

LPC

LAZONBY PARISH COUNCIL

Minutes

For the Council Meeting held on Wednesday 5th September 2018, starting at 7.30 p.m., in the Jubilee Rooms, Lazonby Village Hall.

Present: Chair Councillor Chris West.

Councillors John Judson, Gordon Nicolson and Jeff Bellas.

Also in attendance: the Clerk to the Council Rebecca Wyatt, Treasurer to the Council Chris Hoy, County Councillor Hilary Carrick and seven parishioners.

ITEM / MINUTE No.	ITEM	BUSINESS
18/156	Apologies for absence.	RESOLVED that it be noted that apologies for absence were received from Councillors Gill Sharples and Chris Hill.
18/157	The filling of Council Member Vacancies.	RESOLVED the Council will continue to look to co-op new members onto the Parish Council to fill the three current vacancies.
18/158	Requests for Dispensations.	RESOLVED that it be noted that no requests for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest were received by the Clerk since the last meeting of the Parish Council.
18/159	Declaration of Interest.	<p>The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p>RESOLVED that it be noted that Councillor Gordon Nicolson declared a personal and prejudicial interest in matters concerning Eden District Council.</p>
18/160	Matters of Urgency.	<p>The Council received the following matters which arrived too late to be otherwise placed on the agenda, or were omitted by mistake, so were introduced in this part of the agenda. These are as follows:</p> <ol style="list-style-type: none"> 1. Councillor Tim Wright has asked if he can have a 6 month sabbatical from the Parish Council due to personal reasons. <p>RESOLVED that the Council agreed that Councillor Tim Wright can have a sabbatical from the Parish Council for the next six months.</p>
18/161	Public Participation.	<p>The Chair asked the parishioners present if they wished to make any contributions relating to any items on the agenda, or any other parish related matter which they may wish to raise.</p> <ol style="list-style-type: none"> 1. Parishioners attending the meeting expressed several concerns about Planning Application No: 18/0669 – Change of use of land to holiday lodge park with conversion of shed to ancillary visitor/administration hub, at Nord Vue farm, Armathwaite, Carlisle CA4 9TN, which was on the agenda for consideration. The parishioners and local residents expressed concerns with the consultation process as many of the parishioners had not received any notices. However, a public notice has been put up. The parishioners are also concerned about the

		<p>scale of development and impact on the surrounding environment. Councillor Gordon Nicolson is happy to meet with residents in order to assemble objections to make a response to Eden District Council Planning. An extension on the response also needs to be sought, and a request for the planning application to go to the Planning Committee needs to be made.</p> <ol style="list-style-type: none"> 2. A parishioner expressed concerns about the Lilacs development and the test holes that have been made on site because of bedrock being nearer the surface than recently thought. It is thought a revised planning application with amendments will be submitted soon because of this. 3. A parishioner expressed their concerns regarding traffic issues in the parish. They were driving up the village to go to Penrith at 7.10 pm. When they passed the village hall, a fire engine was coming down the hill closely followed by a large tanker and two cars. As they had already gone past the turning to Scaur Lane, they were forced to drive right onto the pavement - there were two cars already behind them, so no option of reversing. The tanker only just squeezed past. The parishioner said it is usually impossible to see if there are any vehicles coming down the hill before driving up. The parishioner suggested a possible solution which would be to make more pulling in places to stop continuous lines of parked cars. <p>1. RESOLVED that the Clerk seek an extension until Monday 24th September for the response to Planning Application No. 18/0669 – Change of use of land to holiday lodge park with conversion of shed to ancillary visitor/administration hub, at Nord Vue farm, Armathwaite, Carlisle CA4 9TN.</p> <p>ALSO RESOLVED that a request that planning application no. 18/0669 be sent to the Eden District Council Planning Committee.</p> <p>ALSO RESOLVED that Councillor Gordon Nicolson will meet with local residents/parishioners to discuss their concerns further and to assemble their comments and objections to planning application no. 18/0669.</p> <ol style="list-style-type: none"> 2. RESOLVED that it be noted that the Parish Council will wait to receive a revised planning application and amendments regarding the Lilacs development before responding. 3. RESOLVED that the issue of the traffic situation be noted and passed onto County Councillor Hilary Carrick.
18/162	Super fast Broadband.	RESOLVED that it be noted there was nothing further to report at present regarding Superfast Broadband.
18/163	Report from the local Community Police.	<p>The Council received a report from Mark Robson, PCSO 5398, reported that he had received a phone call from the Head teacher of Lazonby School who had reported that sometime between 8pm and 10 pm on Friday 10th August 2018, 4 youths have been messing about and have entered the swimming pool area, leaving rubbish everywhere, thrown a bench into the pool, made a mess of the changing room and climbed on its roof. It was also discovered that the wall on the school playing field had been dismantled and may cost £2000 to repair. If anyone has any information to help with the investigation could they give Mark Robson, PCSO 5398, a ring or ring 101 and quote crime number: NR1802515. Mark will be making his presence known in the village and will do all that he can to find the offenders. It has been suggested that it may have been youths between the ages of 12-14 (No names at this time) and there was four of them and it is believed they live locally in a nearby</p>

