

# LPC

## LAZONBY PARISH COUNCIL

### Minutes

**For a meeting of Lazonby Parish Council which was held via a Zoom Virtual Meeting due to the Coronavirus Covid 19 pandemic, on Wednesday 2<sup>nd</sup> September 2020 at 7.30 pm.**

**Present:** Chair Councillor Chris West

Councillors Gill Sharples, Gordon Nicolson, John Judson, Peter Foley and Phillip Whitehead.

Also in attendance: County Councillor Hilary Carrick, the Clerk to the Council Rebecca Wyatt and Treasurer/Financial Officer to the Council Chris Hoy and one parishioner.

ITEM / MINUTE No.	ITEM	BUSINESS
20/81	Apologies for absence.	<b>RESOLVED</b> that it be noted that apologies were received from Councillor Angie Miller and Tim Wright.
20/82	The filling of Council Member Vacancies.	<b>RESOLVED</b> that the Parish Council will continue to look to fill the two vacant seats on the Council.
20/83	Requests for Dispensations.	<b>RESOLVED</b> that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
20/84	Declaration of Interest.	The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.
		<b>RESOLVED</b> that it be noted that Councillor Gordon Nicolson declared a personal interest in matters concerning Eden District Council.
20/85	The Parish Councils Response to Coronavirus Covid19.	The Council received a report about the Parish Council's involvement in helping the local community during the Coronavirus Covid19 pandemic. Volunteers are still helping people in need but are receiving fewer calls now.
		<b>RESOLVED</b> that it be noted that the volunteer's service helping the local community during the Covid19 pandemic is still available if needed.
20/86	Matters of Urgency.	<b>RESOLVED</b> that it be noted that there were no matters of urgency to consider.
20/87	Public Participation.	<p>The Chair asked the parishioners present if they wished to make any contributions relating to any items on the agenda, or any other parish related matter which they may wish to raise. The Parish Council also discussed issues that parishioners had been in contact about.</p> <p>1. A parishioner has asked the Parish Council to support them in advising Eden District Council what sort of planning application</p>

		<p>should be put forward for the land opposite the egg packing station with the old potato shed on it and to take the Neighbourhood Plan into consideration. There has already been an outline planning application for a detached house submitted which the Parish Council had no objections too. However, the Parish Council cannot comment on planning applications until they have been received then from Eden District Council Planning Department.</p> <ol style="list-style-type: none"> <li>2. A parishioner has complained about children/teens doing 'backies' on motorbikes without crash helmets through the village.</li> <li>3. A parishioner is concerned about parking in Scaur Lane and dumped cars and has asked if there could be parking time limits there.</li> <li>4. A parishioner has concerns about the unstable metal fencing near the old Egg Packing Station and Old School which Eden District Council put up quite a few years ago now. However, the fencing is no longer the responsibility of Eden District Council.</li> <li>5. A Parishioner has inquired about responsibility for the upkeep of a public right of way adjoining their property. The path in question follows the course of Harrow Beck from Scaur Lane proceeding upstream to a path junction where one turns left to the Story Homes development and the other right towards the main road B6413. The area of concern lies between Scaur Lane and the path junction, where the path had become overgrown with Himalayan Balsam and impassable. The Parishioner had to cut back this entire section as the Balsam had spread along the path and into the Parishioners garden and a neighbours. The Parishioner is asking if the Parish Council can investigate who is responsible for managing safe passage along the right of way and controlling this invasive weed. It is not sure who owns the land but it should be the landowner's responsibility. There has been debris from the local gardens in the past. Other parishioners have kindly repaired a rut on the footpath in the past and strimmed the land before.</li> <li>6. The Clerk has a call from a concerned local who reported the leaning trees and fallen Willow tree on the banks for the River Eden at Eden Bridge car park. Councillors John Judson, Chris West and Phillip Whitehead all inspected the trees in question. The trees are not actually on Parish Council Land. It is believed the willow trees used to be maintained by the Environmental Agency or Rivers Trust and could be reported to them if necessary. However, the Councillors have cut some branches off the Willow tree that is overhanging the car park. They also climbed along the river bank and did not see anything that worried them. The Council discussed a future Boon Day to tidy up and do any maintenance in the Eden Bridge car park and picnic area. A bench in the area is broken too that needs removing.</li> </ol>
		<ol style="list-style-type: none"> <li>1. <b>RESOLVED</b> that it be noted that the Parish Council cannot comment on planning applications until they have been received from Eden District Council Planning Department.</li> <li>2. <b>RESOLVED</b> that it be noted that the Police are dealing with the complaint about the children/teens doing 'backies' through the village.</li> </ol>

