

LPC

LAZONBY PARISH COUNCIL

Minutes

For the Meeting of Lazonby Parish Council on Wednesday 2nd June 2021, in the Jubilee Room, Lazonby Village Hall, at 7.30 pm.

Present: Chair Councillor Chris West

Councillors Peter Foley, Phillip Whitehead, Steve Craig, Tim Wright, Angie Miller and Andrew Miller.

Also in attendance: County Councillor Hilary Carrick, the Clerk to the Council Rebecca Wyatt, Treasurer to the Parish Council Chris Hoy and one parishioner.

ITEM / MINUTE No.	ITEM	BUSINESS
21/116	Apologies for absence.	RESOLVED that it be noted that apologies were received from Councillors Gordon Nicolson and John Judson.
21/117	The filling of Council Member Vacancies.	<p>RESOLVED that it be noted that a 'Notice of Vacancy' was issued following the resignation of Gill Sharples, with the deadline for the by-election being Thursday 3rd June 2021; If no such notice is given, the Parish Council must fill the vacancy by co-option as soon as practicable after the expiry of the period of 14 days.</p> <p>ALSO RESOLVED that it be noted that if any possible new candidates for Council Members come forward then ask them to get in touch with the Clerk for more information and application forms.</p>
21/118	Requests for Dispensations.	RESOLVED that it be noted that no requests were received by the Clerk since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
21/119	Declaration of Interest.	<p>The Chair asked if there were any declarations by Council Members of any Personal or Prejudicial Interests relating to any items on the agenda for this meeting.</p> <p>RESOLVED that it be noted that Councillor Steve Craig declared a personal interest in matters concerning the footpath proposals between Eden Bridge and Lazonby & District Swimming Pool.</p> <p>ALSO RESOLVED that Councillor Phillip Whitehead declared a personal interest in matters concerning the Egg Packing Housing Development project.</p>
21/120	Matters of Urgency.	RESOLVED that it be noted that there were no matters of urgency to be considered by the Council.
21/121	Public Participation.	<p>The Chair asked the Parish Council also discussed issues that parishioners had been in contact about.</p> <p>RESOLVED that it be noted that there were no comments, issues or concerns from the parishioners present, or any comments, issues or concerns from parishioners via email or telephone.</p>

21/122	Report from the local Community Police.	<p>RESOLVED that it be noted that the only incident to report by the local community Police for last month in Lazonby was a complaint of trails bikes using the Quarry on the left going out of Lazonby.</p> <p>ALSO RESOLVED that it be noted that the Council received the April – May 2021 Penrith & Alston Newsletter by Email.</p>
21/123	Parish Broadband Issues.	<p>The Council received an update on the broadband issues in the parish from Councillor Steve Craig. They are waiting for the new Covid guidelines or restrictions lifting on the 21st of June 2021 before they can go door to door with leaflets about the B4RN broadband project.</p> <p>RESOLVED that the report about Parish Broadband issues be noted, with thanks to Councillor Steve Craig.</p>
21/124	Minutes of the Council Meeting on the 5th May 2021.	<p>It was recommended that the Minutes of the Parish Council meeting on the 5th May 2021 be approved and signed as a true record of those proceedings.</p> <p>RESOLVED that the Minutes of the Parish Council meeting on the 5th May 2021 be approved and signed as a true record of those proceedings via this virtual meeting.</p>
21/125	<p>Progress Reports on Recent Actions.</p> <p>a. Transfer of Assets and Service to the Parish (Last minute no. 21/99).</p> <p>b. The white line at the bottom of Seat Hill (Last Minute no. 21/99).</p> <p>c. Footway light at Thorn Tree (Last minute no. 21/99).</p> <p>d. Donations at Eden Bridge Car Park (Last minute no. 21/99).</p> <p>e. Repair of the door on the Grass Cutting equipment storage shed (Last minute no. 21/99).</p>	<p>The Council received progress reports regarding matters from the Minutes of the Council Meeting on the 5th May 2021.</p> <p>RESOLVED that there is nothing further to report about the transfer of assets and services to the Parish at present.</p> <p>RESOLVED that it be noted that the repainting of the white lines across the road at the bottom of Seat Hill onto the road to Bells Bakery and the railway station has now been completed and this can be removed from the agenda.</p> <p>RESOLVED that there was nothing to report on the footway light at Thorn Tree at present.</p> <p>The Council received an update about the donation giving possibilities at Eden Bridge car park. Councillor Steve Craig is currently working through a list of things to do with the donations for the car park; and will also look into the costs of making a sign to advertise donations and how to donate.</p> <p>RESOLVED that it be noted that Councillor Steve Craig will continue to investigate how to collect donations at Eden Bridge Car Park, including asking sign printers about the possible costs of having a sign made.</p> <p>ALSO RESOLVED that the Clerk send the tax information on car parks to Councillor Steve Craig for reference.</p> <p>RESOLVED that it be noted that the Clerk has received a reply from the School about contributing to the repair of the door on the grass cutting equipment storage shed. The School's Head has said that they will be looking at this issue at their next School Governor's meeting in June 2021.</p>