		village. There has been no update on this as yet.
		RESOLVED that the report from the Community Police be noted with thanks to Mark Robson PCSO 5398.
18/164	Minutes of the Council Meeting of the 4th July 2018.	The Minutes of the Council Meeting of the 6 th June 2018 were considered.
		RESOLVED that it be noted that one typing error was corrected.
		ALSO RESOLVED that subject to the above amendments the Minutes of the Council meeting of the 4 th July 2018 be approved and signed as a true record of those proceedings.
18/165	Progress Reports on Recent Actions.	The Council received progress reports regarding matters from the Minutes of the 4 th July 2018.
	a. Lease with Croglin Designs Ltd (Last minute no. 18/143).	<p>The Council received an update about the lease with Croglin Designs. Andy Sharples, a retired surveyor and a parishioner, kindly agreed to look into the issue of the lease with Croglin Designs, It has now been agreed with Croglin Design's Surveyor that Clause 5.2 should be amended as follows:</p> <p>"However the Tenant is not required to put the demised premises in a better state of repair than it will be in following the completion of repair works itemised in the Parish Councils Surveyors schedule at Items 3,4,6,7,8,9 and 10 (flags only, excluding the retaining wall), these repairs to be completed within four calendar months of the date of this agreement to assign. This to be evidenced by supporting photographic evidence."</p> <p>This will be written into the Licence to assign. The new revision means that any tenant has to carry out the repairs and then maintain up to the standard of repair after they have effectively caught up with any obligations, and then they have to continue to keep the property in that condition from then on. A revised Licence to Assign will now need to be signed by the current tenant and the Parish Council.</p> <p>RESOLVED that the Council agree to give the Clerk to the Council and the Chair, Councillor Chris West, the delegated authority to deal with finalising the amendments to the Lease on the Old School and then having it signed by both parties.</p> <p>ALSO RESOLVED that the Parish Council wish to thank Andy Sharples for the work that he has kindly agreed to do regarding the Lease of the Old School.</p>
	b. Transfer of Assets and Service to the Parish (Last minute no. 18/143).	<p>The Council received an update on the 'Transfer of Assets and Services'. The Footway Lights Agreement was signed in August 2018 by Councillors and the Clerk, after an exchange of Emails was made to agree to carry out the signing. It was then returned to Eden District Council. A copy, duly executed on behalf of Eden District Council has been returned for the retention of the Parish Council. The unadopted lights and the swings at Coronation Gardens are still to be dealt with.</p> <p>An Email was also received from CALC today confirming that the Highways Authority/Cumbria County Council, are prepared to take on the responsibility of procuring electricity and maintaining footway lighting on behalf of parish councils in Eden after 2022. If any Parish Council is interested then Cumbria County Council will engage with individual parish councils over the service they can offer, and when they have more information on the make and model of the lights being installed in Eden, they will be able to give an indication of likely cost.</p> <p>RESOLVED that it be noted that the Council Members confirmed that an E</p>