		<p>3. <b>RESOLVED</b> that it be noted that it is believed that the timed parking in Scaur Lane would not alleviate the problem, however, it could be discussed at a later meeting of the Parish Council.</p> <p>4. <b>RESOLVED</b> that Councillors Gordon Nicolson and Chris West will look into the issue of the unstable metal fencing near the old Egg Packing Station and Old School.</p> <p>5. <b>RESOLVED</b> that County Councillor Hilary Carrick will ask Cumbria County Council about the rights of way of the footpath and enquire about its ownership.</p> <p><b>ALSO RESOLVED</b> that Councillor Chris West will give Councillor Carrick a map and the Clerk will pass on the information that she has on it.</p> <p><b>ALSO RESOLVED</b> that a volunteer grass cutter will kindly trim the balsam and see how it can be dealt with in the future.</p> <p>6. <b>RESOLVED</b> that Councillor Phillip Whitehead will check other trees in the area to make certain they are safe and to see if any action needed to ensure that.</p> <p><b>ALSO RESOLVED</b> to put this on the October 2020 agenda as part of a future Boon day down at Eden Bridge Car park which will include general maintenance in the area.</p> <p><b>ALSO RESOLVED</b> that Councillors Chris West and Gill Sharples will look at a broken bench in the Eden Bridge car park and see about removing it.</p>
20/88	Report from the local Community Police.	<p><b>RESOLVED</b> that it be noted that there was no report from the Police however the Parish Council will now be receiving the local Police newsletter.</p> <p><b>ALSO RESOLVED</b> that a request from Peter McCall, Cumbria's Police and Crime Commissioners about encouraging residents to start a conversation with him about their ideas and suggestions for policing in the county and to fill in a short satisfaction survey about policing in Cumbria on <a href="https://www.surveymonkey.co.uk/r/HGXV67H">https://www.surveymonkey.co.uk/r/HGXV67H</a> be noted.</p>
20/89	Minutes of the Council Meeting of the 2 <sup>nd</sup> September 2020.	<p>It was recommended that the Minutes of the Parish Council meeting on the 2<sup>nd</sup> September 2020 now be officially approved and signed as a true record of those proceedings via this virtual meeting.</p> <p><b>RESOLVED</b> that the Minutes of the Parish Council meeting on the 2<sup>nd</sup> September 2020 be approved and signed as a true record of those proceedings via this virtual meeting.</p>
20/90	Progress Reports on Recent Actions.	The Council received progress reports regarding matters from the Minutes of the 2 <sup>nd</sup> September 2020.
	a. Transfer of Assets and Service to the Parish (last minute no. 20/59).	<b>RESOLVED</b> that it be noted that there was still nothing further to report about the swings on Coronation Gardens or the unapproved lights at present.

<b>b. Ownership of Land. (Last minute no. 20/59).</b>	The Council received an update about the ownership of land near the Old School. The documents about the land near Rock House have been sent to the Land Registry through the Solicitors who have dealt with all of the Parish Councils Land Registry. The cost of the work done by the solicitors is £482.
	<b>RESOLVED</b> that the Parish Council agree to the payment of £482 to the Solicitors Cartmell Shepherd for the registration of the land near Rock House.
<b>c. Broken Wooden Post Near the Church (last minute no. 20/59).</b>	The Council received an update about a broken wooden post at the end of the Parish Council land opposite the church.
	<b>RESOLVED</b> that it be noted that the broken wooden post at the end of the Parish Council land opposite the Church is to be repaired by Cumbria County Council, however, it could take a couple of months before it is done due to other works being done first due to the backlog caused by the pandemic.
<b>d. Rubbish generated from taking away coffees outside the Co-op (last minute no. 20/59).</b>	<b>RESOLVED</b> that it be noted that due to needing to ask the pupils from Lazonby school to design some stop littering posters to put up in the village regarding the disposal of Costa cups from the Co-op, and the schools only just opening, then this issue has not been pursued as yet.
<b>e. War Memorial Maintenance (last minute no. 20/59).</b>	<b>RESOLVED</b> that the work on the repair War Memorial has now been completed and the invoice for the work is with Financial Officer (Treasurer)
<b>f. Park Bench Donation (last minute no. 20/59).</b>	<p><b>RESOLVED</b> that the new bench is now in place and the invoice for the work is now with the Financial Officer (Treasurer)</p> <p><b>ALSO RESOLVED</b> that it be noted that the Parish Council would like to thank Councillor John Judson for arranging the purchase and installation of the bench.</p> <p><b>ALSO RESOLVED</b> that it be noted that the Council would like to thank the Parishioner who kindly donated the bench to the Parish.</p> <p><b>ALSO RESOLVED</b> that it be noted that the Parishioner who donated the bench to the Parish has thanked the Parish Council for organising the purchase and installation of the bench as he was very happy with the outcome.</p>
<b>g. Potholes at Eden Bridge Car park (last minute no.20/59).</b>	The Council received an update on the filling of the potholes at Eden Bridge car park. The Parish Council discussed how the filling of the potholes could be done whether to pay someone or the Parish Council with the help of kind volunteers do it themselves which they usually do.
	<b>RESOLVED</b> that Councillors Chris West and John Judson will go down and have a look at the potholes at Eden Bridge car park to see if they can use Councillor Judson's wacker plate and an existing bag of rubble to fill them in, and to tie it in with a boon day down there to tidy up the area.
<b>h. Fish and Chip Van Permissions &amp; Information (last minute no.20/73).</b>	The Council received an update about the Fish & Chip Van Service. The Council also considered the issue of public liability insurance and the rent from the proprietors of the Fish & Chip Van. The Responsible Financial Officer (Treasurer) has contacted the Parish Council's insurers and they have noted the rental use of Parish Land to our schedule. Advice has been given by the insurers should any claim be made against the Parish Council. They require the Parish Council to obtain copies of the renters