	f. Harrowbeck and Footpath number 339023 (Last minute no. 21/99).	RESOLVED that it be noted that the clearing of Harrowbeck next to Footpath number 339023 will be done in June 2021.
	g. Dropped flagstone on the pavement near the Midland Hotel (Last minute no. 21/99).	RESOLVED that it be noted that repairing the dropped flagstone on the pavement near the Midland Hotel will be done by July 2021.
	h. Sign for Canoeing and Fishing (Last minute no. 21/99).	RESOLVED that it be noted that there was nothing further to report at present.
	i. Requests for more Skips at the Eden Bridge Recycling Centre (Last minute no. 21/99).	RESOLVED that it be noted that the two new skips have been delivered and are now in situ.
	j. Return to Face to Face Parish Council Meetings (Last minute no. 21/112).	<p>The Council received an update about the online survey consultation regarding whether there should be permanent arrangements allowing Council meetings to take place online, The consultation closes on 17th June 2021: www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence"</p> <p>The Clerk has received a couple of replies from Council Members so far regarding this consultation.</p>
		RESOLVED that the Clerk complete the reply to the online survey consultation regarding whether there should be permanent arrangements allowing Council meetings to take place online, and include that Lazonby Parish Council would like the option to have the occasional remote meeting but would prefer to have face to face meetings.
21/126	Report from District Councillor Gordon Nicolson.	<p>The Council received a written report from District Councillor Gordon Nicolson about Eden District Council matters affecting the Parish.</p> <ol style="list-style-type: none"> 1. Last week was the annual meeting of Eden District Council. Andy Connell and Doug Banks have respectively been re-elected Chair and Vice-Chair of the Council. In an apparent, but unannounced, change of policy on charring scrutiny committees, Councillor Nicolson's colleague Joan Raine from Crosby Ravensworth was elected Chair of Overview and Scrutiny Committee and Councillor Nicolson was elected Chair of the Budget Planning Committee. Other Chairs and appointments are as before.
		RESOLVED that District Councillor Gordon. Nicolson be thanked for his written report, the contents of which were noted.
21/127	Report from County Councillor Hilary Carrick.	<p>The Council received a report from County Councillor Hilary Carrick about County Council related matters affecting the Parish.</p> <ol style="list-style-type: none"> 1. Cumbria County Council is now back to face to face meetings for the public. They are adopting face masks for walking in or out of the meeting or moving around but when seated they are allowed to remove them. 2. The Cumbria Highways information system is being launched at the end of June 2021.

		<p>3. Cumbria County Council has appointed a Chief Executive from August 2021.</p> <p>4. The Local Government Reform – from mid-July 2021 the results of what will happen will be revealed and then there will be all the organisation of the new reform to be carried out.</p>
		<p>RESOLVED that County Councillor Hilary Carrick be thanked for her report, the contents of which were noted.</p> <p>ALSO RESOLVED that it be noted that County Councillor Hilary Carrick reserved the right to request to speak on other issues on the agenda.</p>
<p>21/128</p>	<p>Lazonby Parish Projects:</p> <p>a. Proposed Development of Lazonby Egg Packing Station.</p>	<p>The Council received an update about the Egg Packing Station Housing Project. Parish Council Members have been talking with the prospective Development Partner, the vendors and the Planning Agent. The prospective Development Partner has asked if the Council to come to an agreement on the price of the site with the vendors. They have also asked if an outline planning application can be submitted to show that the Parish Council are committed to the project. The cost of submitting the planning application will be covered by a grant given by Eden District Council. The proposal for the planning application includes 7 houses. All the preliminary work has been done to proceed with an outline planning application. Once the outline planning application has been approved then the Parish Council can proceed with getting advice from an affordable housing valuer and get an idea of the price. The Parish Council considered and discussed the idea of submitting an outline planning application to Eden District Council Planning Department. The submission of an Outline Planning Application for the housing development was then proposed and seconded, and the Parish Council voted on submitting an outline planning application.</p> <p>Council Members discussed the confidentiality of discussions about the price of the site with the vendors. Several Councillors expressed their disappointment that some of the project had remained confidential even to them. Councillor Angie Miller asked that it be minuted that she had no confidence in the Chair regarding keeping information about the Egg Packing Station Housing Project from Members of the Council. It was explained that Councillors Gordon Nicolson, Chris West and Peter Foley having been given delegated authority by the Council to deal with the housing project had been asked to honour a confidentiality clause with the vendors regarding the price discussed. The Chair explained that the confidentiality clause had been agreed upon at the first meeting they attended with the vendors and that they had not been aware that this would be asked of them until they were at the meeting. It was agreed over three years ago when first investigating the purchase of the building. It was also explained that no decision on the purchase of the site would be done without full Parish Council agreement at which point they would be told the price.</p> <p>A flyer with all the updates on the Egg Packing Station Housing Project is to be circulated within the local community.</p> <p>RESOLVED that the Parish Council agreed to the submission of an Outline Planning Application for the Egg Packing Station Housing Development for the price to be negotiated after it has been approved (Six Council Members voted in favour and one abstained).</p>