		<p>Mail exchange took place to agree to the signing of the Footway Lights Agreement before September 2018 as it was believed that everything was in place to do so, and that there was no Parish Council meeting in August 2018.</p>
	<p>C.Train Timetable (last minute no. 18/143).</p>	<p>The Council received an update regarding the train timetables for the Parish. A letter was sent to Pete Myers, Stakeholder Manager at Northern Rail, making the following points in response to his previous letter:</p> <ol style="list-style-type: none"> 1. <i>The Parish Council will be contacting Cumbria County Council's representative on Transport for the North.</i> 2. <i>The Parish Council were not aware until recently of the late arrival of the new units from Spain compounding in the delay to training of train crew on these units and the overrunning of engineering works in electrification of lines, which would free other units to be transferred to other areas of the network but feel this is not really relevant to the S&C lines timetable.</i> 3. <i>The increase in services is the addition of the 20.18 out of Carlisle but the Parish Council feel this is not an increase as it does not stop at Lazonby and Kirkoswald or Armathwaite.</i> 4. <i>The Parish Council also disagree with the issue of timings. The time given for the 2H81 Carlisle to Appleby is 42 minutes which is the same as the 1M53 express between Appleby and Carlisle being 42 minutes and at line speed arrives early. The 1E23 express Carlisle to Appleby timing is 37 minutes but this has time en route to catch up by 1 minute at Appleby, 1 minute at Kirkby Stephen, 2 minutes at Settle, 1 minute at Hellifield and 2 minutes at Skipton. Also, it is often stood at Leeds West Junction awaiting arrival time.</i> 5. <i>The Parish Council do appreciate that timetabling can be difficult due to other train timings on connecting journeys, as is the case with train timings on the part of the journey between Skipton and Leeds. The Parish Council agree that the stopping at Shipley, Bingley and Keighley are important to commuters using the 2H81, 2H94 and 2H96 services but these stop at Langwathby, Lazonby & Kirkoswald and Armathwaite too. However, the Parish Council suggest that other S&C services could miss Shipley, Bingley and Keighley stations as an alternative reduced stopping pattern, especially as Shipley, Bingley and Keighley are also serviced regularly by trains running on what is known as the 'Triangle'.</i> 6. <i>The Parish Council believe the next consultation for timetable changes is sometime in August 2018, so request that it is widely consulted and therefore expanded outside Northern's and Network Rail's Offices.</i> <p>The following response was received from Mr Myers of Northern in answer to the letter the Clerk sent.</p> <ol style="list-style-type: none"> 1. <i>The Parish Council will be contacting Cumbria County Council's representative on Transport for the North: Please do contact Cumbria County Council as they are consultees, but so is the Settle and Carlisle Development Company (S&C DevCo) based on the Line out of Settle Town Hall, and as a community rail partnership they are very close to the detail. Therefore they are probably a better initial contact.</i> 2. <i>The Parish Council were not aware until recently of the late arrival of the new units from Spain compounding in the delay to training of train crew on these units and the overrunning of engineering works in electrification of lines, which would free other units to be transferred to other areas of the network but feel this is not really relevant to the S&C lines timetable. Our vehicles from Spain are not late, in fact the first is here. The issues with the May 18 timetable are all to do with the delayed electrification works around Bolton, which means that we</i>

are a large number of diesel trains short for our proposed May 18 timetable. This said the effect on the S&C has been low, as the enhanced services are operating. The problem was the short period of time we had to draw up the revised May 18 timetable (Jan to Mar when it would normally take a year), which meant that some of the services/connections are not as good as we would expect them to be.

3. The increase in services is the addition of the 20.18 out of Carlisle but the Parish Council feel this is not an increase as it does not stop at Lazonby and Kirkoswald or Armathwaite. I fully understand this, but it is an increase for the transit of the Line as a whole. Of course you are correct currently it does not call at the northern stations on the Line.
4. (and 5) Timetabling points. As I said in my letter it is not simply a matter of timings, but equally of the commercial impact that extra stops can produce. I do feel sure that we would not consider removing stops in West Yorkshire as they are extremely well used, but that is not to say that we would not look at a compromise elsewhere, to ensure that the majority are served.

Finally on the subject of further consultation, I do feel that you are a little unfair when you suggest that we did not consult outside of the industry, because that was certainly not the case. However, we are meeting with the S&C DevCo in late August early September to discuss incremental changes to the timetable for this December. Please feed any desires into them for inclusion in this piece of work. As said above this change is likely to be minor, but we are happy to consider anything. "

However, the Clerk has contacted County Councillor Keith Little to inform him of the Parish Council's correspondence with Northern about the train timetables and to ask if they could be included in any future timetable consultations on the Settle to Carlisle line, so that they can have a say on behalf of the parishioners who use the railways. Councillor Little replied to say that although they do not set the time tables, they can have some input with the operators, so he has forwarded the Email onto their Community Rail Manager Dawn McGough, who then got in touch with the Clerk to say the following:

"The world of rail timetabling is indeed very complex but it is possible to offer suggestions for timetable changes and generally we have found Northern are willing to listen and will take pro-active steps where possible to adapt timetables to better suit local needs. There are two key timetable change opportunities across the national network every year - in May and December. Train Operating Companies usually enter in to a period of consultation with stakeholders some six months or so prior to that. All timetable changes have to be submitted to Network Rail who are responsible for working out the consequential impacts of those changes across the network and for giving approval to proceed. Northern's franchise obligations as set by the Department for Transport and now monitored by Rail North/ Transport for the North, tasked Northern with major improvements to be implemented as part of the May 2018 timetable review. This has been beset with disruption due to a mixture of Northern's internal operations and other external rail industry influences. The December 2018 timetable is now being considered and the latest news is that there will be minimal change planned – the latest announcement can be found via the link below and I attach a useful briefing note for your further information <https://www.raildeliverygroup.com/media-centre/pressreleases/2018/469774201-2018-07-09.html>. My understanding is that Northern had planned to undergo a formal period of consultation with stakeholders as they did very successfully for the May 2018 process. Given that there is little change planned for December, I think this will be reviewed. However, this should not stop the Parish Council from making their

		<p><i>suggestions and seeking advice as to what can be considered for implementation at later dates. I will forward your concerns through the channels we use and will seek further advice on your behalf.”</i></p> <p>The Parish Council have also received 21 letters from local parishioners who have asked if the Parish Council would look into the current state of affairs with regards to the Northern Rail train service to Lazonby. They would like to know why the late service, at 8.15 pm, is not going to stop at Lazonby but will stop at Langwathby. They have also expressed the fact that Lazonby is a commuter village for Carlisle and also has Bell’s Bakery and other employers who draw their workforce from a wide area; and that there is also a gap of 3 to 4 hours in the train service, around midday, which is inconvenient for residents of Lazonby who wish to use the rail service and also puts more vehicles onto the road. The parishioners have said that they believe that a more frequent service from Lazonby would benefit the community as it grows.</p>
		<p>RESOLVED that the Clerk send a letter to Northern Rail to include information about the letters from the parishioners regarding their concerns about the Lazonby Station train timetable as stated above.</p>
	<p>d. Lazonby Litter Pick (The Great Cumbrian Litter Pick last minute no. 18/143).</p>	<p>RESOLVED that it be noted that the Litter Pick on Friday 6th July 2018 went well with plenty of rubbish binned.</p>
<p>18/166</p>	<p>Report from District Councillor Gordon Nicolson.</p>	<p>The Council received a report from District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> <ol style="list-style-type: none"> 1) The new Eden District Council’s ‘Signature Fund’ is to be launched soon. 2) The Cumbria Homes Development planning application is to go to the Eden District Council Planning Committee in October 2018. 3) Councillor Gordon Nicolson receives the weekly planning application list which he will continue to pass onto the Parish Clerk for reference.
		<p>RESOLVED that District Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p> <p>ALSO RESOLVED that it be noted that District Councillor Gordon Nicolson reserved the right to request to speak on other issues on the agenda.</p>
<p>18/167</p>	<p>Report from County Councillor Hilary Carrick.</p>	<p>The Council received a written report from County Councillor Hilary Carrick about County Council matters affecting the Parish.</p> <ol style="list-style-type: none"> 1. The Scaur Close Green has gained village green status through the Cumbria County Council’s Development Control and Regulation Committee who granted it on 11th July 2018. This will also be reported later on in the agenda for this meeting. 2. The Eden District is to receive more funding for repairing damaged roads. 3. The Citizen’s Advice Bureau will be giving Energy Education sessions to help combat fuel poverty. 4. The fingerpost renovations have seen 50 fingerposts repaired and renovated over the last five years of this project. Cumbria County Council is now looking to extend the project.