		<p>Public Liability Certificate and Health and Hygiene Certificate. The Council must also undertake a proper risk assessment of the land used and this must be documented. The owner of the Fish &amp; Chip van is happy to pay £20 per visit for approximately 45 weeks a year. Then look to review it annually (September 2021) possibly through a formal agreement. A risk assessment of the area will need to be done.</p> <p><b>RESOLVED</b> that the Parish Council agreed to accept the £20 per visit for approximately 45 weeks a year, which the Parish Council will review annually.</p> <p><b>ALSO RESOLVED</b> that the Treasurer Chris will write to the owner of the Fish &amp; Chip van and let him know the Parish Council are happy to accept the payment of £20 per visit for approximately 45 weeks a year and to ask him to provide the Parish Council with their Public Liability Certificate and Health and Hygiene Certificate.</p> <p><b>ALSO RESOLVED</b> that the Treasurer ask the owner of the Fish &amp; Chip van to pick up any litter afterwards.</p> <p><b>ALSO RESOLVED</b> that Councillors Chris West and Peter Foley will do a risk assessment of the Eden Bridge Car Park area, and then Councillor Gill Sharples will look over it.</p>
	<p><b>i. Eden Bridge Recycling Site (last minute no.20/71).</b></p>	<p><b>RESOLVED</b> that it be noted that the Clerk has contacted Eden District Council but the information about the way the recycling credits are worked out has not been given as yet.</p> <p><b>ALSO RESOLVED</b> that the Clerk continue to pursue the issue of the recycling credits with Neil Buck of Eden District Council.</p>
	<p><b>j. Wildlife areas in the Parish (last minute no.20/72).</b></p>	<p>The Council received an update regarding Wildlife areas in the Parish from wildlife areas experts Mr and Mrs Harbron.</p> <p><i>“Eden Bridge: Once again there hasn't been a lot of colour this year, but, having visited the site several times at different times of the day, we now think we know why. Given the trees around it, it is in shade for most of the day, and this inhibits many wildflowers. One solution would be to fell all the trees in the area, but this would be, perhaps, a rather drastic move! As it is, it is still a much more biodiverse area than a regularly mown one, so remains important habitat. In the past we have tried to introduce new species, but, on reflection, they were nearly all sun worshippers, so we'll see if we can't find some shade-tolerant native plants.</i></p> <p><i>Triangle Below Church: Well done for putting up the notice. Has it attracted any interest? There is a little more colour to the site after recent rain, and there is a lovely patch of harebells at the end nearest the bridge.</i></p> <p><i>Scaur Close Green: This is looking very attractive at present, and we have added a few more species to the list which we will send to Geoff Wilson shortly. Thank you for continuing to let us have some input to these areas.”</i></p> <p>The Clerk informed them that there has been a mixed response to the grasslands near the church, plus an increase in dog fouling. Also that a couple of parishioners have mentioned that they think it looks unkempt so maybe it would look be better if it had a metre strip swathe around it; and that the Council are going to discuss this at the October 2020 LPC meeting to see how to proceed with it for next year. Mr and Mrs Harbron replied and suggested that a cut strip around the area so that passersby</p>

		<p>could see that something was being done, but would suggest half a metre, as a metre would probably take out more than half of the area. Councillor John Judson explained that the area near the church now needed cutting and tidying up before the winter as everything had now gone to seed.</p> <p><b>RESOLVED</b> that the Parish Council noted the wildflower information from Mr and Mrs Harbron with thanks.</p> <p><b>ALSO RESOLVED</b> that the responses from Parishioners about the wildlife area near the Church be noted.</p> <p><b>ALSO RESOLVED</b> that the advice given about cutting the wildlife area near the Church will be used next year to manage the area.</p> <p><b>ALSO RESOLVED</b> that Councillor John Judson will now arrange for the wildflower area near the church to be tidied up before Winter.</p>
	<b>k. Giant Hogweed (last minute no.20/56).</b>	<p>The Council received an update on the Giant Hogweed plants which were reportedly growing next to the river and one on the campsite side of the little stream next to the footpath to the river.</p> <p><b>RESOLVED</b> that the hogweed has now been cut down, dug out and burnt.</p>
<b>20/91</b>	<b>Report from District Councillor Gordon Nicolson.</b>	<p>The Council received a report from District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> <ol style="list-style-type: none"> <li>1. The Chief Executive of Eden District Council Mrs Rose Rouse left her post at the end of August 2020. Eden District Council is currently working on their replacement.</li> <li>2. There is a white paper on Devolution and Economic Recovery to be published in the Autumn 2020 about the restructuring of Local Government. Over the next two to three years it is likely to be a transition from a two-tier structure (County and District Councils) to one tier - a unitary authority. There is a Devolution working group for this being Chaired by County Councillor Gordon Nicolson but it is in its early stages.</li> <li>3. The Town Hall is open to the public by appointment only, and mainly for people without internet connections. It has been closed for over 5 months due to the pandemic. Telephone enquiries are available to all.</li> <li>4. Eden District has completed the purchase of Voreda House (The Old Tax Office) from the NHS and will be refurbishing it for use.</li> <li>5. Eden District Councils regular update emails regarding the pandemic are being distributed by the Clerk.</li> </ol> <p><b>RESOLVED</b> that District Councillor Gordon Nicolson be thanked for his report, the contents of which were noted.</p> <p><b>ALSO RESOLVED</b> that it be noted that District Councillor Gordon Nicolson reserved the right to request to speak on other issues on the agenda.</p>
<b>20/92</b>	<b>Report from County Councillor Hilary Carrick.</b>	<p>The Council received a report from County Councillor Hilary Carrick about County Council related matters affecting the Parish.</p> <ol style="list-style-type: none"> <li>1. Cumbria County Council involved in several things over the summer primary one in the absence in the vast majority of their normal work with resources been diverted away from a lot of frontline services, with the big one being public health. As of Friday last week Cumbria is in a good position at the moment and</li> </ol>

