2025 be approved and signed as a true record of those proceedings.  <b>ALSO RESOLVED</b> that the CONFIDENTIAL Minutes of the Parish Council's Meeting on the 1 <sup>st</sup> October 2025 be approved and signed as a true record of those proceedings.
25/242	<b>Progress Reports on Recent Actions.</b>	The Council received progress reports regarding matters from the Minutes of the Council Meeting on the 1 <sup>st</sup> October 2025.
	<b>a. Light on Village Hall (Last minute 25/214).</b>	<b>RESOLVED</b> that the light on the village hall is now repaired as it was just the plate needing to be fixed.
	<b>b. Boat Users on the River Eden (Last minute 25/214).</b>	The Council received an update on the issues around boat users on the River Eden from Councillor Andy Sharples. The Council received a letter from the rafting company, in reply to the letter the Council sent, explaining their position and that they wished to resolve the issue. It was also reported that wet suites and equipment was still under the tarpaulin on the field they use for parking etc. The Council also discussed the safety of the steps in general.  <b>RESOLVED</b> that the Council give Councillor Andy Sharples delegated authority to deal with issues around boat users on the River Eden and the use of the steps into the river at Eden Bridge car park.  <b>ALSO RESOLVED</b> that it was agreed that the Parish Council send another letter to ask the Rafting Company to meet with them on site to discuss their concerns.

	<b>c. Wreath for Remembrance Day (Last minuted 25/214).</b>	<b>RESOLVED</b> that it be noted that the wreath for Remembrance Day has been purchased and will be layed by Councillors Phillip Whitehouse and Maralyn Wade at the Remembrance Service on Sunday.
	<b>d. Confusing Road Signs for Road Works (Last minuted 25/214).</b>	<b>RESOLVED</b> that it be noted that the Parish Council are still awaiting a response from Highways regarding a letter sent after the October 2025 meeting of the Parish Council to inform them that some of the signs for these road closures are still in situ, even though the roadworks were completed some time ago, and continuing to cause confusion; and the letter also ask them how Highways made sure that road closure/diversion signs were removed by the permit holders (contractors) carrying out the work, once the work period had ended; and that the Parish Council wished to point out that the length of the diversions were still of concern to them.  <b>ALSO RESOLVED</b> that the Clerk will contact Highways again about this issue and ask for a response.
	<b>e. Flytipping signs at Bargeat Wath (Last minuted 25/224).</b>	<b>RESOLVED</b> that it be noted that the flytipping signs were not put up by Westmorland & Furness Council as they will not put signs up on private land, however, it is believed the landowner put them up and they seem to be working as they have not had any reports of flytipping there since.
	<b>f. 150<sup>th</sup> Anniversary of Lazonby Train Station (Last minuted 25/226).</b>	<b>RESOLVED</b> that it be noted that Councillor Ryan Wilson–Lane will be meeting with representatives from the Friends of the Settle-Carlsile Line, and the Head teacher of Lazonby School on 10 <sup>th</sup> November to discuss the plans for the 150 <sup>th</sup> Anniversary of Lazonby Train Station.  <b>ALSO RESOLVED</b> that it be noted that Northern Rail will also be told about the anniversary plans.
<b>25/243</b>	<b>Report from the Westmorland &amp; Furness Councillor.</b>	The Council received a report from Westmorland & Furness Councillor Hilary Carrick about Westmorland & Furness matters affecting the Parish.  <b>Devolution</b> The decision as to whether or not Westmorland and Furness Council consented to the creation of a new Mayoral Combined Authority for Cumbria was finalised at the Cabinet meeting on 14 October. Cabinet Members voted unanimously to support the proposal, believing that the benefits outweighed the risks. Previously the Cabinet had indicated that they were ‘minded to’ consent at a specially arranged meeting of the Cabinet on 29 September in Kendal. The proposal was reviewed by the Council’s Corporate Overview and Scrutiny Committee on 30 September and considered by Full Council on 9 <sup>th</sup> October. Cumberland Council also gave their consent the same day, so the Government will now be making the arrangements for the combined authority to be created early in the new year. The election for the new Mayor will take place in May 2027.  <b>New Chief Executive</b> Following the resignation of the current Chief Executive on 29 July, an intensive recruitment process has taken place and Miranda Cannon has been recruited as the new Chief Executive. She will join the Council at the beginning the new year. Miranda Cannon has been Salford’s Executive Director of Resources and Transformation since February 2024.  <b>RESOLVED</b> that Westmorland & Furness Councillor Hilary Carrick be thanked for her report, the contents of which were noted.  <b>ALSO RESOLVED</b> that it be noted that County Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.