		<p>RESOLVED that it be noted that County Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.</p> <p>ALSO RESOLVED that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p>
18/168	Lazonby Parish Projects:	
	a. Neighbourhood Plan.	<p>The Council received an update regarding the Neighbourhood Plan. An application was made to the Neighbourhood Planning Independent Examiner Referral Service (NPIERS). The Clerk liaised with the Neighbourhood Steering Group about the examiners put forward to look at the plan. In July an examiner was appointed to view the Lazonby Parish Plan. Comments were then given to the Neighbourhood Plan Steering Group by the Examiner. The comments included extending the duration of the Neighbourhood Plan until 2032 to fit in with the Eden Local Plan, among other suggestions/comments. The Neighbourhood Plan Steering Group is now preparing a response to the Examiner's comments which have to be made by 21st September 2018. Comments were also received by the Steering Group regarding the Lazonby Reg 16 Consultation.</p> <p>RESOLVED that the report about the Neighbourhood Plan be noted with thanks to the Neighbourhood Plan Steering Group.</p>
	b. Traffic Issues Consultation.	<p>The Council received an update regarding the Traffic Issues Consultation. The Traffic Issues Consultation in the parish has now finished and the results are currently being collated. 480 hard copies of the Traffic Consultation were delivered with the option to also reply online. 75 responses were received, 50 hard copies and 25 on line. The following issues were mentioned in responses – parking outside the Co-op, speeding, mounting kerbs, dangerous parking. Solutions were also given in the responses, such as speed indicators, designating passing spaces and a village car park. A public meeting will take place in 6-8 weeks time.</p> <p>RESOLVED that the report about the Traffic Issues Consultation be noted.</p>
	c. Footpath between Eden Bridge and Lazonby Swimming Pool.	<p>The Council received an update regarding the footpath between Eden Bridge and Lazonby Swimming Pool. Councillors Chris Hill, Chris West, Gordon Nicolson and Hilary Carrick have formed a working party.</p> <p>RESOLVED that Councillor John Judson join the Eden Bridge to Lazonby Swimming Pool Footpath Working Group.</p> <p>ALSO RESOLVED that the Eden Bridge to Lazonby Swimming Pool Footpath working group meet on Tuesday 18th September 2018 at 7 pm.</p>
	18/169	Financial Report by the Treasurer.

		<p>ALSO RESOLVED that the Clerk Email the Finance and Budget Committee Members to ask them for dates for them to meet in November 2018 to discuss the Budget/Precept for 2019/20 and consider the implications beyond.</p> <p>ALSO RESOLVED that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.</p>
18/170	Authority for Payments.	RESOLVED that it be noted that there were no authorities for payments sought.
18/171	Planning Applications – New (or Appeal).	<p>The Council considered any new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> 1. Planning Application No: 18/0669 – Change of use of land to holiday lodge park with conversion of shed to ancillary visitor/administration hub, at Nord Vue farm, Armathwaite, Carlisle CA4 9TN. 2. Planning Application No: 18/0686 – Installation of underground LPG tank in front garden Pennine Cottage. Scaur lane, Lazonby CA10 1AH. <p>The Council also received a report for Planning Application No: 18/0537 - Proposed extension and alterations, at Fairfield, Lazonby CA10 1BX, which was considered by the Planning Committee and Members of the Parish Council by Email, with written notification to parishioners via the parish notice boards, in July 2018. The Parish Council gave a NO COMMENTS response to the following planning application:</p> <ol style="list-style-type: none"> 1. RESOLVED that the Clerk seek an extension on the response time for Planning Application No: 18/0669 – Change of use of land to holiday lodge park with conversion of shed to ancillary visitor/administration hub, at Nord Vue farm, Armathwaite, Carlisle CA4 9TN. 2. RESOLVED that the Council have NO COMMENTS to make regarding Planning Application No: 18/0686 – Installation of underground LPG tank in front garden Pennine Cottage. Scaur lane, Lazonby CA10 1AH. <p>ALSO RESOLVED that it be noted that the Parish Council gave a NO COMMENTS response to Planning Application No: 18/0537 - Proposed extension and alterations, at Fairfield, Lazonby CA10 1BX.</p>
18/172	Planning Applications – Decisions.	<p>RESOLVED that it be noted that the following Planning Application Decisions were received:</p> <ol style="list-style-type: none"> 1. Planning Application No: 18/0434 - Advertisement consent for 1 no landscape pole sign, on Land off Scaur Lane, Lazonby - GRANTED. 2. Planning Application No: 18/0510 –Two-storey rear extension to replace existing conservatory, at 2 Seat Hill, Lazonby, Penrith – GRANTED. 3. Planning Application No: 18/0537 - Proposed extension and alterations, at Fairfield, Lazonby CA10 1BX – GRANTED.
18/173	LPC Cumbria Highways Link Person Report.	RESOLVED that it be noted that there were no further reports regarding Cumbria Highways.