		<p>ALSO RESOLVED that it be noted that Councillor Angie Miller wanted it to be minuted that she had no confidence in the Chair regarding keeping information about the Egg Packing Station Housing Project from Members of the Council.</p> <p>ALSO RESOLVED that Councillors Chris West and Peter Foley be thanked for the report about the Egg Packing Station Housing Project which was noted.</p>
	<p>b. Footpath between Eden Bridge and Lazonby Swimming Pool.</p>	<p>The Council received an update about the footpath project between Eden Bridge and Lazonby Swimming Pool from Councillor Hilary Carrick. Now that three quotes have been received, Councillor Hilary Carrick has submitted a bid towards the cost of funding the footway. The plan is for a 1.5m wide adoptable path from the swimming pool to Eden Bridge. The bid was submitted on behalf of the Parish Council. Confirmation of the outcome should be given soon and hopefully before the July 2021 meeting of the Parish Council meeting.</p>
		<p>RESOLVED that Councillor Hilary Carrick will inform the Parish Council once the confirmation of the outcome has been given.</p> <p>ALSO RESOLVED that the report on the footpath between Eden Bridge and Lazonby Swimming Pool be noted with thanks to Councillor Hilary Carrick.</p>
<p>21/129</p>	<p>Financial Report by the Treasurer.</p>	<p>The Council received a report from the Treasurer for May 2021 (please see attached Treasurer's Report).</p>
		<p>RESOLVED that it be noted that the internal auditor John Kidd has completed the audit and is satisfied that the accounts are correct and that he has signed them off and completed the necessary paperwork for the external auditor.</p> <p>ALSO RESOLVED that it be noted that the Parish Council accounts for 2020 – 2021 were signed off by the Chair of the Parish Council Councillor Chris West.</p> <p>ALSO RESOLVED that it be noted that all the accounts details will be published on the Parish Council Website under audit guidelines, for a period of public scrutiny from 1st July to 11th August 2021.</p> <p>ALSO RESOLVED that the Treasurer be thanked for his report, the contents of which were approved, accepted and noted.</p> <p>ALSO RESOLVED that it be noted that a thank you letter from the Great Northern Air Ambulance was received for the grant award given to them by the Parish Council.</p> <p>ALSO RESOLVED that it be noted that a thank you letter from the Fell Runner was received for the grant award given to them by the Parish Council.</p>
<p>21/130</p>	<p>Authority for Payments.</p>	<p>RESOLVED that the Council considered requests for payment received by the Treasurer, Clerk or Council Members, and agreed to pay the following:</p> <ol style="list-style-type: none"> 1. The sum of £228.66 to the Clerk for Office and travel expenses. 2. The sum of £70 to Mr Kidd for the Auditing of the Parish Council Accounts.