		<p>only 6 cases in 1000 of covid19. The County is in a good position and Eden has the lowest rate in the County.</p> <ol style="list-style-type: none"> <li>2. Cumbria County Council is favouring a Single Unitary Council regarding the Devolution and Economic Recovery issues.</li> <li>3. Lazonby Village School has opened successfully with all 98 pupils returning to school which is a major achievement. The staff have worked hard to make the school safe for the pupils.</li> <li>4. Bells of Lazonby have been in touch with Councillor Carrick to ask when the signs are being put up regarding HGV's turning, after another backed into the Lofts near the Co-op. Looking into a no right turn sign to be put up, coming up from the o-op and a further one up the hill coming down that says when you get to the bottom turn left. However, advice has now been given that it has to be for all vehicles not just HGV's. Whatever ban you put on has to apply to all vehicles so more thought has to be put into this.</li> <li>5. The drainage above Will Pool with the flooding across the road, although they have looked at water jetting out the drains there already it is not looking possible so it looks like new field drainage is needed. The manhole covers on the main road have been replaced but there are concerns that they are wobbly so they will be checked.</li> </ol> <p><b>RESOLVED</b> that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p> <p><b>ALSO RESOLVED</b> that it be noted that County Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.</p>
20/93	<p><b>Lazonby Parish Projects:</b></p> <p><b>a. Proposed Development of Lazonby Egg Packing Station.</b></p> <p>Members were updated on progress with the proposed development of the former Egg Packing Station for affordable housing. There has been much progress on the Housing Project since the last meeting of the Parish Council in July 2020. They now have a professional team of people commissioned; including planning agents, solicitors, and a development partner Eden Housing Association. The work has started with the planning agent carrying out several surveys which are going well. and they have completed project plan up until May/June 2021. The leaflet for the housing project has been printed and will be distributed to the community with comments welcomed from parishioners. The leaflet will explain the project and then a consultation will be held with the local community regarding the options for the build by the end of December 2020.</p> <p>Between now and December they will be looking at options for the build concerning what will get planning permission, funding and what can be let. Then on this basis, they will make a decision on the viability of the scheme in December 2020. Then planning consent will be applied for by the end of January 2021 and then the funding for the build will be applied for. Finally to confirm they have met the conditions imposed by Eden District Council for the grant to buy and remediate the site by demonstrating this is a viable scheme and that it can be funded. The project is in a good place now. A desktop housing needs survey will be carried out to see what the housing need is. The first draft will be ready to be commented on in September 2020. Local residents have been updated. Councillor Chris West is organising the delivery of the Housing Projects Leaflets.</p> <p><b>RESOLVED</b> that the report about the proposed development of Lazonby</p>	

