

# LPC

## LAZONBY PARISH COUNCIL

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### Minutes

**For the Council Meeting held on Wednesday 3<sup>rd</sup> October 2018, starting at 7.30 p.m, in the Jubilee Rooms, Lazonby Village Hall.**

**Present:** Chair Councillor Chris West.

Councillors John Judson, Gordon Nicolson, Jeff Bellas, Chris Hill and Gill Sharples.

Also in attendance: the Clerk to the Council Rebecca Wyatt, Treasurer to the Council Chris Hoy, County Councillor Hilary Carrick and two parishioners.

ITEM / MINUTE No.	ITEM	BUSINESS
18/181	Apologies for absence.	<b>RESOLVED</b> that it be noted that there we no apologies received.
18/182	The filling of Council Member Vacancies.	<b>RESOLVED</b> the Council will continue to look to co-op new members onto the Parish Council to fill the three current vacancies.
18/183	Requests for Dispensations.	<b>RESOLVED</b> that it be noted that no requests for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest were received by the Clerk since the last meeting of the Parish Council.
18/184	Declaration of Interest.	The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.
		<b>RESOLVED</b> that it be noted that Councillor Gordon Nicolson declared a personal and prejudicial interest in matters concerning Eden District Council.
18/185	Matters of Urgency.	The Council received the following matters which arrived too late to be otherwise placed on the agenda, or were omitted by mistake, so were introduced in this part of the agenda. These are as follows: <ol style="list-style-type: none"> <li>1. <b>Eden District Council Planning Committee Meeting</b> on Thursday 18 October 2018 at 9.30am in the Council Chamber, Town Hall, Penrith to consider Application Number: 18/0528 - Reserved Matters application for appearance, landscaping, layout and scale attached to approval 17/0016 (re-submission of 18/0420) on land off Scaur Lane, Lazonby Penrith. If you are intending to send a representative to speak, please confirm this in writing or email by 12pm on Tuesday 16 October 2018</li> </ol>
		<b>RESOLVED</b> that Planning Application 18/0528 being considered by Eden District Council's Planning Committee on Thursday 18 <sup>th</sup> October 2018 be noted.