25/244	<b>Place Action Group (PAG).</b>	<p>The Council received an update about the Place Action Group (PAG) including the funding application for the signage for the Eden Bridge car park area. It was reported that following a meeting with Councillor Maralyn Wade, Councillor Hilary Carrick had advised the Community Development Officer that Lazonby Parish Council were seeking some help with a replacement village sign, no parking overnight signs and signage about the donation box as well as a professional health and safety for use of the steps leading to the river from the recycling centre.</p> <p><b>RESOLVED</b> that the report about the PAG funding application for new signage for the Eden Bridge car park be noted.</p> <p><b>ALSO RESOLVED</b> that it be noted that the next PAG meeting will be on 11th December via Teams, which Councillor Hilary Carrick and Marlayn Wade will be attending.</p>
25/245	<p><b>Parish Projects:</b></p> <p><b>a. Will Pool Revamp.</b></p> <p><b>b. Donation Box at Eden Bridge Car Park.</b></p> <p><b>c. Resurfacing of Eden Bridge Car Park.</b></p>	<p><b>RESOLVED</b> that the Council will look into clearing the pond of silt next year and also look at a day for volunteers to help tidy up Will Pool.</p> <p><b>RESOLVED</b> that the donation box at Eden Bridge car park is still ongoing and will be made once the car park has been resurfaced.</p> <p>The Council received an update on the resurfacing of the Eden Bridge car park. On behalf of the Parish Council, and after liaising with Councillor Phillip Whitehead, Westmorland &amp; Furness Councillor Hilary Carrick sought advice as to whether or not planning permission would be required for the resurfacing work planned for the car park. Councillor Carrick was advise that:</p> <p style="padding-left: 40px;">“The Town and Country Planning (General Permitted Development) Order 2015 bestows upon local authorities a right to carry out certain types of development without planning permission from the local planning authority. Local authorities in this context would include parish and town councils. The type of permitted development includes ‘maintenance, improvement or alteration of works on land belonging to or maintained by them for the purposes of any function exercised by them on that land, provided the works do not exceed 4m in height or contain a volume in excess of 200 cubic metres. So, if the resurfacing of the car parking area adjacent to the recycling centre falls within this allowance, planning permission would not be required for these maintenance works.”</p> <p>This was discussed and it is believed that the car park is much larger than the permitted development size of 200 cubic metres so it appears that a planning application needs to be submitted,</p> <p><b>RESOLVED</b> that the Council will ask PAG if they could help fund the fee of the planning application submission for the Eden Bridge car park resurfacing project.</p> <p><b>ALSO RESOLVED</b> that Councillor Phillip Whitehead will liaise with Councillor Hilary Carrick regarding the submission of a planning application for the Eden Bridge car park resurfacing project, on behalf of Lazonby Parish Council.</p>