18/174	CCTV Pa system and a Ticket Vending machine (TVM.) at Lazonby Railway Station.	<p>The Council considered the plan to put in a CCTV Pa system and a ticket vending machine (TVM) at Lazonby Railway Station. A parishioner has asked if Northern has plans for Lazonby station, and after making enquiries there is plans to put in a CCTV Pa system and a ticket vending machine (TVM) at Lazonby Railway Station. However, the Start date for this work has not been set as yet. The ticket vending machines do not take money only Cards. They are huge, unsightly with a big screen. There is no information as yet as to where they would put it or if there is to be one on both platforms. If not people will have to walk from platform to platform if travelling from non machine side.</p> <p>RESOLVED that the report about the CCTV Pa system and a ticket vending machine (TVM) at Lazonby Railway Station be noted.</p>
18/175	Scaur Close Village Green.	<p>The Council received an update about the Scaur Close village Green status from Geoff Wilson, who with Rob Sim, were responsible for the work done on the project:</p> <p>“Lazonby has a new area of Village Green</p> <p><i>At a meeting of the Cumbria County Council Development Control and Regulation Committee on 11 July 2018 the complex and thorough procedure of a small area (about 0.1acre) of land owned by Lazonby parish council being registered as Village Green. Was finally completed. On 12 July a formal notice was issued confirming the registration and on 10 August a letter was sent by Cumbria County Council's Commons Registration Officer to the Parish Clerk enclosing necessary papers (which have been copied to Parish Councillors).</i></p> <p><i>The land in Scaur Close, Lazonby was granted to the Parish Council in the early 1980s by builders Beck and Leslie when the development of Scaur Close was completed. In June 2015 two parishioners in Scaur Close made a proposal to the Parish Council for landscape and habitat improvements to the land. Existing trees on the land had become difficult to manage and were of an age where better management of them was necessary. The project involved progressive felling of the trees and grinding of stumps; and the planting of smaller indigenous trees - white bark birch, hawthorn, redthorn, crab-apple, and mountain ash. Along length of dilapidated dry-stone was partly dismantled and rebuilt using stone generously supplied by a farmer in the parish. A small area of the site was planted as a sensory plant area with bee / insect loving shrubs and herbs. The middle third of the site was 'rotovated' and sown with old-meadow grass & wild flower seed. The northern quarter of the site has remained largely as it is was, regularly mown, and a new bench made from recycled plastic placed there. A pair of compost bins have been erected on the site so that grass cuttings can be composted on site. From the outset the parish council had proposed to designate the area as Local Green Space in parish's emerging neighbourhood plan. But when a successful application was made to the Friends of the Lake District for £650 of grant funding in aid of the project it was suggested that a better way to safeguard the area for the future would be try to get it registered as Village Green. It is still anticipated that two local variety apple trees will be planted, but grafting hasn't been too successful, so we are having another attempt. Conclusion: There are no outstanding costs associated with this project, however it should be anticipated that there will be future site maintenance costs.”</i></p> <p>RESOLVED that the report about the Scaur Close Village Green gaining village green status and an update about the green be noted, with many thanks to Geoff Wilson and Ron Sims for all of their hard work in seeing the project through.</p> <p>ALSO RESOLVED that the Scaur Close Green project be regarded As complete and the account closed.</p>