<p><b>18/186</b></p>	<p><b>Public Participation.</b></p>	<p>The Chair asked the parishioners present if they wished to make any contributions relating to any items on the agenda, or any other parish related matter which they may wish to raise.</p> <ol style="list-style-type: none"> <li>1. A parishioner raised points relating to minute 18/165(b) - the transfer of Assets and Services regarding the Footway lights. <ol style="list-style-type: none"> <li>1) The parishioner felt that it was inappropriate for the asset transfer agreement with Eden District Council to have been signed as a result of Email exchanges between Council Members in August 2018. The parishioner felt that this was contrary to what had been minuted from the July 2018 Parish Council meeting, and that due to the impact that the contract will have on parish precept parishioners should have had the possibility to see the final contract prior to it being signed via the normal practice of parish business being conducted at 'a meeting in public'.</li> <li>2) The parishioner asked if the Parish Council had been supplied with a contract by Eden District Council for footway lighting maintenance and energy for 2018 - 2022.</li> <li>3) The parishioner asked what the current situation was regarding maintenance and energy for the eight 'non-agreed' lights in the parish.</li> <li>4) The parishioner commended the offer from Cumbria County Council to provide footway lighting and energy contract services to parishes from 2022 and asked the Parish Council to pursue that offer.</li> </ol> <p>The Parish Council acknowledged the parishioners concerns and explained that the agreement was all ready to sign, that there was a deadline to sign it for September 2018, although there was some confusion with this due to changes in dates for it to be signed. Also that Council business has been conducted in the past through Summer and Christmas breaks due to lapse of time between meetings, and had been thus recorded in the Minutes; and in this case it was thought that there was nothing more to do other than to sign the agreement after many months of this issue being in the agenda and reported in the Parish Council newsletter with no other objections. Regarding maintenance for the approved lights, Eden District Council have agreed to make all the approved lights into LED lights and ensure they are all in good working order, and then Amey will maintain them until 2022. The funding will be 100% for the first year reducing by 25% annually until 2022, and then the Parish Council has full responsibility for the lights. There will be a provision in place to report faulty lights needing to be repaired. The maintenance after 2022 is still to be finalised although the Parish council has noted the County Councils offer. The contract for the unapproved lights and the swings in Coronation gardens have still to be finalised.</p> </li> <li>2. A parishioner has asked if the Parish Council have any objection to a new seat being put by the railway bridge on the Armathwaite road. However, the parishioner will need to find out who owns that piece of land before they go ahead.</li> <li>3. A parishioner complained about the lack of notice regarding the road works connected to BT at the top of the village. However, since the complaint it has been reported that residents of properties on the main road in the area between Will Pool and the Fire Station have received letters from BT Openreach advising them of work being carried out in</li> </ol>
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		<p>the village over the next couple of weeks and asking them not to park on the side of the road while the work is being carried out. It is believed that cones have also been placed on the side of the road to deter residents from parking. The status of these letters and can advise that the letters are what are known as “courtesy letters”. BT has not applied for a Temporary Traffic Regulation Order and so they can only request that residents do not park, they are NOT able to take enforcement action against anyone who does not comply with this request. It is understood that BT will be looking to extend this work further into the village.</p>
		<ol style="list-style-type: none"> <li>1. <b>RESOLVED</b> that the parishioners concerns and questions about the Footway lights be noted.</li> <li>2. <b>RESOLVED</b> that the Council inform the parishioner that it will need to be a maintenance free bench so Parish Council do not have to maintain it; and that the parishioner needs to seek permission from the land owner. The parishioner will also be advised about an alternative for positioning the new seat, near the old bench seat on the Carlisle Road.</li> <li>3. <b>RESOLVED</b> that the report about the BT road works be noted.</li> </ol>
18/187	<b>Super fast Broadband.</b>	<b>RESOLVED</b> that it be noted there was nothing further to report at present regarding Superfast Broadband.
18/188	<b>Report from the local Community Police.</b>	<b>RESOLVED</b> that it be notes that there was nothing to report by the local community police at present.
18/189	<b>Minutes of the Council Meeting of the 5<sup>th</sup> September 2018.</b>	The Minutes of the Council Meeting of the 5 <sup>th</sup> September 2018 were considered.
		<b>RESOLVED</b> that the Minutes of the Council meeting of the 5 <sup>th</sup> September 2018 be approved and signed as a true record of those proceedings.
18/190	<b>Progress Reports on Recent Actions.</b>	The Council received progress reports regarding matters from the Minutes of the 5 <sup>th</sup> September 2018.
	<b>a. Lease with Croglin Designs Ltd (Last minute no. 18/165).</b>	<p>The Council received an update about the lease with Croglin Designs. The Tenant’s Surveyor has revised the Old School Lease document and the Parish Council has seen a copy, which is believed to now cover the accrued repairs. The Tenants are to sign it and then send hard copies to the Parish Council to also sign. It has also been agreed, as set out in para 5.19, that the tenants will reimburse the Parish Council the costs of your surveyor in providing the condition report. The Council is now awaiting the document</p> <p><b>RESOLVED</b> that the report about the Lease on the Old School be noted; and that the Parish Council wish to thank Andy Sharples again for the work that he has kindly agreed to do regarding the Lease of the Old School.</p>
	<b>b. Transfer of Assets and Service to the Parish (Last minute no. 18/165).</b>	<b>RESOLVED</b> that it be noted that there was nothing more to report about the ‘Transfer of Assets and Services’ at present.