	<p>Egg Packing station be noted with thanks to Councillors Gordon Nicolson, Peter Foley and Chris West.</p> <p><b>ALSO RESOLVED</b> that it be noted that Councillor Chris West will organise the distribution of the Housing Project leaflet.</p>
<b>b. Traffic Issues Consultation.</b>	<p>The Council received an update on the Traffic Issues Consultation in the parish. The Traffic Regulations Orders (TRO's) were agreed in March 2020 following the Traffic consultation. The lines for the TRO's will go down in the next few months. There is an action plan that came out from the Traffic Issues working group which still needs be looked at again in the future once the group can sit down again face to face.</p>
	<p><b>RESOLVED</b> that the update on the Traffic Regulations Orders be noted.</p>
<b>c. Footpath between Eden Bridge and Lazonby Swimming Pool.</b>	<p><b>RESOLVED</b> that there were nothing further done about the footpath between Eden Bridge and Lazonby Swimming Pool, other than Cumbria Highways has been asked to produce a design for the footpath so there is a document to refer too.</p>
<b>d. Planting Trees in the Parish.</b>	<p>The Council received a report about the planting of saplings of various species at the southern end of what was the Allotment site on the parish playing/sports field. The Woodlands Trust is providing 210 trees, of which 105 trees it is hoped will be planted by Lazonby school children, and 105 hedging trees that will be planted by the Parish Council. This will hopefully go ahead in December 2020. Councillor Phillip Whitehead, who is organising the project, is asking for a date for delivery of the trees which he will store at his house until they are planted.</p>
	<p><b>RESOLVED</b> that the report about the tree planting project in the parish be noted with thanks to Councillor Phillip Whitehead.</p>
<b>e. Scaur Close Green Update.</b>	<p>The Council received a written report from volunteer Geoff Wilson regarding the Scaur Close Green project which was supported by Friends of the Lake District Environmental Improvement Grant</p> <p><i>“By now the grass on Scaur Close Green should have been cut and removed. But there has been no window of dry days in the last month to do so. That’s a task still to be done, and if the grass makes an edible crop I’ll try to find a horse to enjoy it; otherwise it’ll go to compost. Then the area will then be scarified to put seed in contact with soil.</i></p> <p><i>Scaur Close green looked at its best in late July and early August. It was slow in growing during the long dry spring Coronavirus ‘lockdown’ period and some of the early flowers were smaller than normal, but since the rain came most things came pretty well into bloom. By early to mid-August most of the seeds had dropped and the green was ready to be mown and grass collected. Most wild-flowers are annuals so it’s important that the dry seed is allowed to drop to be the source of next year’s flowers.</i></p> <p><i>Here’s how it looked earlier in July. To my quite untrained eye, there seemed to be a really good mix of grass varieties and flowers. But no apples this year; I think that the very late single night of frost in May caught them out.</i></p> <p><i>Last year I collected some seed from the small patches of yellow rattle that were planted originally and sowed them more generally across the green, with successful results. Yellow rattle is an annual that’s parasitic on some types of grass so it helps suppress the growth of grass and gives more air-space for the wildflowers. It seems to have had the right effect.</i></p> <p><i>Nigel &amp; Lois Harbron from KO came again a surveyed the flora species.</i></p>

		<p><i>They identified some species that hadn't been spotted previously, and some species that had been present last year seemed not to be there this year.</i></p> <p><i>The area that's planted with bird and bee- loving shrubs, herbs, honeysuckle etc. also seems to be thriving .... after the rain; which means there was also a lot of 'weeds' .... but you know what they say about weeds ... they are just plants in the wrong place. They make good compost, so in due course, they'll be recycled back to where they came from.</i></p> <p><b>Species identified this year by Nigel &amp; Lois Harbron</b></p> <p><b>Flowering Plants</b></p> <p><i>Broad-leaved Dock (removed)</i></p> <p><i>Cat's Ear</i></p> <p><i>Common Mouse-ear</i></p> <p><i>Common Sorrel</i></p> <p><i>Knapweed</i></p> <p><i>Lesser Stitchwort</i></p> <p><i>Lesser Trefoil</i></p> <p><i>Meadow Buttercup</i></p> <p><i>Oxeye Daisy</i></p> <p><i>Red Clover</i></p> <p><i>Ribwort Plantain</i></p> <p><i>Smooth Hawkbeard</i></p> <p><i>St John's-wort (possibly the hybrid between perforate and imperforate)</i></p> <p><i>White Clover</i></p> <p><i>Yarrow</i></p> <p><i>Yellow Rattle</i></p> <p><b>Grasses</b></p> <p><i>Bent</i></p> <p><i>Cock's-foot</i></p> <p><i>Creeping Soft Grass</i></p> <p><i>Crested Dog's-tail</i></p> <p><i>False Oat</i></p> <p><i>Golden Oat</i></p> <p><i>Red Fescue</i></p> <p><i>Rough Meadow</i></p> <p><i>Rye</i></p> <p><i>Soft Brome</i></p> <p><i>Sweet Vernal</i></p> <p><i>Yorkshire Fog</i></p>
		<p><b>RESOLVED</b> that the report from volunteer Geoff Wilson regarding the Scaur Close Green project be noted with thanks.</p>
<p><b>20/94</b></p>	<p><b>Financial Report by the Treasurer.</b></p>	<p>The Council received a report from the Treasurer for July/August 2020 (please see attached Treasurer's Report).</p> <p>The external auditors have also confirmed receipt of the Parish Accounting Return and the Audit information is now on the Parish Council's website. As quoted from the Treasurer's Report:</p> <p><i>"Due to the Coronavirus epidemic, the period for the Exercise of Public Rights has been cancelled. This has been replaced by a statutory period for public scrutiny beginning 1<sup>st</sup> September and ending 30<sup>th</sup> September. This information has been posted to the Parish Website in strict</i></p>