<p>18/176</p>	<p>Standing Orders and Committee Terms of Reference.</p>	<p>The Council considered the recommended amendments to each of the Committee's Terms of Reference (TOR's), with the following words in italics being added to the existing point 4 of each TOR, be approved.</p> <p style="padding-left: 40px;">Point 4 - Membership of the Committee shall be not less than three and not more than five Councillors to be appointed annually at the annual meeting of the Council. <i>All members of the Council are Deputy Committee Members and when deemed necessary will be asked to volunteer to take the place of any absent Committee Members. If a Councillor is unable to attend a meeting, he/she should advise the Chair of the Committee and arrange for a Councillor colleague to deputise.</i></p> <p>However, the Clerk has still to finalise the amendments to the Parish Council's Standing Orders so they will be approved at a later meeting.</p> <hr/> <p>RESOLVED that recommended amendments to each of the Committee's Terms of Reference (TOR's) on Point 4 - Membership of the Committee shall be not less than three and not more than five Councillors to be appointed annually at the annual meeting of the Council. <i>All members of the Council are Deputy Committee Members and when deemed necessary will be asked to volunteer to take the place of any absent Committee Members. If a Councillor is unable to attend a meeting, he/she should advise the Chair of the Committee and arrange for a Councillor colleague to deputise</i> be approved and agreed by the Council.</p> <p>ALSO RESOLVED that the Clerk finalise the amendments to the Parish Council's Standing Orders so they can be approved at a later meeting.</p>
<p>18/177</p>	<p>Invitations to Participate.</p>	<p>The Council considered whether Members would like to take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> 1. Gambling Act Consultation - The Gambling Act 2005 gives responsibility to Licensing Authorities to undertake a number of licensing and regulatory functions in relation to premises used for gambling. Under the Act, all Authorities are required to prepare and publish a Licensing Policy Statement every three years setting out the principles the Authority proposes to apply in exercising its functions under the Act. The policy, which was originally prepared jointly with each of the other Licensing Authorities in Cumbria, was first published in 2007 and was subsequently reviewed and published in 2010, 2013 and 2016. That policy must now be reviewed and a revised statement published in January 2019. Eden District Council are undertaking a 12-week consultation so that you or your organisation may comment on the contents of a revised draft policy which has been amended to reflect changes to guidance and legislation since the last policy review and which is available on the Council's website at www.eden.gov.uk/business-and-trade/licensing/gambling-act-2005/about-the-gambling-act-2005/ Copies are also available on request from the licensing office. All representations will receive due consideration prior to the final draft being placed before full Council for adoption from 31st January 2019. If you wish to comment on any aspect of the draft policy, it would be appreciated if you would please use a 'Consultation Response Form' available on our website. Responses to the consultation must be received in writing by no later than 25th September 2018. 2. CALC's Membership Subscriptions Review 2018 – In the past, Parish Council's have been charged a fixed amount for their CALC subscription. The questions of fees for parish meetings will be considered further at the October Executive Committee Meeting. CALC would like to know if you have any thoughts on the new

		<p>approach.</p> <p>3. Eden District Council Signature Project Fund information - Grants are available from £10,000 - £100,000, and application information can be found on Eden District Council's website.</p> <p>4. NALC Councillor Training – NALC are asking for Councillors thoughts on Councillor training and ask for any comments to be given by 10th September 2018.</p> <p>5. CALC Annual General Meeting 2018 – to be will be held at 10.30am on Saturday 10th November at Newbiggin Village Hall, Penrith. We will be sending out invitations (with directions on how to find the venue) in September. As always every local Council is welcome to send as many members and staff as they wish with two voting representatives from each Council (who may be serving councillors or officers). Motions for Debate at the meeting must be received in writing by the CALC office by Friday 12th October 2018. Their guest speaker this year is Margaret Irving, from the Alzheimer's Society in Cumbria. Margaret is working with the Prime Minister's Task and Finish Group looking at the challenges and work being done to make rural communities more dementia friendly.</p>
		<p>RESOLVED that the Invitations to participate were noted.</p> <p>ALSO RESOLVED that Councillor Chris West will attend the CALC Annual General Meeting 2018 on 10th November 2018; and the Clerk will book a place for Councillor West.</p>
18/178	INFORMATION gave for reference only.	<p>RESOLVED that it be noted that the following information was given to the Council for reference only.</p> <p>1. Water Bottle Refill Scheme in Eden – business are now allowing people to refill their water bottles from their taps. It has been organised by PACT in Penrith. If anyone runs a public building there is information form PACT on how to join the scheme.</p>
18/179	Date of the Next Meeting.	<p>RESOLVED that the date of the next scheduled meeting be Wednesday 3rd October 2018, in the Jubilee Room, Lazonby Village Hall at 7.30pm.</p>

<p>At this point in the meeting, the Chair asked that any members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p> <p>RESOLVED that the Council agreed that members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p>		
18/180	Wall at Bank Foot.	<p>The Council received an update about the Wall at Bank Foot.</p> <p>RESOLVED that the Council Members agreed to the working group liaising with Eden District Council on a confidential basis.</p>

The Meeting finished at 9.30 pm.