<p><b>C.Train Timetable (last minute no. 18/165).</b></p>	<p>The Council received an update regarding the train timetables for the Parish.</p> <p>The Clerk sent the following letter after the September 2018 meeting of the Parish Council, to say". <i>that the Parish Council has now received 21 letters from local parishioners who have asked if the Parish Council would look into the current state of affairs with regards to the Northern Rail train service to Lazonby. They would like to know why the late service, at 8.15 pm, is not going to stop at Lazonby but will stop at Langwathby. They have also expressed the fact that Lazonby is a commuter village for Carlisle and also has Bell's Bakery and other employers who draw their workforce from a wide area; and that there is also a gap of 3 to 4 hours in the train service, around midday, which is inconvenient for residents of Lazonby who wish to use the rail service and also puts more vehicles onto the road. The parishioners have said that they believe that a more frequent service from Lazonby would benefit the community as it grows".</i></p> <p>The following response was received from Northern Rail:</p> <p><i>"Thank you for your letter, I will do my best here to answer the points made, although I think that we are not much further on than when I wrote in July. We have met with the Settle and Carlisle Development Company (S&amp;C DevCo) and the Friends of the Settle and Carlisle Line (FoSCL), in an attempt to establish what they would like to see from the train service timetable going forward.</i></p> <p><i>The stops on the late service at the three northernmost stations on the line was high on their list of priorities, as clearly we know that it is with you. We agreed to take this away to see if it could be accommodated, but warned that there is a freight train path right behind our service, therefore if it cannot be changed this request may not be easy to accommodate.</i></p> <p><i>At the time talk was had regarding if we could stop at one station which would it be, if we look at footfall alone then a preferred call at Langwathby would seem to make sense. This would not be our preference however, because it introduces an unusual stopping pattern which is likely to be confusing for our customers and train crew alike. Therefore, we feel a service stopping at all three stations would be preferable.</i></p> <p><i>The next possible timetable intervention seems to be May 2019, we did hope for an earlier change in December this year, but Network Rail have stressed that they only changes they will permit to the December timetable must introduce train service improvements (ie make the timetable perform better). No matter how we cut, it we can't sell any possible changes on the S&amp;C in this way, therefore as I say we will suggest any changes for the May change.</i></p> <p><i>Clearly due to this freight train path, I cannot guarantee that the changes will be possible, but we will try. We will feedback any changes early in the New Year when the May timetable should be formulated."</i></p>
	<p><b>RESOLVED</b> that the report and receipt of letters regarding the train tables be noted.</p>
<p><b>d. Standing Orders (last minute no. 18/176).</b></p>	<p><b>RESOLVED</b> that it be noted that the Parish Council's Standing Orders are still being revised.</p>

	<p><b>e. Fishing Permits (last minute no. 18/169).</b></p>	<p>The Council received an update about the fishing permits. Having spoken to the Regional Business Manager of Scotmid it has been explained that the company have a policy of not holding money on behalf of third parties and this is the reason why they have ceased to sell fishing permits. Apparently, this is also the policy of Post Office Ltd. Previously, fishing permit money was held in a tin under the counter. There are no exceptions to the policy therefore there will be no further permit sales at the Co-op. The Parish Council will need to now seek alternative places to sell them. The creation of paying by app or on a website page was also discussed, with the current Parish Council Webmaster not wishing to carry out the work due to other work commitments. However, the Council will continue to explore the possibilities of creating an app/website and possibly linking it to the Parish Council Website.</p> <p><b>RESOLVED</b> that Councillor Chris West will talk to local businesses to see if any of them would be willing to sell fishing permits on a commission basis.</p>
<p><b>18/191</b></p>	<p><b>Report from District Councillor Gordon Nicolson.</b></p>	<p>The Council received a report from District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> <ol style="list-style-type: none"> <li>1) The Penrith Strategic Masterplan aims to create three new settlements, to provide a wide range of housing that meets the needs and aspirations of local people, a growing workforce and an ageing population. A drop in session about this is being held on Friday 5 October 10am -4pm at Lazonby Co-op.</li> <li>2) EALC workshop with Eden District Council on Sustainable Communities on 17th October 2018, at the Penrith Fire &amp; Rescue Headquarters, at 7.30pm.</li> <li>3) Eden District Council's Housing Assessment Survey.</li> </ol> <p><b>RESOLVED</b> that it be noted that Councillor Gordon Nicolson and Gill Sharples will attend the EALC workshop with Eden District Council, on Sustainable Communities.</p> <p><b>ALSO RESOLVED</b> that District Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p> <p><b>ALSO RESOLVED</b> that it be noted that District Councillor Gordon Nicolson reserved the right to request to speak on other issues on the agenda.</p>
<p><b>18/192</b></p>	<p><b>Report from County Councillor Hilary Carrick.</b></p>	<p>The Council received a written report from County Councillor Hilary Carrick about County Council matters affecting the Parish.</p> <ol style="list-style-type: none"> <li>1) Information about the BT works in the village.</li> <li>2) The grit bins will be refilled within the next two weeks.</li> <li>3) The Penrith Strategic Master plan – County Councillor Hilary Carrick is involved from a County Council point of view. Another chance to drop in regarding this is Tuesday 9th October 10.30am-12pm at Great Salkeld Village Hall Café Crack.</li> <li>4) Developing Stronger Communities have put forward three issues – traffic Issues, affordable housing and the footpath from the bridge.</li> </ol> <p><b>RESOLVED</b> that it be noted that County Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.</p> <p><b>ALSO RESOLVED</b> that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p>