		<p><i>accordance with the requirements of the external auditors. Also published as statutory, the Certificate of Exemption from a full review, Annual Governance and Accountability Return Parts 1 and 2, Annual Internal Auditors Report, Bank Reconciliation Schedule, Income and Expenditure Accounts, Budget for 2020-2021 and a full explanation of the variances in the accounting years 2018-2020.</i></p> <p>The accounts are available on the Parish Council website for public scrutiny from 1<sup>st</sup> September to 30<sup>th</sup> September for comments.</p> <p>The pay scales have been agreed nationally and more details will be given at the next Parish Council meeting.</p> <p>Councillor Gordon Nicolson has produced a financial profile for the grant towards the Housing Project and will be asking to draw down the grant in monthly increments as needed. The £75,000 will be split between the current financial year and next financial year up to May /June 2021.</p>
		<p><b>RESOLVED</b> that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.</p>
<b>20/95</b>	<b>Internet Banking.</b>	<p>The Council received an update on Internet Banking for the Parish Council.</p>
		<p><b>RESOLVED</b> that it be noted that with the Parish Council Minutes from July 2020 showing the Councils agreed on authorisation to start internet banking. The mandate has been signed by Treasurer Chris Hoy and Councillor John Judson to start up the internet banking once the forms are with the Bank. It is hoped this will be up and running by the next meeting of the Parish Council in October 2020.</p>
<b>20/96</b>	<b>Authority for Payments.</b>	<p><b>RESOLVED</b> that the Council considered requests for payment received by the Treasurer, Clerk or Council Members, and agreed to pay the following:</p> <ol style="list-style-type: none"> <li>1. The sum of £106.84 to the Clerk for office and travel expenses from 2<sup>nd</sup> July to 2<sup>nd</sup> September 2020.</li> <li>2. The sum of £113.65 by cheque for the remainder of the Clerks monthly pay but will be adjusted to full automation next month.</li> <li>3. The total sum of £815 to Rod Patterson Building contractor for the repairs to the War Memorial at a cost of £520; and for the foundation and fixing of the donated bench at a cost of £295.</li> <li>4. The sum of £7.07 to Geoff Wilson for the fuel for the lawnmowers.</li> </ol>
<b>20/97</b>	<b>Planning Applications – New (or Appeal).</b>	<p>The Council considered new applications which have been issued for consultation by Eden District Council.</p> <ol style="list-style-type: none"> <li>1. <b>Planning Application No. 20/0479</b> – Listed Building Consent for repairs to external and internal walls and removal of redundant oil tanks at Lazonby C of E School, Lazonby.</li> </ol> <p>The Council also received the planning application report for approval regarding Planning Application No. 20/0388 - Erection of detached garage to front elevation, at Garth House. Low Plains Farm. Armathwaite. This planning application was considered by the Planning Committee and Members of the Parish Council by Email, with written notification to parishioners via the parish notice boards, during July 2020. No objections or comments were received from parishioners for the planning applications advertised. Planning Committee Members and Members of the Parish Council advised the Clerk that they had <b>NO OBJECTIONS</b> to make about</p>

		<p>the planning applications; however, the Parish Council did comment that they would like the garage to be set back in line with the house.</p> <p><b>RESOLVED</b> that the Council had <b>NO OBJECTIONS</b> to Planning Application No. 20/0479 – Listed Building Consent for repairs to external and internal walls and removal of redundant oil tanks at Lazonby C of E School, Lazonby.</p> <p><b>ALSO RESOLVED</b> that it be noted that the Parish Council gave a <b>NO COMMENTS</b> response to Planning Application No. 20/0388 - Erection of detached garage to front elevation, at Garth House. Low Plains Farm. Armathwaite, which was considered via email to all Councillors and notices put up in the Parish.</p>
20/98	Planning Applications – Decisions.	<p><b>RESOLVED</b> that it be noted that the following Planning Application Decisions were received:</p> <ol style="list-style-type: none"> <li>1. <b>Planning Application No: 20/0293</b> - (Full Application) - Erection of replacement dwelling and conversion of existing dwelling to form a double garage, workshop and greenhouse, at Amberley House, Lazonby, Penrith CA10 1BA - <b>GRANTED</b>.</li> <li>2. <b>Planning Application No: 20/0388</b> - (Full Application) - Erection of detached garage to front elevation, at Garth House, Low Plains Farm, Armathwaite CA4 9TR - <b>GRANTED</b>.</li> </ol>
20/99	LPC Cumbria Highways Link Person Report.	<p>The Council received the following reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p> <p><b>RESOLVED</b> that it be noted that the road repairs to do with the drains on Salkeld Road are carried out at the top of the village.</p>
20/100	Co-option Policy.	<p>Even though it was recommended that the Co-option Policy be approved and adopted by the Parish Council however because the draft has only just been completed for the Parish Council felt that it needed checking again by Councillor Chris West as no one else had any comments to make.</p> <p><b>RESOLVED</b> that the Council agree that Councillor Chris West be give delegated authority to read the Co-option Policy again to give final edits and then approve it on behalf of the Parish Council.</p>
20/101	The Government's Accessibility regulations for Websites.	<p>The Council considered the guidance from NALC as a reminder that all websites need to be compliant with the government's accessibility regulations by 23rd September 2020. CALC has said to contact the Parish Council's web developer/provider if you have any questions about your website and they will be able to help. For further information, see the Government website which outlines who has to comply and what you have to do to be compliant. Parish councils do have to comply, but it explains that small councils can carry out an assessment and state that it is a disproportionate burden to comply with all the criteria are on the website - <a href="https://www.gov.uk/guidance/accessibility-requirements-for-public-sector-websites-and-apps#who-has-to-meet-the-2018-accessibility-regulations">https://www.gov.uk/guidance/accessibility-requirements-for-public-sector-websites-and-apps#who-has-to-meet-the-2018-accessibility-regulations</a></p> <p>If Parish Council's require an accessibility statement, please follow the link below to access a template from government - <a href="https://www.gov.uk/government/publications/sample-accessibility-statement">https://www.gov.uk/government/publications/sample-accessibility-statement</a></p> <p>The Parish Council also considered if they wished to seek professional</p>