	<p><b>d. Egg Packing Station Housing Project.</b></p>	<p><b>RESOLVED</b> that it be noted that the Parish Council will be returning the remaining unused grant of £28839.88 from the Egg Packing Station Housing Project, to Westmorland &amp; Furness Council under the terms and conditions of the original agreement made by the Eden District Council Community Housing.</p> <p><b>ALSO RESOLVED</b> that it be noted that this should now conclude the final stages for closing the Egg Packing Station Housing Project.</p>
<p><b>25/246</b></p>	<p><b>Parish Maintenance:</b></p>	
<p><b>a. Land at the Old School.</b></p>	<p>The Council received an update about issues that need to be resolved on Parish Council's land near the Old school now the wall has been repaired. It was agreed at the last meeting that structural engineer was needed to get an opinion on the load bearing capacity of the recently mended wall as soon as possible. A structural engineer was found at a cost of £300 plus VAT.</p> <p>It was also recommended that the Members be asked to confirm that an E Mail exchange took place where the Parish Council agreed to pay £300 plus VAT to a structural Engineer, in order to get an opinion on the load bearing capacity of the recently mended wall as soon as possible.</p> <p><b>RESOLVED</b> that the reported work to be carried out by a structural engineer on the recently repaired wall on land near the Old school is ongoing.</p> <p><b>ALSO RESOLVED</b> that it be noted that Members confirmed that an E Mail exchange took place where the Parish Council agreed to pay £300 plus VAT to a structural Engineer, in order to get an opinion on the load bearing capacity of the recently mended wall as soon as possible.</p>	
<p><b>b. Flooding Issues in the Parish.</b></p>	<p><b>RESOLVED</b> that it be noted that tripartite discussions between the Council's flood management officers, the Environment Agency and Story Homes continue with a view to minimising the risk of flooding at the Meadows are still ongoing.</p>	
<p><b>c. Roads in the Parish.</b></p>	<p>The Council received an update on the following road/Highways issues in the Parish from Westmorland &amp; Furness Councillor Hilary Carrick:</p> <ol style="list-style-type: none"> <li>1. The resurfacing on Station Road.</li> <li>2. Parking Issues on Rectory Hill outside the Bowling Club - This issue is challenging because the parking issues are seasonal in nature and permanent solutions such as double yellow lines may not be proportionate because of the potential year round impact they would have on residents. Highways have suggested that the Parish Council may wish to consider an alternative solution that would offer greater flexibility, such as the introduction of single yellow lines which allow for time limited restrictions. These can be tailored to operate only during specific periods, such as weekends or weekday afternoons, when the club is hosting competitions. This approach could help manage parking demand during peak times while maintaining residential access outside of those hours.</li> <li>3. Broken street drain grate covering outside of Oswald View.</li> <li>4. Broken drain grate below Townhead in Main Street.</li> <li>5. Drains at the bottom of the steps near the cottage at the bottom of the village, where Eden Valley Players keep their props, has been</li> </ol>	

	<p>blocked which caused the cottage to flood recently. It is full of silt.</p> <p>6. The recurring water flooding on the road between Eden Bridge car park and the swimming pool.</p>
	<p>1. <b>RESOLVED</b> that it be noted that the Station Road resurfacing will be completed as soon as funding becomes available.</p> <p>2. <b>RESOLVED</b> that the Council agreed that they would not be asking for yellow lines for Rectory hill due to this being hard to enforce.</p> <p><b>ALSO RESOLVED</b> that the Council approach the Bowling Club next season to ask if they could ask patrons to park responsibly.</p> <p>3. <b>RESOLVED</b> that it be noted that the repair to the broken street drain grate covering outside of Oswald View is still ongoing.</p> <p>4. <b>RESOLVED</b> that the repair to the broken drain grate below Townhead in Main Street is still ongoing</p> <p>5. <b>RESOLVED</b> that it be noted that the drain is still to be cleared but It has been difficult to clear previously due to parked cars.</p> <p><b>ALSO RESOLVED</b> that Councillor Hilary Carrick will still let the Council know a few days before they want to put the bollards up to do the work, and Councillor Tim Wright will ask the residents to not park there.</p> <p>6. <b>RESOLVED</b> that the source of the flooding has been identified and corrective action is being undertaken by both Westmorland &amp; Furness Council and the Environment Agency, regarding the recurring water flooding on the road between Eden Bridge car park and the swimming pool.</p> <p><b>ALSO RESOLVED</b> that Westmorland &amp; Furness Councillor Hilary Carrick be thanked for her report regarding the updates on Highways issues, the contents of which were noted.</p>
<b>d. Footpaths in the Village.</b>	<p>The Council received an update about the state of the footpaths in the village.</p> <p>1. Deteriorating pavement surface located on the corner of Fern Lea. 2. Deteriorating pavement near the Church.</p>
	<p><b>RESOLVED</b> that it be noted the pavement on the corner of Fern Lea and the pavement outside the Church have both been resurfaced.</p> <p><b>ALSO RESOLVED</b> that Westmorland &amp; Furness Councillor Hilary Carrick be thanked for her report regarding the updates on footpath issues, the contents of which were noted.</p>
<b>e. Parish Tree Survey.</b>	<b>RESOLVED</b> that it be noted that the parish tree survey is still ongoing
<b>f. Damaged Fence at Eden Bridge Car Park.</b>	<b>RESOLVED</b> that it be noted that the repairs of the damaged fence is still ongoing due to the delay in the resurfacing project.
<b>g. Damaged Fence at Bateman Lane.</b>	<b>RESOLVED</b> that it be noted, as reported at the last meeting, the damaged fence at Bateman Lane is still to be repaired when Councillor Phillip Whitehead has the time to repair it.