18/193	<b>Lazonby Parish Projects:</b>	
	<b>a. Neighbourhood Plan.</b>	<p>The Council received an update regarding the Neighbourhood Plan. The Neighbourhood Steering group is currently awaiting feedback from the external examiner of the Neighbourhood Plan. They are hoping that the comments they have made in response are satisfactory and are hoping that there will be no further consultation.</p> <p><b>RESOLVED</b> that the report about the Neighbourhood Plan be noted with thanks to the Neighbourhood Plan Steering Group.</p>
	<b>b. Traffic Issues Consultation.</b>	<p>The Council received an update regarding the Traffic Issues Consultation. Cumbria Highways is now ready to take this forward with a public meeting planned for the near future. They also wish to form a small steering group with County Councillor Hilary Carrick and Members of the Parish Council to discuss the traffic issues that have been highlighted.</p> <p><b>RESOLVED</b> that Councillors Chris West, Gill Sharples, Gordon Nicolson and John Judson will form part of the Traffic Issues steering group with County Councillor Hilary Carrick and representatives from Cumbria Highways.</p> <p><b>ALSO RESOLVED</b> that the Clerk book the village hall for an extra hour and a half on Wednesday 7<sup>th</sup> November from 6 pm, before the Full Parish Council Meeting, so that Cumbria Highways representatives can meet with Councillor Hilary Carrick and Members of the Parish Council.</p>
18/194	<b>c. Footpath between Eden Bridge and Lazonby Swimming Pool.</b>	<p>The Council received an update regarding the footpath between Eden Bridge and Lazonby Swimming Pool. It has been discovered that the footpath will now need more space than original thought which will also push the cost up quite significantly. It may mean that the Council will need to look for landowners to give some land to the project; or it may mean widening the road on the other side; or for the footpath to run one side and cross over to the other side. The ideal is that the footpath will be made to an adoptable standard so the Cumbria County Council will maintain it.</p> <p><b>RESOLVED</b> that County councillor Hilary Carrick with Councillors Jeff Bellas, John Judson, and possibly Gordon Nicolson, will meet on Saturday 6<sup>th</sup> October at 2 pm at the Swimming Pool to look at the possible route the footpath could take.</p>
	<b>Financial Report by the Treasurer.</b>	<p>The Council received a report from the Treasurer (please see attached Treasurer's Report).</p> <ol style="list-style-type: none"> <li>1. Look at the Parish Council's Insurance renewal next year as it will be the end of the 5 year freeze on cost with the current Insurers.</li> <li>2. The Finance and Budget Committee need to meet in November 2018 to discuss the Grant Applications for 2019/20 and the Budget and Precept for 2019/20.</li> </ol> <p><b>RESOLVED</b> that the Finance and Budget Committee meet on Thursday 22<sup>nd</sup> November 2018 at 7.30 pm in the Village Hall.</p> <p><b>ALSO RESOLVED</b> that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.</p>
18/195	<b>Authority for Payments.</b>	<p>The Council considered requests for payment received by the Treasurer, Clerk or Council Members.</p> <ol style="list-style-type: none"> <li>1. The amount of £179.69 for the Parish Council office and travel expenses.</li> </ol>