		<p>advice to make sure their website is compliant. However, the Clerk and the volunteer Webmaster are currently working on this and feel that the website is compliant but this is not a professional opinion and the Clerk is happy to pursue a professional opinion if needed as the Clerk did have concerns still.</p> <p>The Council also received NALC's L09-18 – The Public Sector Bodies (Websites and Mobile Applications (no.2) Accessibility - updated August 2020.</p>
		<p><b>RESOLVED</b> that it be noted that the Council are happy that the Parish Council website appears to be compliant with the government's accessibility regulations so far.</p>
<b>20/102</b>	<b>Repairing the 1937 Metal Seat.</b>	<p>The Council received a report regarding the repairs on the 1937 Metal Seat On the road to Carlisle. The legs were welded by a parishioner and Councillor Angie Miller and her husband painted the seat and it has now been replaced.</p>
		<p><b>RESOLVED</b> that the Clerk writes to the parishioner to thank them for mending the seat.</p> <p><b>ALSO RESOLVED</b> that the Council would like to thank Councillor Angie Miller and her husband for painting the seat.</p>
<b>20/103</b>	<b>Dates for Meetings.</b>	<p>It was recommended to the Council by the Clerk that the following dates be scheduled for Council Meetings, being the first Wednesday of every month, because the Annual General Meeting where they are usually decided was cancelled due to Covid19. There is no scheduled Council meeting held during January. The venue will be announced nearer the dates because some of these meetings may still be held virtually:</p> <p>Wednesday 7<sup>th</sup> October 2020;  Wednesday 4<sup>th</sup> November 2020;  Wednesday 2<sup>nd</sup> December 2020;  Wednesday 3<sup>rd</sup> February 2021;  Wednesday 3<sup>rd</sup> March 2021;  Wednesday 7<sup>th</sup> April 2021;  Wednesday 5<sup>th</sup> May 2021 – Open Meeting and Annual General Meeting.</p>
		<p><b>RESOLVED</b> that the Council agreed to the following dates for Parish Council meetings:</p> <p>Wednesday 7<sup>th</sup> October 2020;  Wednesday 4<sup>th</sup> November 2020;  Wednesday 2<sup>nd</sup> December 2020;  Wednesday 3<sup>rd</sup> February 2021;  Wednesday 3<sup>rd</sup> March 2021;  Wednesday 7<sup>th</sup> April 2021;  Wednesday 5<sup>th</sup> May 2021 – Open Meeting and Annual General Meeting.</p> <p><b>ALSO RESOLVED</b> that it be noted that the venue for meetings would be announced nearer the date but where possible the village hall would be preferred.</p>
<b>20/104</b>	<b>LPC Printer Information.</b>	<p>The Council received information about a quote for a new photocopier printer and associated costs, due to Midshires not supporting the Parish Councils current make of photocopier printer anymore. The costings on first glance do look like an improvement. However, as the Clerk only received the quote on the day of the Parish Council meeting, it has not</p>

		<p>properly been scrutinized as yet.</p> <p><b>RESOLVED</b> that the Clerk and Treasurer be given delegated authority to liaise over the contract/lease to see if the new photocopier printer contract and associated costs are an improvement on the existing contract and if there are any problems they will return to the Council, if not then they will go ahead and sign the contract.</p>
20/105	<p><b>Invitations to Participate.</b></p>	<p>The Council considered if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> <li>1. <b>CALC ANNUAL GENERAL MEETING - Saturday 26<sup>th</sup> September 2020 at 10.30 am.</b> This year, due to the impact of the Coronavirus Pandemic, the CALC Executive Committee has decided to hold their Annual General Meeting virtually. As usual, the Annual Report and audited accounts will be circulated fourteen days before the date of the meeting, along with the agenda and any other papers. They will also send out a link to meeting and instructions on how to join them. If the Parish Council would like to request a Motion for Debate, please send it to CALC by Friday 28<sup>th</sup> August 2020. The business of the Annual General Meeting include: <ol style="list-style-type: none"> <li>i. Electing the Honorary Officers</li> <li>ii. Appointing an auditor</li> <li>iii. Noting the members elected to the Executive Committee by the District Associations.</li> <li>iv. Receiving the Annual Report of the Association</li> <li>v. Receiving the audited accounts of the Association for the preceding year</li> <li>vi. Considering any motions for debate submitted by member local councils.</li> </ol> </li> <li>2. <b>Council's Statement of Licensing Policy Review Consultation -</b> Under the terms of the Licensing Act 2003, the Council's Statement of Licensing Policy has to be reviewed every five years. The current policy, which sets out how Eden District Council will undertake its duties towards licensing the sale/supply of alcohol, provision of regulated entertainment and late night refreshment, came into effect in January 2016. That policy must now be reviewed and a revised statement published by 7<sup>th</sup> January 2021. The consultation will take place between 23<sup>rd</sup> July and 15<sup>th</sup> October 2020.</li> <li>3. <b>The Great British September Clean</b> - is happening on 11<sup>th</sup> - 27<sup>th</sup> September 2020 and they would like as many partners as possible to make a difference to their local areas and the environment by pledging to get involved. The campaign is organised by Keep Britain Tidy charity which fights for people's right to live and work in places they can be proud and prosper in. They also celebrate the great beaches and parks that we all benefit from through recognition of Green Flag, Blue Flag, Seaside and Keep Britain Tidy Awards. Everyone can help improve their doorstep environment and show support for the campaign. Examples such as organising a private clean-up with up to five other family and friends or pledging to do your own individual clean up giving as little as 15 minutes will all make a difference. Please help make this campaign a greater success by joining us in pledging your support. They will be recording all pledges and getting some media</li> </ol>