	<b>h. Vandalised Metal Bench on Carlisle Road.</b>	<p>The Council received an update about the Vandalised Metal Bench on Carlisle Road. The replacement of the bench and the position was discussed. It was felt that the view of the original position of the bench was now obscured. It was suggested that the Parish Council buy a low maintenance recycled plastic bench, and that maybe it could be moved to place in the parish that it would be used more or have a better view.</p> <p><b>RESOLVED</b> that the Council agreed to the Clerk asking parishioners, via the Parish Council newsletter and social media, if they have any suggestions on where to place the new bench, which will have the King George plaque put on it.</p>
	<b>i. Overnight parking issues at Eden Bridge car park.</b>	<p>The Council received an update regarding the issues associated with overnight parking at Eden Bridge car park. A Contracts Officer for Waste &amp; Environmental Services at Westmorland &amp; Furnace Council has contacted the Clerk to say that a user of the recycling centre had reported that they were unable to access the recycling centre at Eden Bridge car park because of unauthorised parking of campervan/caravans during the day and over night on Eden Bridge car park and blocking access to the recycling centre. The same user had also complained about the same campervan/caravan people leaving there rubbish there which is not allowed and residents are forced to dispose of it. The Clerk explained to the Contracts Officer that the Parish Council owned the land, as they were not clear about this, and that they were aware of the issues and were exploring options to address this, although it was expected the problem will now reduce now the summer tourist season has ended. The Clerk also told the Westmorland &amp; Furness Council Contracts Officer that the Parish Council were also looking at signage for the area that would cover overnight parking, littering etc. The Contracts Officer also explained that the Environmental Enforcement Officers also responded to the littering issue, that if littering, either directly from a vehicle or by the occupant of a vehicle who is outside, is witnessed and the witness has the VRM and description of the vehicle and the person, and is willing to make a statement, they are able to take enforcement action. However, each incident is unique and each would need careful consideration of the quality of the evidence. If the offence is not actually witnessed, there is unlikely to be enough evidence for Westmorland &amp; Furness Council to take enforcement action. So then the removing and disposing of the waste would fall to the landowner. The Clerk said to the Office that they had volunteers who kindly cleaned the recycling centre once a week for the Parish Council and were very good at removing litter.</p> <p><b>RESOLVED</b> that the complaint about overnight parking and rubbish at Eden Bridge car park and the resolutions suggested be noted.</p>
	<b>j. Recycling Centre.</b>	<b>RESOLVED</b> that it be noted that there was nothing more to report regarding the recycling centre.
	<b>k. Other Maintenance Issues in the Parish.</b>	<b>RESOLVED</b> that it be noted that the wooden rail on the steps opposite the old school has broken so Councillor Maralyn Wade will assess it with the help of her partner, and report back to the Parish Council.
<b>25/247</b>	<b>Financial Report by the Treasurer.</b>	<p>The Council received a report from the Treasurer for October 2025 (please see attached Treasurer's Report).</p> <p><b>RESOLVED</b> that the Treasurer be thanked for his monthly report for October 2025 (see attached report), the contents of which were approved,</p>