21/131	Planning Applications – New (or Appeal).	<p>The Council considered the following Planning Applications.</p> <ol style="list-style-type: none"> 1. Planning Application No. 21/0498 –Change of use of land to Sui Generis use (storage of timber, tools, and machinery, agricultural items, related vehicles), erection of general purpose building for the same use; and formation of riding arena, at Field West of Clear View, Lazonby, CA10 1AU. 2. Planning Application No. 21/0449 – Alterations and extension to the existing facility to include storage canopy extension, the addition of samples storage building, conveyor canopy and water storage cylinders, at Roxane UK Ltd. Eden Valley, Armathwaite, CA4 9TU. <hr/> <ol style="list-style-type: none"> 1. RESOLVED that the Council had NO OBJECTIONS to Planning Application No. 21/0498 –Change of use of land to Sui Generis use (storage of timber, tools, and machinery, agricultural items, related vehicles), erection of general purpose building for the same use; and formation of riding arena, at Field West of Clear View, Lazonby, CA10 1AU. 2. RESOLVED that the Council had NO OBJECTIONS to Planning Application No. 21/0449 – Alterations and extension to the existing facility to include storage canopy extension, the addition of samples storage building, conveyor canopy and water storage cylinders, at Roxane UK Ltd. Eden Valley, Armathwaite, CA4 9TU if this is a new planning application and not a retrospective application which the Parish Council are expecting after recent concerns from local residents about a new building that has appeared. <p>ALSO RESOLVED that the Clerk contact Eden Planning Services to ask if Planning Application No. 21/0449 is a new planning application or if it is the expected retrospective planning application before a response is given by the Parish Council.</p>
21/132	Planning Applications – Decisions.	<p>RESOLVED that it be noted that the following Planning Application Decisions were received:</p> <ol style="list-style-type: none"> 1. Planning Application No. 21/0273 – Proposed off-street parking area, at South Cote, Lazonby - GRANTED.
21/133	LPC Cumbria Highways Link Person Report.	<p>The Council received reports on other issues that have arisen since the last Council meeting concerning Cumbria Highways.</p> <ol style="list-style-type: none"> 1. The pavement outside the Co-op is disappearing into the gully. 2. A drain near the swimming pool is sunk and a hole has appeared. <hr/> <p>RESOLVED that the report regarding Cumbria Highways matters be noted and will be reported to Cumbria Highways for repair.</p>
21/134	Councillors Expenses.	<p>The Council considered giving paying expenses to Councillors for the cost of printing out agendas and relevant paperwork for virtual meetings and continuing for the time being with face to face meetings.</p> <hr/> <p>RESOLVED that the Council Members who used their own resources during the Coronavirus pandemic buy one black printer cartridge and one ream of paper and give all receipts to the Treasurer for a refund as a one-off payment.</p>

21/135	Potential funding streams for environmental projects.	The Council considered potential funding streams for environmental projects such as the Green Recovery Challenge Fund.
		RESOLVED that the Council look at possible environmental projects in the Parish and bring back their ideas to the July 2022 meeting of the Parish Council.
21/136	Hedgerow Planting.	The Council considered the planting of a hedgerow alongside the road between Eden Bridge and the swimming pool. Councillors John Judson and Phillip Whitehead are still to meet to look at this project.
		RESOLVED that the planting of a hedgerow alongside the road between Eden Bridge and the swimming pool be brought back to the July 2021 meeting of the Parish Council.
21/137	Parish Grant Awards Criteria.	The Council considered an update to the parish grant awards criteria and how to ensure that the criteria adhere too.
		RESOLVED that the Council agreed to the updated parish grant awards criteria. ALSO RESOLVED that the Council agreed to give the Clerk and the Treasurer of the Parish Council delegated authority to come up with a solution on how to ask for project funding reports from the organisations that are funded by the Parish Council.
21/138	Invitations to Participate.	<p>The Council considered if Council Members would like to comment, take part in, attend, or send a representative to any invitations to participate.</p> <ol style="list-style-type: none"> Greening Eden Community by Community Event - EALC is delivering in partnership with Eden District Council a Greening Event on 9th June 2021 via Microsoft Teams. The event which is free to attend will be open from 6.45 with a 7 pm start and the guest speaker is Terena Plowright, the founder of the Greener Campaign. Climate Change – What can you do about it? - Sign up for your 90-minute climate crash course delivered by Cumbria Action for Sustainability. In this interactive, fact-filled whistle stop tour of climate science, you'll find out what's causing climate change, why it's a problem and what YOU AND YOUR COMMUNITY CAN do to solve it. The course is online and will be delivered on ZOOM at the discounted rate of £15 per delegate for CALC members and £36 for non-members on 23rd September 2021 from 6.30 to 8.30 pm. Places are limited so need to be booked as soon as possible by emailing Sonia.Hutchinson@cumbria.gov.uk or office@calc.org or complete the training booking form on the CALC website Eden Local Plan Partial Review: Public Consultation - Following a decision by Eden District Council's Executive last month, the decision in 2019 to carry out a full review of the current Eden Local Plan 2014 -2032 was amended to prioritise a partial review of the Local Plan instead. This was to ensure no work is wasted in view of emerging changes to national planning legislation, as well as possible Local Government reorganisation in Cumbria. As you will be aware, the Local Plan is a key document used when assessing new planning applications in Eden. It sets out a range of planning policies, including where and how many new houses can be built, where employment land is allocated and