		<p>coverage for as many as possible so do let them know what you intend to do and help make the Great British September Clean in Allerdale something to shout out and be proud about. Campaign information can be found here: <a href="https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean">https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean</a></p> <p>4. <b>What3words Information</b> – this has been in the news or some adverts on Channel 4. Over 80% of services in the UK now use what3words, so they thought this would be a good opportunity to encourage communities to download the what3words app on their phones in case they need to call 999. You can find a full list of those services that accept what3words here: <a href="https://what3words.com/news/emergency/three-words-for-a-faster-emergency-response">https://what3words.com/news/emergency/three-words-for-a-faster-emergency-response</a>. Your community could also use what3words to report incidents with organisations like National Grid, Network Rail and the Environmental Agency: <a href="https://what3words.com/report-incident-locations-efficiently">https://what3words.com/report-incident-locations-efficiently</a>. The app is totally free to download and use, you can download it on iOS or Android. They also attached a PDF with some images and videos you could use for a social post or newsletter if interested.</p> <p>5. <b>CALC’s Developing your skills</b> for Councils which is being carried out virtually.</p> <p><b>RESOLVED</b> that past and present invitations to participate be noted.</p> <p><b>ALSO RESOLVED</b> that Councillors will look into the What3words information and discuss it further at the next meeting in October 2020.</p> <p><b>ALSO RESOLVED</b> that Councillor Chris West would like to attend the Chair Training and will let the Clerk know which course and date to be booked onto.</p>
20/106	<b>INFORMATION</b> gave for reference only.	<p><b>RESOLVED</b> that it be noted that the following information was given to the Council for reference only.</p> <ol style="list-style-type: none"> <li>1. <b>External audit 2019/2020 information from CALC.</b></li> <li>2. <b>CALC Newsletter for April/May 2020</b></li> <li>3. <b>A vast amount of Information on Corona Virus Corvid 19, related services and updates from outside bodies during the pandemic.</b></li> <li>4. <b>Guidance on home working payments from CALC.</b></li> <li>5. <b>Eden District Council: Adoption of Housing Supplementary Planning Document</b> - On 20 April 2020 Eden District Council adopted the Housing Supplementary Planning Document (SPD). The Housing SPD provides detailed guidance on the interpretation of policies in the Eden Local Plan 2014-2032 that relate to housing and is a material consideration in the determination of planning applications. The Housing SPD, Adoption Statement and other associated documents can be viewed on the Eden District Council website. The Council offices and libraries across the district are currently closed. Hard copies of the Housing SPD and Adoption Statement will be made available at the following locations once the Covid-19 restrictions have been lifted and these venues reopen.</li> <li>6. <b>Revised LTN 31 Local Council General Powers</b> - NALC’s Legal Topic Note (LTN) 31 on <i>Local council general powers</i> has been updated, please see the attachment. It has been redrafted to explain more clearly the eligibility criteria for the purposes of</li> </ol>

		<p>exercising the general power of competence. It explains what councils can and cannot do under the general powers (S.137 and the general power of competence). The S.137 figure has also been updated.</p> <p>7. <b>Thank You Letter to all Parish Councils</b> - from Stewart Young Leader of Cumbria County Council regarding the support they have given to residents and communities during Covid-19.</p> <p>8. <b>Action for Health and Mental Health Provider Forum Bulletins.</b></p> <p>9. <b>NALC Legal Topic Note Update information - LTN</b>  8: Elections has been updated to make it more relevant for the needs of local councils and to clarify NALCs guidance on co-option. It is now titled Elections and co-option. Please note that the updated LTN should be read in conjunction with legal briefing L03-20 – The Local Government and Police and Crime Commissioner (Coronavirus) (Postponement and Referendums) (England and Wales) Regulations 2020.</p> <p><b>10. 2020-21 National Salary Award information from NALC.</b></p>
20/107	<b>Date of the Next Meeting.</b>	<b>RESOLVED</b> that the date of the next scheduled meeting be Wednesday 7 <sup>th</sup> October 2020, with the venue being the Village hall if National Association of Local Councils (NALC) recommendations and pandemic allow it but this will be announced nearer the time.

The meeting finished at 8.56 pm.