		<p>2. The amount of 12.62 for a shovel used to keep the recycling centre clean and fuel for the movers.</p> <p><b>RESOLVED</b> that the council agreed to the following amounts being paid.</p> <ol style="list-style-type: none"> <li>1. The amount of £179.69 to cover Parish Council office and travel expenses be paid to the Clerk.</li> <li>2. The amount of 12.62 for a shovel used to keep the recycling centre clean and the fuel for the mowers be paid to the volunteer parishioner Geoff Wilson.</li> </ol>
18/196	<p><b>Planning Applications – New (or Appeal).</b></p>	<p><b>RESOLVED</b> that it be noted that there were no new Planning Applications to consider.</p> <p><b>ALSO RESOLVED</b> that it be noted that the response to Planning Application No: 18/0669 – Change of use of land to holiday lodge park with conversion of shed to ancillary visitor/administration hub, at Nord Vue farm, Armathwaite, Carlisle CA4 9TN, introduced at the September 2018 meeting of the Parish Council (after an extension to the response time was sought after the meeting) has now been submitted with the following comments:</p> <p>Lazonby Parish Council does not wish to lodge an objection to the application. However the Parish Council notes that the following comments were made by residents at a meeting of residents, the applicant and his agent on 19 September 2018;</p> <ol style="list-style-type: none"> <li>1) The visual impact of the proposed planning application;</li> <li>2) Traffic and Highway issues - the impact of increased traffic on roads adjacent to the development;</li> <li>3) The possibility of noise from the development;</li> <li>4) Details of the planting scheme and screening proposals;</li> <li>5) The applicant's intentions regarding onsite facilities eg shop, bar, restaurant;</li> <li>6) Measures to mitigate light pollution;</li> <li>7) Protection and preservation of flora and fauna (including bats);</li> <li>8) The proposed timescale for the development;</li> <li>9) The sale and lettings policies;</li> <li>10) The prospect of creeping future expansion of the site.</li> </ol> <p>The Parish Council welcomes the offer of the applicant and his agent to discuss these matters with local residents. The Parish Council also notes and welcomes the intention of referring the application to the Planning Committee.</p>
18/197	<p><b>Planning Applications – Decisions.</b></p>	<p><b>RESOLVED</b> that there were no Planning Application decisions to be noted.</p>
18/198	<p><b>LPC Cumbria Highways Link Person Report.</b></p>	<p><b>RESOLVED</b> that it be noted that there were no further reports regarding Cumbria Highways.</p>
18/199	<p><b>Fallen Trees at Will Pool.</b></p>	<p>The Council considered the issue of the fallen trees and damaged boundary wall after recent strong winds at Will Pool, and to determine if any action needs to be taken. The Council need to find out who owns the wall, look at the insurance and inform the insurance company, and look to approach the owners of the neighbouring land.</p> <p><b>RESOLVED</b> that the Treasurer Chris Hoy would inform the Parish Council insurers about the damaged wall at Will Pool and ask their advice on how to proceed.</p>

