

LAZONBY NEIGHBOURHOOD PLAN STEERING GROUP MINUTES

Subject **Steering Group Meeting**

Date of Meeting: 28 May

Location of Meeting: Lazonby Village Hall

Attendees: **Name:**

Roger Campbell (RC)
Cllr Chris Hill (CH)
Elizabeth Howe (EH)
Neil Kennedy (NK)
Gordon Malcolm (GM)
John Nicol (JN)
Cllr Gordon Nicolson (GN)

ITEM		ACTION
1	<p>Introduction</p> <p>Apologies were received from Chris West, Virginia Minihan and Peter Minihan. The minutes of the last meeting (30.04.15) were agreed.</p>	
2	<p>Informing the Community</p> <p>GM has spoken to the Co-op about placing a comments box in the shop. This was agreed and could go in the window. GN agreed to supply the box. GM noted that a message should go on the Parish Council website informing people about the comments box.</p> <p>GN was awaiting a report on the first grant to send to Locality.</p>	GN
3	<p>Topics</p> <p>An outline draft Plan document had been circulated before the meeting and was discussed. The draft document was based on the Allendale Neighbourhood Plan which the Group thought was a good example. It was evident that the Allendale had been subject to a significant amount of public consultation.</p> <p>Lazonby Design Guide – this needs finalising and images inserting and then can be appended to the draft Plan. CH has lots of digital images that can be used and will put onto memory stick. GN also has photographs of the consultation events that can be included.</p> <p>The following topic papers would form the basis for the draft plan:</p> <ul style="list-style-type: none"> • Housing • Vision 	CH/GN

ITEM		ACTION
	<ul style="list-style-type: none"> • Conservation • Footpaths and Open Space <p>It was agreed that the plan would need an overview/historical summary of Lazonby. This needed to be developed.</p> <p>EH thought further consultation would be needed. The Group suggested the following needed to be contacted and CH would circulate a list of potential consultees:</p> <ul style="list-style-type: none"> • Employers • School • Social Enterprise • Eden Court • Churches • Swimming Pool • Village Hall • Farming Community – NFU rep Ian Mandle • Chamber of Commerce <p>Additional work was needed for other topic areas. The following were agreed:</p> <ul style="list-style-type: none"> • Employment – CH to investigate • Renewable Energy – EH to investigate • Tourism – GM to investigate <p>GM informed the Group that he had been contacted by Isaac Stewart of Heskett Park re putting forward a site for consideration for housing. This was discussed but the Group agreed that Mr Stewart's proposal was out of the scope of the Neighbourhood Plan and he should contact Eden DC's planning policy officer, Paul Fellows. GM to write back to Mr Stewart.</p>	<p>CH</p> <p>CH EH GM</p>
4	<p>Any other business</p> <p>GN had an email from Geoff Wilson re the proposed road. It was agreed that GN should refer him to the minutes of the last meeting.</p> <p>The issue of a safe environment was discussed and the need for additional pavements, pedestrian crossings and a potential 20 mph speed limit through the village. GN agreed to speak to Bells re parking but it was agreed that these matters should be dealt with by the Parish Council.</p>	<p>GN</p>
5	<p>Date of next meeting</p> <p>2nd July 2015, 7.30pm, Lazonby Village Hall</p>	