		accepted and noted.
25/248	Village Hall Funding Application for 2025 – 2026.	<b>RESOLVED</b> that the Council agreed to pay the Village Hall the awarded funding of £1200, as they had submitted the paperwork that was requested to release the funds, which included a headed letter from the installer of the CCTV that the Village Hall did not need a license to operate the CCTV, and a receipt for the work carried out.
25/249	Funding for the 2025 Christmas Tree for the Parish.	<p>The Council considered the Funding for the Christmas 2025 tree for the parish. This year the parish Christmas tree will be outside of the premises of the Midland Pub, with the pub contributing to the cost. Eden Valley Players have said they will be also contributing to the cost of the tree and have asked if the Parish Council could help fund the tree too.</p> <p><b>RESOLVED</b> that the Parish Council agreed to give funding of £70 to Eden Valley Players to help towards the purchase, erection, and decoration of a Community Christmas Tree to be erected outside the Midland public house, who are aiding in the purchase and supplying Power for illumination.</p> <p><b>ALSO RESOLVED</b> that the Eden Valley Players would send the Parish Council an invoice/receipt for the awarded funding.</p>
25/250	CALC Subscriptions for 2026/2027.	<p>The Council considered the CALC subscriptions for 2026/2027. As agreed last year the CALC Board are writing to Town and Parish Councils to provide them with a provisional figure for the CALC subscription next year 2026/2027, to enable Councils to build this figure into your budget setting. It should be noted however that they normally produce this figure in March because it is based on the number of electors in each parish as they do not receive the electorate figures from the unitary authorities until February, the figure also varies depending upon whether or not any member council has withdrawn from CALC membership. CALC will therefore provide member councils with a figure which is based on current membership and the electorate figure they have used for 2025/2026 subscription figures, but with the caveat that this figure may increase if your electorate has increased in 2025/2026 or if a council withdraws its membership from CALC between now and March 2026. It should also be noted that the NALC portion of the increase is currently only a recommendation and will not be approved by NALC until November 2025, should this figure change then the provisional subscription fee outlined below will also change for the NALC portion. Below you will find your provisional subscription fee for 2026/2027 based on a 3.6% increase from NALC for their portion of the subscription and a 3.5% increase on the CALC portion of the subscription fee: <u>£324.70</u>. Hopefully, this allows member councils to account more accurately for the CALC subscription fee for 2026/2027 when setting their budgets and precept and CALC would also like to take this opportunity to thank member councils for their continued support.</p> <p><b>RESOLVED</b> that the Parish Council noted the increase on the CALC subscriptions for 2026/2027 in preparation for their 2026/2027 budget.</p>
25/251	CALC Internal Audit Service.	The Council considered if they would be interested in an internal audit service for parish and town councils. CALC are looking to develop an internal audit service for parish and town councils, there would be a fee for the service to cover the costs of delivery, but what I am trying to ascertain at this moment is whether or not there would be the demand for such a service, so I would be grateful if you could let me know by 14 <sup>th</sup> November whether or not your council would be interested in using such a service. All responses are anonymous I just want to gather numbers to determine if the delivery of this service is worth pursuing.

		<b>RESOLVED</b> that the Council would not be interested in the CALC Internal Audit Service due to being a small Parish Council with a budget under £25,000, and therefore they believe it would not be value for money for them.
25/252	<b>Authority for Payments.</b>	<b>RESOLVED</b> that the Council considered requests for payment received by the Treasurer, Clerk or Council Members, and agreed to pay the following: <ol style="list-style-type: none"> <li>1. The sum of £303.60 to Field View Electricals Ltd £303.60 to repair damage to outside Street Light on Village Hall wall. The light is the property of the Parish Council and no one has claimed responsibility for the damage. Fortunately, the Light was not damaged just the supporting bracket which has now been made safe and secure. The VAT is £50.60 which will be re- claimed next year (Bank Transfer No 187).</li> <li>2. The sum of £118.62 to the Clerk for travel and office expenses for July – Oct 2025 (Bank Transfer No 188).</li> </ol>
25/253	<b>Annual Lazonby Parish Council Grant Applications for 2026 – 2027.</b>	<b>RESOLVED</b> that the following grant applications for 2026 – 2027 received be noted, and that they will be considered at the December 2025 meeting of the Parish Council: <ol style="list-style-type: none"> <li>1. <b>The Fellrunner Village Bus</b> for financial assistance of £558 towards providing a scheduled bus service to the residents in the Parish of Lazonby.</li> <li>2. <b>Lazonby Village Hall</b> for financial assistance of £2000 towards buying a new heating oil tank.</li> </ol>
25/254	<b>Finance &amp; Budget Committee Meeting.</b>	<p>The Council considered the arrangements for a Finance &amp; Budget Meeting for the Parish Council Budget and Parish Council grant-giving for 2026 – 2027.</p> <p>It was also recommended that the Council pass a resolution to have a confidential budget meeting at the end of the December 2025 meeting of the Parish Council because of the financial issues to discuss. The minutes will be published to the public as part of the December 2025 Parish Council Minutes, and approved at the February 2026 meeting of the Parish Council.</p> <p>The Council also considered some aspects of the Parish Council budget for 2026/2027. The Treasurer wishes to seek clarification on some aspects of the Budget for 2026/27 with the Council prior to presenting the Preliminary Budget at the December Meeting:</p> <ol style="list-style-type: none"> <li>1. The expected revised costs to re-surface the recycling car park. Previously the amount for budgeting was £3k plus £1k to replace the fence surrounding the car park and along a stretch of the main road boundary of parish land. (This was partly offset by a grant of £3k).</li> <li>2. Whilst the Chair is preparing a tree survey, the trees at Will Pool and Old School have grown substantially since the last remedial work in January 2021.</li> <li>3. Budget for the new bench for the King George plaque.</li> </ol> <p><b>RESOLVED</b> that the Council agreed to a confidential budget meeting being held at the end of the December 2025 meeting of the Parish Council because of the financial business to discuss.</p> <p><b>ALSO RESOLVED</b> that it be noted that the minutes will be published to the public as part of the December 2025 Parish Council Minutes, and approved</p>

