LAZONBY NEIGHBOURHOOD PLAN STEERING GROUP MINUTES

Subject Steering Group Meeting

Date of Meeting: 12 May 2016

Location of Meeting: Lazonby Village Hall

Attendees: Name:

Gordon Malcolm (GM) – Chair John Boardman (JB) - EDC Cllr Peter Minihan (PM) Cllr Virginia Minihan (VM)

Cllr Chris Hill (CH)
Roger Campbell (RC)
John Nicol (JN)

ITEM ACTION Apologies Apologies were received from Cllr Gordon Nicolson (GN), Neil Kennedy (NK) and Lorrainne Smythe (LS) 2. **Design Guide** JB The Design Guide is not too far off being finished and has been passed to JB for feedback to ensure it passes through the necessary test. It will then be sent round to rest of group and to see if we need more photos and/or historical maps. 3. **Consultation Statement** This is now finished as far as possible, and has been sent to GM to add the page numbers and policy numbers as it relates to the draft plan, and to JB for feedback. **GM** JB 4. Draft Plan JB has looked through the draft Plan and thinks that it is going in the right direction although there may be some re-wording needed to make sure that it is coached in the correct language to get through the test. GM will update once written feedback arrives **GM** from JB. The content is entirely appropriate and although some issues are covered by JB other legislation they can stay in place in the plan. The Eden Local Plan, which is currently under-going examination by the Inspector, has to cut down the number of Key Hubs. This might affect whether or not Lazonby remains as a key hub, and this may also have an effect on Greenfield Sites and Housing allocation across the District. We should hopefully have some idea as to how the re-drafted Eden Local Plan may affect the LNP, by the end of July Policies and items that need to be completed are:-Housing type and mix to include recommendations re: bungalows for ageing population; sheltered housing; care homes; community housing trusts. Advice

	to be accept from EDO Haveing decentered by ID and market At OM	084
	to be sought from EDC Housing department by JB and passed to GM.	GM
	New Business development – Office spaces to rent out with parking attached	JB
	at Auction Mart and/or former Piggeries and/or former Egg Packing Plant.	
	This should be mentioned in the supporting text but not as a Policy. We need	
	to define the Auction Mart site (Brownfield) as opposed to the Auction Mart	
	Land (Greenfield) when identifying this but to be wary about drawing lines on	
	maps.	
	Home Working could include comments about fibre optic broadband. JB to	JB
	provide some policies that have appeared in other Neighbourhood Plans but	
	we need to be careful about increasing traffic and parking issues, in the	
	village.	
	We could include Farm Diversification as a Policy as is in Upper Eden Plan.	
	Conversion/demolition of redundant buildings needs to be mentioned to allow	
	the design guide to carry weight/be applicable should this happen.	
5.	Basic Conditions Statement	
	This still needs to be written and JB will send some examples to GM to allow him to	JB
	write this, helped by VM on return from holiday.	GM
	JB will sort out permission for EDC to produce a definitive plan.	VM
6.	How to circulate Draft Plan	
	The Draft Plan, Consultation Statement, Design Statement, Basic Conditions	
	Statement and all associated Appendices has to be published:- on LPC website (and	
	EDC website if we wish); as hard copy in Co-op and Village Hall; emailed to Statutory	
	Consultees and Local Businesses; mentioned in <i>Lazonby Lines</i> and LPC Newsletter.	
	It was agreed that a hard copy of the Draft Plan only should go to every household in	
	the Parish (this is not statutory) with a covering letter giving details of where the other	
	parts can be viewed and how comments can be made. This would not have to be an	
	expensive glossy copy but just a basic printed version so as to allow everyone in the	
	parish the opportunity to see the final draft Plan before the Referendum.	
	Responses and comments from all the above will be directed to a specific email	VM
	address set up by the Parish Council and then collated after a specified date.	
7.	Future Timetable	
	A formal request will be sent to JB for target dates for:-	VM
	Completion of draft Plan	
	·	JB
	Issue of Consultation Draft	00
	Compiling the Submission package	
	Projected date of Referendum (November or earlier if possible in order to	
	avoid Christmas)	
8.	Finances	
	The application for Phase 2 needs to be backed up by projected timetable from JB	GN
	before it can be finally submitted but ACT could be asked for grant of £150 to cover	
	cost of hire of Village Hall etc until Phase 2 finances are agreed.	
9.	Date of Next Meeting	
٥.	To be announced by GM when assistance/items received from JB and draft Plan and	GM
		CIVI
	Basic Conditions Statement are completed. There may be some delay due to JB	
	having to give priority to Eden Local Plan rather than Neighbourhood Plan work and	
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