18/200	<b>Training Request for CPR and using a Defibrillator.</b>	<p>The Council considered a request to host a CPR and using a Defibrillator training by providing a room and advertising the event. Recently a parishioner in cardiac arrest was thankfully saved by using a defibrillator operated by a member of his family who had received training. There are defibrillators are found in most parishes now but few people know where they are or how to use them or what to do until one arrives. So it is felt that this training would be very useful and could mean the difference between life and death.</p> <p><b>RESOLVED</b> that the Parish Council agreed to support the CPR and Defibrillator training by providing a room and advertising the event.</p> <p><b>ALSO RESOLVED</b> that the Clerk now liaise with the parishioner, making the request to hold the CPR and Defibrillator training, about organising the event.</p>
18/201	<b>General Data Protection Regulations (GDPR).</b>	<p>The Council received an update about the General Data Protection Regulations (GDPR). The Clerk attended a recent Clerks forum to discuss GDPR to discuss general practice. There are several actions that the Clerk now feels needs to be taken to ensure the Parish Council continue to be compliant. However the Clerk still has to process some of the additional information so will aim for the November 2018 meeting to present it to the Parish Council. This additional information will consist of the following:</p> <ol style="list-style-type: none"> <li>1. An 'awareness check list for Councillors and staff' to be given to all Councillors and staff.</li> <li>2. A 'Subject Access Request Policy'.</li> <li>3. A 'Subject Access Request' Form.</li> </ol> <p>Also the Clerk will in the meantime be putting the following statement on the Parish Council's website to make sure all users are aware of the Parish Council's GDPR practices:</p> <p><i>"Lazonby Parish Council would like to inform you that contacting the Parish Clerk by using the contact us page on their website, or emailing <a href="mailto:LazonbyPC@googlemail.com">LazonbyPC@googlemail.com</a> or carrying out work on behalf of Lazonby Parish Council may result in you leaving personal information. Your personal data will be kept in compliance with the new General Data Protection Regulation (GDPR). Lazonby Parish Council will not pass your personal data to any other individual or organisation. It should be noted under the Financial Regulations &amp; Governance which Lazonby Parish Council are bound by, that some personal information is required to be minuted and available in the public domain. If you are concerned with any interaction with the Lazonby Parish Council, with regard to your personal details, please contact the Clerk. Please see the Council's Data Protection Policy and Privacy Notice on the Parish Council website."</i></p> <p><b>RESOLVED</b> that the report about GDPR be noted.</p> <p><b>ALSO RESOLVED</b> that the Clerk now making the necessary changes and working on the new 'Subject Access' policy and forms to bring back to the next meeting of the Parish Council.</p>
18/202	<b>Changes to the Production of the Parish Council Newsletter.</b>	<p>The Council considered the changes to the production of the Parish Council Newsletter. Lazonby School recently contacted the Clerk to inform her of the new changes to the way Lazonby Lines will be produced, which will have a knock on effect on the Parish Council newsletter. They have a new printer which will print it out straight away and fold it at the same time instead of the pupils at the school doing it. It will mean the Clerk will be going into the school in the near future to discuss how the Parish Council newsletter can be incorporated into the publication. It was explained that the Clerk may need to</p>

		<p>increase the size of the text and pictures and put it onto four A4 pages so it can be reduced to A5. Although the Clerk is not too sure how that works at the moment hence the visit to the school as they are also still trying to work out how it will be produced. However, it will also mean paying the school the cost of paper and printing etc instead of the Clerk producing it. The other option may be to have a place in Lazonby Lines directing parishioners to the Parish Council website to read the Parish Council Newsletter.</p> <p><b>RESOLVED</b> that the Clerk will attend a meeting at Lazonby School next week to find out more about the new format that future Parish Council Newsletters needs to be produced in and to discuss the associated costs.</p>
<p><b>18/203</b></p>	<p><b>Invitations to Participate.</b></p>	<p>The Council considered whether Members would like to take part in, attend, or send a representative to the following:</p> <ol style="list-style-type: none"> <li>1. <b>Penrith Strategic Masterplan</b> - This is a bold plan for Eden's future. It sets out a vision for how Penrith can grow over the next three decades with provision for 5,560 homes, 7,000 new jobs and three new distinctive settlements. The ideas in the Masterplan will only happen with public support so it's vital we have your input. <u>Please visit the Beacon Villages website</u> to complete the questionnaire before Friday 2<sup>nd</sup> November 2018. The website has links to the background research documents that have informed the Penrith Strategic Masterplan. These will also be available at our consultation events, from Eden District Council offices and local libraries.</li> <li>2. <b>Sustainable Communities EALC workshop with Eden District Council</b> - This workshop aims to help local communities understand more about the sustainability support that is available to them from Eden District Council. Learn how your parish could use a housing survey to identify local need and provide dwellings through a community-led housing scheme. Be clear about material considerations when responding to planning consultations and how they relate to the Local Plan 2014-2032 that will shortly be adopted. Protect the assets that your parish residents cherish and ensure they are available for future generations through a 'right to bid' registration.</li> </ol> <p>The workshop is an opportunity to discuss these policies and procedures with colleagues from Eden District Council and understand how you can use them to benefit your parish.</p> <p style="text-align: center;"><b>Date: Wednesday 17 October 2018</b>  <b>Time: 7pm for 7.30pm start</b> (30 mins to visit information stalls)  <b>Place: Cumbria Fire and Rescue Service HQ, Kemplay Bank, Penrith CA10 2FA.</b></p> <p>Information stands will be provided by a number of partners, including Cumbria County Council and ACTion with Communities in Cumbria.</p> <ol style="list-style-type: none"> <li>3. <b>Eden District Council's Housing Assessment</b> - Eden District Council has commissioned arc4 to carry out a Housing Assessment to support the delivery of housing and related support services in the district. It will provide up to date information on housing needs of local communities and update the existing housing evidence base. Stakeholder engagement is an essential element of the study and will enable a broad range of individuals and organisations to contribute to the understanding of issues relating to the Eden housing</li> </ol>