		<p>at the February 2026 meeting of the Parish Council.</p> <p><b>ALSO RESOLVED</b> that the Council agreed to the budget for the resurfacing of the car park be increase to £1500.</p> <p><b>ALSO RESOLVED</b> that the Council agreed to a budget of £2000 to cover any tree surgery that is needed on trees on Parish Council land, such as the copper beach and/or the tree at Will Pool.</p> <p><b>ALSO RESOLVED</b> that the Council agreed to a £1200 budget for the new bench which will have the King George plaque put on it.</p>
25/255	Planning Applications – New (or Appeal).	<p>The Council considered the following Planning Application.</p> <ol style="list-style-type: none"> <li><b>Planning Application Ref: 2025/1838/FPA (Full Application)</b> - Change of use of barn to a dwelling, including extension and associated operations, at Eden Field, Armathwaite, Carlisle CA4 9PQ.</li> <li><b>Planning Application Ref: 2025/1950/HOU</b> (Householder) - Single storey rear extension and alterations to dwelling and garage; widening of existing driveway and associated works, at West End House, Lazonby, Penrith CA10 1AJ.</li> </ol>
		<ol style="list-style-type: none"> <li><b>RESOLVED</b> that the Council had <b>NO OBJECTIONS</b> to planning application ref: 2025/1950/HOU (Householder) - Single storey rear extension and alterations to dwelling and garage; widening of existing driveway and associated works, at West End House, Lazonby, Penrith CA10 1AJ.</li> <li><b>RESOLVED</b> that the Council had <b>NO OBJECTIONS</b> to planning application ref: 2025/1950/HOU (Householder) - Single storey rear extension and alterations to dwelling and garage; widening of existing driveway and associated works, at West End House, Lazonby, Penrith CA10 1AJ.</li> </ol>
25/256	Planning Applications – Decisions.	<b>RESOLVED</b> that it be noted that there were no planning application decisions received.
25/257	Reports on any Highways Issues.	<b>RESOLVED</b> that there were no new issues regarding Highways to consider.
25/258	Risk Assessment.	<b>RESOLVED</b> that the Risk assessment is still ongoing and is currently being worked on by the Clerk and Councillor Phillip Whitehead.
25/259	Considering the new Assertion 10 in the 2025 Practitioners’ Guide and digital and data protection responsibilities.	<b>RESOLVED</b> that it be noted that the work on the new Assertion 10 in the 2025 Practitioners’ Guide and digital and data protection responsibilities is ongoing.
25/260	Request to use the Playing/Sports Field for Metal Detecting.	The Council considered a request for permission to metal detect on the Playing/Sports Field. A former parishioner has asked if they and a friend would be allowed to practice metal detecting on the playing/sports field land. They have all the appropriate licences etc but would just like somewhere to practice occasionally.