the design and type of buildings that are encouraged. The partial review is set to introduce or strengthen policies on **two** key areas: climate change and design. Work on the partial review has now commenced and the Council will shortly publish the Local Development Scheme, which includes the timetable for the Partial Review. Eden District Council wanted to take the opportunity to let you know that early public consultation on the Partial Review is expected to commence **next month** (around mid-June) for a period of **six weeks**. Public involvement at this early stage of the plan's preparation is important to help shape future policies. To ensure you are well placed to respond to the consultation within the statutory consultation period, we would encourage you to identify it as an agenda item, for discussion, on your June or July committee agenda. Please note that the consultation will take the form of a small number of questions relating to climate change and design; there is no report to review and comment on. Responses to these questions will be analysed following the closure of the consultation and ultimately shape and inform how policies on these matters are drafted. Eden District Council would also greatly appreciate it if Parish Councils could help spread the word among residents and businesses that they can register to be notified of this, and future, planning policy consultations, by completing our short online form at: www.eden.gov.uk/Planning-Policy-consultation-registration. Whilst the Council's priority is the partial review of the Local Plan, you may be interested to know that the Council will also shortly commence a Settlement Study (of all settlements in Eden outside of the National Parks), which will be a key piece of evidence in relation to a wider review of the Local Plan at a future date. A member of the team will be in touch with you on this matter later in the year.

4. **Lake District National Park Partnership - Letter to Parish/Town Councils regarding Partnership's Plan consultation** - the launch of the public consultation on the Lake District National Park Partnership's Plan 2020 – 2025. The third page of the letter also contains FAQs about the Plan. The online consultation goes live next week and will run for four weeks from Tuesday 25th May until midday Wednesday 23rd June. Please share this information with your parish/ town councillors – They welcome consultation responses from organisations, public bodies as well as individuals. If the dates of your Parish/ Town Council committee cycle or Parish Meeting cycle means you feel you will be unable to respond to the consultation by 23rd June please let us know and we will do what we can to accommodate this. The consultation can be found via their website (please note this link will go live on 25th May). The Partnership would also like to invite Parish/ Town Councillors to an online session (via ZOOM) to support the consultation – this will be held on Tuesday 8th June 18.00 – 20.00. This session will follow a similar format to the Plan engagement session we ran with Parish/ Town Councils on 19th November 2020. However, this session is an opportunity to explore your ideas for how organisations could potentially further the ambitions and actions in the Plan. They would be interested in hearing contributions from you at the event. If you have an activity planned that is related to any of the key challenges in the Partnership's Plan (either current or future planned activity) please let me know on LDNPP@lakedistrict.gov.uk and we can look to incorporate this into the session. Feedback from the session on 8th June, and the consultation more widely, will be used to strengthen the plan ahead

		<p>of expected adoption in the autumn. They want to encourage Parish/ Town Councillors to register to attend the 8th June event via the Eventbrite link on the information sent out via email. An agenda and ZOOM details will be provided to those who sign up.</p>
		<p>RESOLVED that invitations to participate be noted.</p> <p>ALSO RESOLVED that Councillor Chris is interested in attending the Climate Change – What can you do about it? - Climate crash course delivered by Cumbria Action for Sustainability, on 23rd September 2021 from 6.30 to 8.30 pm, via Zoom.</p>
21/139	INFORMATION gave for reference only.	<p>RESOLVED that it be noted that the following information was given to the Council for reference only.</p> <ol style="list-style-type: none"> 1. Action for Health and Mental Health Providers Forum Bulletins. 2. Cumbria Arts & Culture Network Newsletters. 3. Regular Covid-19 Bulletins 4. Regular NALC Updates and Bulletins. 5. CALC Newsletter for April/May 2021. 6. NALC Anti-bullying Policy and how to respond to claims of bullying and/or harassment – the Clerk will be working on this and presenting it to the Parish Council for approval at a future meeting. 7. NALC Practitioners Guide 2021. 8. Information about the Local Nature Recovery Strategy Pilot. 9. Changes to the guidance for the public who are involved in arranging and attending a funeral. 10. EALC Countryside Access information.
21/140	Date of the Next Meeting.	<p>RESOLVED that the date of the next scheduled meeting be Wednesday 7th July 2021, at 7.30 pm, in the Village Hall.</p>

The meeting finished at 9.10 pm.