		<p>market. A household survey will also gather information from a sample of owner-occupiers, those in private rented accommodation and social housing tenants so the study can be informed directly by the opinions of residents. This on-line consultation survey is designed to capture a range of views on specific housing themes. The themes cover both current and future housing trends in the district as well as for the wider region. The questionnaire is structured into themes: the first covers a couple of general questions on priorities for all respondents while those that follow are themed around areas such as housing market demand; new development; the private rented sector; social housing; and specialist housing. Link to the survey: <a href="https://app.keysurvey.co.uk/f/1336858/1784/">https://app.keysurvey.co.uk/f/1336858/1784/</a> Please make responses to the survey by 6 pm on Wednesday 17th of October 2018.</p>
		<p><b>RESOLVED</b> that the Invitations to participate were noted.</p>
<p><b>18/204</b></p>	<p><b>INFORMATION gave for reference only.</b></p>	<p><b>RESOLVED</b> that it be noted that the following information was given to the Council for reference only.</p> <ol style="list-style-type: none"> <li><b>1. September 2018 CALC Newsletter.</b></li> <li><b>2. Cumbria County Council Working Together Project Lead Briefing Paper</b> – This briefing explains the refreshed approach that Highway Services are taking to working with parish and town councils in relation to highway maintenance activities. The briefing paper refers to a new external webpage which has now been launched and is live, which will provide you with updates on the Working Together programme. The link to this page is: -  <a href="https://cumbria.gov.uk/yourcommunitysupport/workingtogether.asp">https://cumbria.gov.uk/yourcommunitysupport/workingtogether.asp</a></li> </ol> <p><i>“Cumbria County Council cabinet recently agreed to implement a refreshed approach to working with third party organisations in relation to highway maintenance activities. This will mitigate existing liabilities to the Council and enable third parties to work safely in a well-managed and co-ordinated manner. Work is ongoing relative to this refreshed approach, which will in time, enable communities the opportunity to self-help and contribute towards improving their local environment. Working Together is focused on offering two avenues which will allow for parish and town councils to be involved with administering a volunteer package and/or a lengthsman agreement. Agreed authorised work will be able to take place under either of these avenues. Activities which we will be looking to offer which fall under the volunteer scheme and the lengthsman agreement will be determined dependant on the risk level and complexity of the activity. We are delighted to know this concept has also been successfully delivered by other authorities so we are passionate that in time we will be able to do the same. A webpage has been launched which will allow individuals the ability to access the most up to date information on the current status of the project. Cumbria Association of Local Councils (CALC) will be providing this web address to their parish/town contacts.”</i></p>
<p><b>18/205</b></p>	<p><b>Date of the Next Meeting.</b></p>	<p><b>RESOLVED</b> that the date of the next scheduled meeting be Wednesday 7<sup>th</sup> November 2018, in the Jubilee Room, Lazonby Village Hall at 7.30pm.</p>

<p><b>At this point in the meeting, the Chair asked that any members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</b></p> <p><b>RESOLVED</b> that the Council agreed that members of the public and press who were in attendance withdraw from the meeting at this point due to the confidentiality of the matter to be discussed.</p>		
18/206	Wall at Bank Foot.	The Council received an update about the Wall at Bank Foot.
		<b>RESOLVED</b> that the working group continue to work with external parties on a confidential basis.

The Meeting finished at 9.20 pm.