		<p><b>RESOLVED</b> that the request to metal detect on the playing/sports field needs to be put in writing to the Parish Council.</p> <p><b>ALSO RESOLVED</b> that the Clerk would reply to inform the metal detectorists that they will need to declare anything found of value to the Parish Council and the appropriate authorities.</p> <p><b>ALSO RESOLVED</b> that the Clerk would also let the metal detectorists know that they can only metal detect on the playing/sports field from the beginning of December to the end of March due to the sheep grazing, and that they must ensure that any hole dug be refilled so not to cause any injuries to sheep or people.</p>
25/261	<p><b>Invitations to Participate.</b></p>	<p>The Council considered if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li>1. <b>NEW DATE - CALC Annual General Meeting 15<sup>th</sup> November 2025.</b></li> <li>2. <b>Community Governance Review for Westmorland and Furness</b> - the Community Governance Review consultation page is open for the first public consultation. This stage of consultation lasts for 8 weeks and closes on 8th December 2025. Respond to the consultation at <a href="https://consult.westmorlandandfurness.gov.uk/westmorland-and-furness-council/community-governance-review-consultation/">https://consult.westmorlandandfurness.gov.uk/westmorland-and-furness-council/community-governance-review-consultation/</a> The first consultation stage is an opportunity for consultees to put forward proposals for changes in community governance for parish areas across Westmorland and Furness. The information they receive in this stage will be used to develop recommendations that will then go out for a further consultation. If your parish, town or community council wants something to change then it is important that they hear from you at this stage.</li> <li>3. <b>Planning policy consultation notification - Reference 2726145 Penrith Conservation Area Appraisal and Management Plan (CAAMP): Public Consultation</b> - Westmorland and Furness Council are preparing a Character Area Appraisal and Management Plan (CAAMP) for Penrith Conservation Area as part of their statutory duty to preserve and enhance the heritage asset. A public consultation is taking place between Monday 20th October and Sunday 30th November on the draft CAAMP to seek your views.  <b>Background</b> - The central part of Penrith was designated as a conservation area in 1975 and has twice been extended in 1977 and 1981. Section 69 of the Planning (LBCA) Act 1990 says local planning authorities (LPA) shall designate areas of special architectural or historic interest as conservation areas. It is also a duty of the LPA to review these designations to determine if any parts or further parts are correctly designated. In addition, the LPA must formulate and publish proposals for the preservation and enhancement of conservation areas and these shall be submitted for public consideration (Section 71 of the Act). A Conservation Area Character Appraisal is a tool to demonstrate the area's special interest, explains the reasons and effects of designation to owners, businesses and inhabitants, and is a material consideration in planning decisions. Management Plans include guidance and proposals to channel development pressure to conserve the special quality of conservation areas. Ideally character appraisals and management plans should be reviewed at least every 5 years. This new character appraisal and management plan includes a description and assessment of the historical, architectural and</li> </ol>

townscape qualities of Penrith conservation area. It aims to encourage the conservation, repair, reuse and management of the town's historic environment.

**Why they are consulting** – they are particularly interested in understanding why you think the Penrith conservation area is of special interest and what opportunities you think there are for enhancing the conservation area. We are also interested in your opinion on the changes being considered to the boundary of the conservation area. Any representations made during the consultation period will be considered and, where appropriate, will be incorporated into the final document.

**How to get involved** - they have put together a few simple but key questions we would like you to answer. They would prefer if you could respond online at:

<https://consult.westmorlandandfurness.gov.uk/westmorland-and-furness-council/penrith-conservation-area-appraisal-consultation/>

Alternatively if you are unable to respond online you can fill in a paper copy of the questionnaire available at request to the Conservation Team (see contact details below). The consultation will run for 6 weeks from **Monday 20th October to Sunday 30th November**.

4. **Planning policy consultation notification - Reference 2725957-Central Barrow Conservation Area Appraisal and Management Plan (CAAMP): Public Consultation.** Westmorland and Furness Council are preparing a Character Area Appraisal and Management Plan (CAAMP) for the Central Barrow Conservation Area as part of their statutory duty to preserve and enhance the heritage asset. A public consultation is taking place between **Monday 20th October and Sunday 30th November** on the draft CAAMP to seek your views.

**Background** - Central Barrow was designated as a conservation area in 1981 and was last appraised in 2005. Section 69 of the Planning (LBCA) Act 1990 says local planning authorities (LPA) shall designate areas of special architectural or historic interest as conservation areas. It is also a duty of the LPA to review these designations to determine if any parts or further parts are correctly designated. In addition, the LPA must formulate and publish proposals for the preservation and enhancement of conservation areas and these shall be submitted for public consideration (Section 71 of the Act). A Conservation Area Character Appraisal is a tool to demonstrate the area's special interest, explains the reasons and effects of designation to owners, businesses and inhabitants, and is a material consideration in planning decisions. Management Plans include guidance and proposals to channel development pressure to conserve the special quality of conservation areas. Ideally character appraisals and management plans should be reviewed at least every 5 years. This new character appraisal and management plan includes a description and assessment of the historical, architectural and townscape qualities of the Central Barrow conservation area. It aims to encourage the conservation, repair, reuse and management of the town's historic environment.

**Why we are consulting** – They are proposing numerous changes to the boundary of the conservation area, so we are specifically asking for the public's opinion on whether these changes are appropriate. Any representations made during the consultation period will be considered and, where appropriate, will be incorporated into the final document.

		<p><b>How to get involved</b> - They have put together a few simple but key questions we would like you to answer. We would prefer if you could respond online at:  <a href="https://consult.westmorlandandfurness.gov.uk/westmorland-and-furness-council/barrow-conservation-area-appraisal-consultation/">https://consult.westmorlandandfurness.gov.uk/westmorland-and-furness-council/barrow-conservation-area-appraisal-consultation/</a></p> <p>Alternatively, if you are unable to respond online you can fill in a paper copy of the questionnaire available at request to the Planning Policy team (see contact details below). The consultation will run for 6 weeks from <b>Monday 20th October to Sunday 30th November</b>. The Council will also be hosting drop in sessions at Barrow Library on Tuesday 4th November 10am-12pm or 4-6pm.</p> <p>5. <b>Further Design Code Sessions</b> - The code will help guide how homes and business premises are designed and built. The Design Code covers the types of development that is seen most often: new homes including replacement dwellings, conversions of barns and larger buildings, house extensions, and business developments including shopfronts. This session will help attendees to understand how the Design Code will be used to guide planning applications in your area and help to provide consultation responses.</p> <p><b>RESOLVED</b> that Councillor Maralyn Wade will attend one of the Design Code sessions and report back to the Parish Council.</p> <p><b>ALSO RESOLVED</b> that the invitations to participate be noted and for the Councillors to either take part themselves or let the Clerk know if they would like to attend any of the workshops sessions so they can be booked on to them.</p>
25/262	<p><b>INFORMATION given for reference only.</b></p>	<p><b>RESOLVED</b> that it be noted that the following information was given to the Council for reference only:</p> <ol style="list-style-type: none"> <li>1. <b>Westmorland and Furness Council News releases – on various topics, including devolution updates.</b></li> <li>2. <b>CALC Weekly Update – Mid-October News &amp; Training Opportunities.</b></li> <li>3. <b>CALC Monthly News.</b></li> <li>4. <b>NALC Clear Councils Newsletter – Sept 2025.</b></li> <li>5. <b>CVS Information – Health &amp; Wellbeing Bulletin, Events, Volunteer Training &amp; Events, Newsflash Info, Focus on Funding, Cumbria CVS Newsletter, Healthwatch Westmorland and Furness - Transport project and Cumbria CVS AGM: Devolution in Cumbria – What could it mean for the voluntary and community sector? - Wednesday 3rd December, between 10 am and 3 pm in Carlisle.</b></li> <li>6. <b>Westmorland &amp; Furness Council Community Governance Review report</b> - regarding keeping Parish and Town Council electoral arrangements under review information.</li> <li>7. <b>NWS E-Bulletin – Latest inventory for geological disposal published, youth engagement highlights, pioneering NDA partnership and more – October 2025.</b></li> <li>8. <b>Notification of Community Conversation: Draft Taxi Policy information.</b></li> <li>9. <b>Westmorland and Furness and Cumberland Councils to give their final consent to devolution in Cumbria information.</b></li> <li>10. <b>A Briefing was held on 22<sup>nd</sup> October 2025 via teams - Design Code - a guide to how homes and business premises are designed and built</b> - Westmorland and Furness Council is currently preparing a Design Code which we are undertaking public</li> </ol>

		<p>consultation on in October and November 2025 information, and slides sent after the briefing.</p> <p><b>11. Webinar on the Terrorism (Protection of Premises) Act 2025, also commonly known as Martyn’s Law on 21<sup>st</sup> October 2025.</b></p> <p><b>12. Latest news from Eden Rivers Trust - Autumn 2025.</b></p>
<b>25/263</b>	<b>Agenda Items for Next Month’s Agenda.</b>	<p><b>RESOLVED</b> that the following agenda items be included on the November 2025 agenda:</p> <p>1. Report of the Design Code meeting workshop.</p>
<b>25/264</b>	<b>Date of the Next Meeting.</b>	<p><b>RESOLVED</b> that the next scheduled Lazonby Parish Council meeting will be on 3<sup>rd</sup> December 2025, at 7.30 pm, in the Jubilee Room, in the Village Hall. There is no scheduled meeting for January 2026.</p>

The meeting finished at 9.30 pm.

**Please note mistakes were made in these minutes regarding the date of the Minutes of the previous Council Meeting, and the wrong month on the Agenda Items for Next Month’s Agenda. However this were corrected at the February 2026 Meeting of the Parish Council and noted in those Minutes.**